

**Misty R. Bailey, ELS**  
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## **Employment**

### ***Technical Communication Specialist & CEM Program Coordinator***

*University of Tennessee College of Veterinary Medicine, Knoxville, TN* Jan. 2006-Present

Edit and format highly technical professional journal articles, grant proposals, government reports, brochures, and conference presentations for faculty (including ESL), post-docs, residents, interns, and graduate students in biomedical and veterinary fields; design, compose, and produce annual report and quarterly newsletter; teach medical writing workshops; taught English as a second language to undergraduates at Tsinghua University in Beijing, China, during a 3-week, intensive summer immersion course—2007. Coordinate daily activities of the Comparative and Experimental Medicine Graduate Program (MS & PhD), including managing the student handbook, updating the catalog, advising students, and sharing supervision of one employee. Organize planning and operations of the annual Comparative & Experimental Medicine Research Symposium, including marketing, sponsorship, publications, and logistics. Share supervision of one student employee for the symposium. Facilitated a week-long Application-Based Learning Experience for 3<sup>rd</sup>-year veterinary students. Co-administrator of college Facebook page.

### ***Adjunct English Instructor***

*University of Tennessee, Lincoln Memorial University, Maryville College, & Walters State Community College, TN* Fall 2004 to Spring 2007

Taught freshmen composition, speech, and sophomore literature courses, including world literature, American literature, and a special topics course entitled “Nuclear Annihilation: The Atomic Bomb and American and British Literature.” Emphasized research and library skills; used Blackboard instructional software to administer quizzes, record grades, and conduct discussion boards and live chats.

### ***Graduate Teaching Associate***

*University of Tennessee, Knoxville* Fall 2002 to Spring 2003

Designed and taught freshmen composition courses; certified Blackboard software user; Hodges Excellence in Teaching Award nominee.

### ***Graduate Teaching Assistant***

*University of Tennessee, Knoxville* Fall 2001 to Spring 2002

Served as E. Dziuban’s and J.A. Edwins’ teaching assistant in composition courses; tutored in the writing center.

### ***Writer/Editor***

*Freelance and Morristown Citizen Tribune* 2001 to present

Edit Web copy, TV treatments, professional articles, government reports, dissertations, and theses; wrote human-interest stories and reported on Grainger County government meetings

## **Education**

### ***M.A. in English***

*University of Tennessee, Knoxville* August 2004

John C. Hodges Fellowship, 2001-2002

**Thesis:** Incivilities in the College Classroom: The Effects of Teaching Style and Teacher Gender

Examined the relationship between teacher gender, teaching style, and classroom incivilities in composition and business writing courses at the University of Tennessee, Knoxville. Incivility frequencies were collected via surveys from approximately 581 students and twenty-four teachers. Revealed a statistically significant correlation between the frequency of incivilities and teacher gender controlled for teaching style. Maintains that students of female teachers who use student-centered pedagogical methods report more incivility occurrences than students of male teachers who use student-centered pedagogical methods. *Thesis Committee:* Mary Jo Reiff (chair), Mary E. Papke, and Michael Keene

**B.A. in English, Summa Cum Laude**

University of Tennessee, Knoxville

Sigma Tau Delta (English Honor Society), 2001-2002; St. Mary's Foundation Scholarship, 1998-2002

August 2001

**A.S. in General Studies, Magna Cum Laude**

Walters State Community College, Morristown, TN

College Scholars Scholarship, 1997-1998; Tate Springs Masonic Lodge Scholarship, 1997-1998

August 1998

**Continuing Education**

Council of Science Editors, Short Course for Manuscript Editors–May 2006

University of Tennessee CVM, Seven Challenges of Cooperative Communication course–2009

University of Tennessee, Introduction to Supervision–March 2009

University of Tennessee, Delegation Skills–November 2009

**Publications**

“Science editing and its effect on manuscript acceptance time.” *Journal of the American Medical Writers Association*. 26 (2011):147-153.

“BELS Members Garner Leadership Roles in AMWA.” *The BELS Letter* 40 (2009): 3.

“Utilize: *Bureaucratic or Distinct?*” *Science Editor* 31 (2008): 171-172.

*Global Food Systems and Public Health: Production Methods and Animal Husbandry, A National Commission on Industrial Farm Animal Production Report*. [Writing team member]

“Keynote Address: The Future of Life and Biologic Publishing.” [Annual meeting report] *Science Editor* 29 (2006):186.

*Center of Excellence in Livestock Diseases and Human Health Annual Report*. 2006-present.

<[http://www.vet.utk.edu/coe/ann\\_rpts.shtml](http://www.vet.utk.edu/coe/ann_rpts.shtml)>. [Winner of a 2007 APEX (Awards for Publication Excellence)]

*Discovery: Research at the University of Tennessee College of Veterinary Medicine*. Apr. 2006-present. [produced quarterly]

<<http://www.vet.utk.edu/research/newsletters/>>. [Winner of a 2007 APEX (Awards for Publication Excellence)]

“E.E. Cummings.” *The Literary Encyclopedia*. Nov. 2001. 22 Oct. 2002. <<http://www.litencyc.com/LitEncycFrame.htm>>.

**Conference Presentations**

“Utilizing techniques applied by college writing center tutors in medical author-editor dialogue.” American Medical Writers Association Annual Conference. Sacramento, CA, October 2012.

“Scientific editing and its effects on manuscript acceptance time.” Hawaii International Conference on Arts & Humanities. Honolulu, HI, January 2011.

Lane IF, Sims M, Howell N, Bailey M, Brace J. Improving curriculum delivery by improving faculty teaching: A program for faculty development and dialogue. Poster presentation at: American Association of Veterinary Medical Colleges Annual Meeting; March 2010; Alexandria, VA.

“Scientific writing.” Invited presentation for the 2007 Joint Conference of the American Association of Zoo Veterinarians, the American Association of Wildlife Veterinarians, and the Nutrition Advisory Group. Knoxville, TN, October 2007.

“‘Ms. M, how old are you?’: Subjectivity and the self who teaches.” Part of panel “‘Who Am I Anyway?’: Palmerian Mentoring Meets the Critical Friends Group.” Interdisciplinary Conference for Teachers of Undergraduates. Teaching Matters: Theory, Practice, and the Classroom. Barnesville, GA, March 2003.

“Heritage and family in Faulkner’s ‘Barn Burning.’” Blue Ridge International Conference on the Humanities and the Arts. Boone, NC, April 2002.

**Workshop and Panel Presentations**

“Service Learning.” [with Dr. Nancy Howell] University of Tennessee CVM Master Teacher Program. Knoxville, TN, November 17, 2011.

“Microsoft Word for Authors.” University of Tennessee CVM. Knoxville, TN, September 29, 2011.

“Depositing a Manuscript into PubMed Central.” University of Tennessee CVM. Knoxville, TN, April 14, 2011.

“What’s All This Stuff in the Margin? Using Track Changes in Microsoft Word 2007.” University of Tennessee CVM. Knoxville, TN, July 14, 2009.

“Classroom Incivilities: Promoting Dialogue and Understanding.” University of Tennessee CVM Master Teacher Program. Knoxville, TN, November 2008.

“Community of Science: Finding Funding Opportunities.” University of Tennessee CVM. Knoxville, TN, October 2008.

“The Rhetorical Situation and Scientific Writing.” University of Tennessee CVM Center of Excellence Summer Student Workshops. Knoxville, TN, June 2006–2011.

“Medical Writing.” University of Tennessee CVM Small Animal Ophthalmology Rounds. Knoxville, TN, March 2006 & 2009.

Panelist, “Incivilities in the Classroom: How to Cope.” University of Tennessee English Department panel presentation. Knoxville, TN, January 2003.

Panelist, “Getting the Most Out of the GA Experience: Insights from Former GAs.” Teacher Training Workshops, August 2002.

## **Honors and Awards**

Honorary member, Phi Chapter of Phi Zeta Veterinary Honor Society, 2012

Outstanding Employee Award, University of Tennessee CVM–Spring 2009

Certified Editor in the Life Sciences by the Board of Editors in the Life Sciences–May 2008

Award for Publication Excellence (APEX)–New newsletter (*Discovery*) & annual report (*Center of Excellence in Livestock Diseases and Human Health*)–2007

## **Skills**

Proficient in Microsoft Word, PowerPoint, Excel; Corel WordPerfect; Adobe Acrobat, InDesign, Illustrator, Photoshop, Designer; most major library databases; Familiar with Microsoft Publisher, Corel Quattro Pro, FTP, SharePoint, COEUS, Banner, TERA

## **Professional Affiliations and Service**

UTCVM Representative, UT Institute of Agriculture Employee Relations Committee, 2012-2014

TNAchieves High School Student Mentor, 2011-present

UT Young Alumni Advisory Panel, 2011-present

UTCVM Faculty & Staff Awards Committee, 2011-present

Board of Editors in the Life Sciences, 2008-present

UTCVM Master Teacher Program Organizing Committee, 2008-present

UTCVM Authorship Committee, 2008-present

UT Apprentice Program, 2011

UTCVM Search Committee Member (one exempt staff position), 2009

UTCVM Performance Excellence Team, 2006-2010

UTCVM Strategic Planning Committee, 2006-2010

Society of Research Administrators International, 2007-2009

Council of Science Editors, 2006-present

Tate’s School Regional Science Fair Judge, 2007, 2009, & 2011

UT Life of the Mind book discussion group leader, 2005-2011

UT Commission for Women mentor, 2005-2006

UT English Lecturers’ Steering Committee representative, 2005

Modern Language Association, 2001-2005

UT Graduate Students in English, 2001-2004 (M.A. Representative, 2002-2003)

UT Graduate Student Mentor, 2002-2003