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The Davis Library: An Archive Advocacy Proposal

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Available at: https://works.bepress.com/taryn_rucinski/16/
THE DAVIS LIBRARY: AN ARCHIVE ADVOCACY PROPOSAL

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DR. KRISTIN SZYLVIAN, LIBRARY AND INFORMATION SCIENCE
THE DAVIS LIBRARY
St. John’s University Manhattan Campus
101 Murray Street New York, NY 10007, 3rd Flr.
Kathryn and Shelby Cullom Davis Library
THE LIBRARY

St. John’s University’s School of Risk Management comprises the world’s largest collection of risk and insurance literature, policies, and related documents, and serves students of risk management, insurance, and actuarial science around the world as a center for study and research.

- 100,000+ Resources
- Approximately 140,000 visitors per year
- Designated a Federal Depository Library since 1965.
THE ARCHIVES

- **Special Collections:**
  - The Heber B. Churchill Earthquake Collection
  - Winter Collection of Marine Insurance
  - As well as the archives of the following organizations:
    - The Insurance Society of New York
    - The Society of Actuaries and the Casualty Actuarial Society
    - The College of Insurance
    - The American Academy of Insurance Medicine
    - Insurance Company Education Directors Society (ICEDS)
    - Insurance Women of New York.

- **Notable Resources:**
  - Oldest volume dating back to 1569 (A Treatise on Insurance, by Benvenuto Straccha, published in Venice Call# M010 S).
  - Insurance Policy for an American Slave
THE PROPOSAL

1) Obtain Financial Backing in the Form of a Grant or Award
2) Create an Internship
3) Bolster the Archive’s Internet Presence
4) Employ Open Source Archive Software to Assist in Managing the Collection
GRANT OPTIONS

STATE

The New York State Program for the Conservation and Preservation of Library Research Materials, Discretionary Grant Program

Contact Information:
New York State Library
Division of Library Development
10C47 Cultural Education Center
Albany, NY 12230
Phone: 518-474-1565
Email: ideitz@mail.nysed.gov

Programs and Funding Categories:
- Planning activities such as general conservation/preservation surveys, feasibility studies, consultancies.
- Correction of serious environmental problems, which directly affect the condition of records.
- Provision of special shelving or storage for special format material.
- Support for microfilm and microfiche reformatting projects.
- Preservation of photographs, black-and-white motion picture film, and sound recordings.
- Collections Maintenance.
- Bibliographic activities. (Only 10% of the project award may be used for these purposes).
- Major conservation treatments.
- Disaster planning and recovery.
- Quality control, testing and research.
- Staff training and present education programs.

Application Deadline:
Received by August 27, 2010.

http://www.archives.nysed.gov/a/grants/grants_other_nys.shtml

FEDERAL

Digitizing Historical Records

The synopsis for this grant opportunity is detailed below, following this paragraph. This synopsis contains all of the updates to this document that have been posted as of 12/05/2011. If updates have been made to the opportunity synopsis, update information is provided below the synopsis.

If you would like to receive notifications of changes to the grant opportunity disk, send me change notification emails. The only thing you need to provide for this service is your email address. No other information is requested.

Any inconsistency between the original printed document and the disk or electronic document shall be resolved by giving precedence to the printed document.

Document Type: Grants Notice
Funding Opportunity Number: DIGIT1200-201209
Opportunity Category: Discretionary
Posted Date: Dec 05, 2011
Creation Date: Dec 05, 2011
Original Closing Date for Applications: June 07, 2012
Current Closing Date for Applications: June 07, 2012
Archive Date: July 07, 2012

Funding Instrument Type: Grant
Category of Funding Activity: Humanities (see "Cultural Affairs" in CFDA)
Category Explanation:
Expected Number of Awards: 8
Estimated Total Program Funding: $700,000
Award Ceiling: $150,000
Award Floor: $0

CFDA Number(s): 89.003 -- National Historical Publications and Records Grants

http://www.grants.gov/search/search.do?sessionid=8RGPTyWJ1yMj1dsSyGCSTOyb2ncKjTbhWyQFZT1jN89Wzxy1-2085669396?oppid=132733&mode=VIEW
New York Life Foundation
Established in 1979 by New York Life Insurance Company, the New York Life Foundation is the major vehicle through which the Company channels its contributions to national and local nonprofit organizations.

Periodically, the Foundation selects an area of special priority. Our current focus, *Nurturing the Children*, directs the majority of the Foundation's resources toward organizations, programs and services aimed at helping young people. This initiative specifically focuses on safe places to learn and grow, educational enhancement, and mentoring. View our *Nurturing the Children* application guidelines.

In 2004 — in honor of its 25th anniversary year — the Foundation initiated an Award Program for smaller nonprofit organizations based in New York City and Westchester County, New York. The 2007 Award recognizes innovative *Nurturing the Children* programs that fit our *Safe Places to Learn and Grow* category. Click here to find out more about our annual Award Program.

http://www.newyorklife.com/nyl/v/index.jsp?contentId=13087&vgnextoid=5e703c5ac59d2210a2b3019d221024301cacRCRD

http://c.ancestry.com/Affiliate/Knowledgebase/contact/contact.html
INDEPENDENT STUDY PROPOSAL
In partnership with the Departments of History and Library Science
INDEPENDENT STUDY PROPOSAL

- **Course Structure:** 3 credit graduate level course under the supervision and direction of:
  - Dr. Szylvian, Director of The Public History Program, and
  - Davis Librarian Ismael Rivera-Sierra.

- **Purpose:** To provide students with a practical experience in archival management by having them appraise, accession, arrange, process, and preserve archival records within the archives.

- **Goal:** To transform the Davis Library archives into a critical information repository for the insurance industry but also to become a training ground for future corporate archivists.
SPECIAL COLLECTIONS SITE

Accessible via the left-hand side Navigation bar.

Library Resources and Services

Special Collections and Other Outstanding Resources

Periodicals Subscriptions
- Available at the Library
- Electronic Information Services A - M

General Periodicals F - I

Insurance, Risk Management & Actuarial Sciences Resources

Insurance Industry Podcasts

Books/E-Books

Journals

William J. Parkinson Distinguished Lecture Series

Electronic Information Resources N - Z

The Rare Book and Archives Collection contains the College of Insurance, the Insurance York, The American Academy of Insurance Medicine, and other important groups such as correspondence of the Insurance Company Education Directors Society, now known as scrapbooks of Insurance Women of New York, and the New York Chapter of the CPCU.

Vertical Files: 180 file drawers containing articles, speeches, sample forms and policies, insurance industry history and product development worldwide.

William David Winter Collection of Marine Insurance is a world leader in terms of the scope of the ocean marine insurance books, publications and collected works. It also serves as a president and chairman of the Atlantic Mutual Insurance Company. William David Winter's collection of American and British marine insurance is also housed in the Library. This collection is rare books and papers on marine insurance dating to the early 19th century.

The Actuarial and Financial Engineering Collection aims to acquire core information on the field of the actuarial and financial engineering related to insurance, reinsurance, pensions, employee benefits, security, investment, corporate finance, health care, risk management and other related acts are moving. This collection was created in 2008 with the actuarial resources at the library and new acquisitions from a grant received from the Risk Foundation.

Insurance Department Reports: a collection of U.S. state reports providing statistical data and insurance commissioners to the state legislatures each year. This collection spans from a growing number of annual reports issued by insurance commissioners of other countries.

Government Documents Room: In 1985, the library was designated as a selective Federal depository for the U.S. government publications. As such, it receives core (basic) publications automatically, and additional items that enhance its insurance collection.
ADVERTISING USING EXISTING MEDIA

FACEBOOK

BLOG

KSCD Library Blog

Impact of International Insurance on U.S. Markets Captures Legislator’s Attention

COLUMBUS, OH (November 30, 2011)—Over forty state legislators from twenty-three different attended a recent workshop developed for the National Conference of Insurance Legislators’ (NCOIL) Institute for Insurance Policy Title; “The Train is...
Introduction to the Archivists Toolkit
The Archivists Toolkit\textsuperscript{TM}, or the AT, is the first open source archival data management system to provide broad, integrated support for the management of archives. It is intended for a wide range of archival repositories. The main goals of the AT are to support archival processing and production of access instruments, promote data standardization, promote efficiency, and lower training costs. Read more >

AT Version 2.0 Update 12 - Maintenance Release
Submitted by annis.ucsd on Fri, 10/28/2011 - 09:27
Archivists Toolkit Version 2.0 Update 12 is available for download at http://archiviststoolkit.org/download/release/2.0. Installing this release does not require upgrading of AT databases currently set to version 2.0.x.

This maintenance release fixes two reported issues. Deleting of Multiple Assessment Records Fails (https://jira.nyu.edu/jira/browse/ART-2575) and New Versions [4.0 and above] Report added an element when saving a report that causes an error with the AT (https://jira.nyu.edu/jira/browse/ART-2548). Read more >

Archivists' Toolkit / Archon Roundtable at SAA 2011
Submitted by annis.ucsd on Tue, 08/16/2011 - 10:09
The Archivists' Toolkit / Archon Roundtable of the Society of American Archivists will host its annual meeting on Wednesday, Aug 24, 2011, 3:15 PM - 5:15 PM at the 75th SAA Annual Conference in Chicago. The meeting will be held in the Columbus GH room at the Hyatt Regency. The agenda can be accessed on the AT/Archon Roundtable website: http://www2.archivists.org/groups/archivists-toolkit/archon-roundtable/ag...

Attached below is the combined ArchivesSpace/Archon/Archivists' Toolkit summary report to be presented at SAA 2011.

Archivists' Toolkit Version 2.0 Update 11 - Maintenance Release
Submitted by annis.ucsd on Mon, 08/15/2011 - 10:01

THE ARCHIVIST’S TOOLKIT

- Requires 1 time free registration
- New 2.0 Version
- Free to Download for Mac OS, Windows, or Linux
- Provides Technical Support Services
- Allows for Community Created Add-ons
- Provides an Online Forum
- Good Reviews
- “Partners” with several prominent university archives including:
  - NYU
  - Five Colleges (Amherst, Smith, etc.)