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The Queen Elizabeth Hospital Library Collection Management Policy

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COLLECTION MANAGEMENT POLICY CONTENTS

(A) Basic principles
   A.1 Introduction
   A.2 Rationale
   A.3 Institutional background
   A.4 Clinical Services Profile
   A.5 Relationship to external entities
   A.6 Responsibility for policy formulation

(B) Access principles
   B.1 General principles
   B.2 Access issues
   B.3 Licensing/copyright
   B.4 Duplication/overlap
   B.5 Access to free resources on the Web

(C) Evaluation criteria
   C.1 Selection criteria
   C.2 Weeding criteria for removal of materials
   C.3 Departmental collections

(D) User groups and the Collection - Principles
   D.1 Primary users
   D.2 Secondary users
   D.3 Other user groups

(E) Administrative principles
   E.1 Gifts and donations
   E.2 User education and promotion
   E.3 Finance
   E.4 Historical materials
   E.5 Revision of the Collection Management Policy

(F) Appendix – Authorised categories of Library users
(A) Basic Principles

A.1 Introduction
This Collection Management Policy contains guidelines for the development and management of the Library collections of The Queen Elizabeth Hospital (hereafter referred to as TQEH) as an entity of the Central Adelaide Local Health Network (hereafter referred to as CALHN). The policy defines the client groups served by the Library and describes its general role in supporting the information needs of the staff, researchers and students of The Queen Elizabeth Hospital, and by extension, the staff of the Central Adelaide Local Health Network and of SA Health as a whole. The Library's relationship to external entities in the development of its collections is also outlined.

A.2 Rationale
The rationale for the Collection Management Policy is as follows:

- To inform the administrations of TQEH and CALHN, Library clients, other libraries and external parties of the objectives and functions of the Library in meeting the organisational goals of TQEH and CALHN.
- To document the principles used in the development and management of the Library's collections.
- To delineate the client groups served by the Library and the range of information resources provided to support those client groups.

A.3.1 Institutional Background - CALHN
The Central Adelaide Local Health Network (CALHN) was created in July 2011 as a part of new agreement by the Federal and State Governments on the funding and reporting arrangements for the delivery of health care across Australia.

The Local Health Network brings together two major acute hospitals (the Royal Adelaide and The Queen Elizabeth Hospitals) along with the St Margaret’s Rehabilitation Hospital and a number of mental health and primary health care services.

A.3.2 Institutional Background - TQEH
The Queen Elizabeth Hospital was opened in 1954 and is a teaching hospital affiliated with the Universities of Adelaide and South Australia. TQEH is heavily involved in both under and postgraduate training in medicine, nursing and allied health. Bio-medical research up to and beyond PhD level is a significant component of the Hospital’s activities and a considerable number of researchers are on the staff. A wide array of medical and nursing specialties are represented and TQEH is a recognised centre of excellence in several fields.

The Library originated with an obstetrics collection in 1959 and a professionally staffed Library was established in 1962. During the 1960’s the subject content broadened to meet the teaching demands of Adelaide University Medical School departments located at the Hospital. In the 1970’s the Medline service was introduced and in the mid 1980’s the Library was relocated to house the growing collection for teaching and research.

In the mid 1990’s TQEH Library became the first South Australian hospital to create an institution wide automated network enabling online access to various databases. In 1998 the Library moved into new, purpose built quarters and in 1999 it introduced full text electronic products utilising the Internet.
The Library is heavily involved in the provision of point of care and evidence based services to the bedside and to units across the Hospital. As the highest priority Library staff are seeking to align their services and skills in support of clinicians, both inside and outside of the physical confines of the Library, to ensure the delivery of critical clinical information to health professionals in their places of work.

A.4 Clinical Services Profile – General Principles
TQEH Library aspires to be a multi-disciplinary health sciences library serving all the major occupational groups within the Hospital, medical, nursing, allied health and administrative. Under the South Australian Health Care Plan 2007 – 2016 the Hospital will become a centre of excellence in aged care and geriatrics, specialist rehabilitation services, including stroke management and orthopaedics, and integrated palliative care. It will also perform high volume, low level elective surgery.

As well TQEH will provide emergency services, surgery, medicine, intensive care, radiology and psychiatry within the context of the SA Health Statewide Clinical Networks. It will continue as a major teaching and research institution. The services profile is one part of the framework for the development of the Library’s collections in satisfying the clinical, educational and research requirements of the Hospital.

Equally important are the recognised TQEH client groups whose information needs are integral to the development of the Library’s collection. These groups encompass the following disciplines:

- Interns, RMOs, and Registrars
- Medical staff specialists and conjoint academic appointments
- Consultants and VMOs
- Nurses and TQEH post graduate nursing students
- Allied health professionals
- Post graduate researchers and medical scientists in various subjects
- Nursing and medical educators
- Health administrators
- Adelaide University fourth, fifth and sixth year medical students
- Technical officers
- Accredited health sciences students at both the post and undergraduate levels.

A.4.1 TQEH Clinical Services Profile - Outline
The clinical areas outlined below are derived from the services profile for TQEH as outlined in the SA Health Care Plan. The management of the Library’s collection is predicated on meeting the overall information needs of the accompanying medical practitioners, nurses, students, allied health professionals, researchers and medical scientists engaged in each of these identified clinical areas.

Medicine:

Surgery:
Breast & endocrine surgery - Ear, Nose & Throat surgery - General Surgery including Upper GI & Colorectal - Gynaecology other than oncology – Liver surgery -

**Diagnostic Imaging:**

**Anaesthesia and ICU:**
Anaesthesia - Intensive Care Medicine to ICU level 3.

**Pathology:**
Pathology SA (IMVS) provides pathology services and, accordingly, the IMVS/RAH Library supplies the primary library service to Pathology staff on site at TQEH. Therefore the Library will collect only basic texts in the following subjects:

Clinical Chemistry - General Pathology – Histopathology – Microbiology - Serology

**Nursing Practice, Health Administration, Health Education, Allied Health and General Reference:**

*Nursing Practice* - The Library will seek to develop at a general level a collection of materials relating to nursing as a profession, nursing ethics, theories and practice of nursing care and nursing administration.

*Health Administration* - The Library will acquire core materials relating to health administration, health economics and epidemiology, concentrating on key titles and databases for the Australian, North American and United Kingdom health systems. Some core materials on occupational health and safety will be acquired.

*Health Education* - A limited range of materials will be selected on the theory and practice of medical, nursing and adult education.

*Allied Health* – In general Allied Health units maintain, and largely buy, their own departmental monograph collections owing to limitations in Library funding and the highly specialised nature of these materials. The Library will selectively purchase some allied health texts and it also subscribes to a broad range of journals and databases in Allied Health subjects.

*Report/Scientific Writing* - Materials dealing with the preparation and writing of research reports and publishing in the professional literature will be collected to a limited extent.

*General Reference* - Certain basic general reference materials such as dictionaries, geographical atlases, hospital directories and professional registers will be acquired selectivity together with a small number of works on medical history.

**A.4.2 Statewide services provided off site and out of scope for the Library**
The Library will not usually collect in the following areas because these procedures are undertaken outside of the Hospital:

Cardiothoracic surgery - Major spinal orthopaedic operations – Maxillofacial surgery - Midwifery - Neurological surgery – Obstetrics - Paediatrics - Paediatric surgery - Plastic surgery for major burns - Transplantation for liver or bone marrow.
Other subjects which the Library will not collect as being out of scope are:

**Aviation medicine** - **Biology** – **Forensic medicine** – **Genetics** - **Legislation** - **Public/environmental health** – **Psychology** – **Sociology** – **Statistics other than Bio-statistics**

**A.5 Relationship to external entities**
Health care information is characterised by its ever-growing breadth, complexity and cost. Effective health care requires equally effective information management. Collaboration amongst health libraries is essential if such an outcome is to be realistically achieved. Co-operative arrangements between health libraries at the state and national levels now constitute an integral part of the operations of TQEH Library.

The Library is party to a range of formal and informal information sharing agreements. Of the upmost importance are the South Australian Health Library Network and the GRATIS network. The South Australian Health Library Network comprises all libraries in the SA Health portfolio and it undertakes, inter alia, the joint purchasing of the various electronic products provided to SA Health portfolio staff and the administration of web sites that offer off-site and after hours access to the Library’s electronic services.

The GRATIS network is a national co-operative of health libraries for document delivery with membership criteria and procedures developed over the last four decades. It is an important source of inter-library loans for TQEH. Its background is described at: [http://www.gratisnet.org.au/membership.asp](http://www.gratisnet.org.au/membership.asp)

Other significant external entities involving TQEH Library are Libraries Australia, the National Library’s online union catalogue and electronic products service, the commercial document supplier Infotrieve, the Universities of Adelaide and South Australia, the Australian Library and Information Association and the after hours Chasing the sun online reference service.

**A.5.1 Principles**
In establishing and maintaining links with, and membership of, external organisations TQEH Library will be guided by the following principles;

1) All such organisations share a common interest with TQEH in advancing patient care, research or education in the field of health. Alternatively, these entities are concerned with the provision and promotion of library based information services.  
2) Any financial or staffing commitments in these relationships are fairly shared between the parties and reflect value for any costs reasonably incurred.  
3) Any obligations entered into shall be mutual in application and do not impose onerous or untoward duties upon the Library.  
4) Contractual arrangements for commercial purposes are separate in scope and will be considered in the context of the Library’s budgetary and operational circumstances.

**A.6 Responsibility for policy formulation**
The Library Manager is responsible for the Library’s policy formulation and reports to the Director of Nursing Education, Clinical Education Centre. The Senior Librarian assists the Manager in liaising with Hospital, SA Health and University staff in the determination of policies.
B. Access Principles

B.1 General principles
Since 1999 TQEH Library has sought to develop primarily as a digital library with a supporting secondary print collection. Wherever it is technically and financially feasible to do so the Library’s preference is to make materials in its collection available to clients in an electronic format. The reasons for this approach are;

a) Materials in electronic format permit users to have constant access to information resources seven days a week (described as 24 x 7 access) without the physical limitations imposed by print based collections.

b) Library resources can be delivered to remote and off-site users via their own desk-tops whenever they need to access information.

c) Electronic materials offer users far more flexibility and speed than hard print for researching sources and in accessing related subject resources.

d) Electronic materials require much less storage space and handling than print collections.

In accordance with the policy directions laid down by SA Health in its SA Health Information Management & Technology strategy 2006 -2010 and the development of the SA Health integrated electronic information project Careconnect.sa the Library is placing greater emphasis on supplying and promoting electronic clinical decision support systems and point of care health information resources to staff at the bedside and in work areas.

Nevertheless, the Library recognises that hard print materials remain important in the health sciences, especially for the purposes of secondary research texts, basic subject primers and as ready reference tools. The Library will continue to acquire hard print materials to support under and post graduate training as well as key research works in relevant subject areas to ensure balance is maintained in the collection.

B.2 Access issues
For Web materials, as distinct from hard print, ease of accessibility is crucial to their use. The value of any Internet based resource is decided by the degree of convenient and consistent access it offers to users. It is essential that all web products and their applications can be appropriately supported by Hospital and SA Health Information Technology staff and that they are enable unhindered access through the firewalls of the state government information systems. The key considerations in evaluating the level of accessibility are:

a) Readily available without geographical or chronological limitations
b) Not subject to severely restrictive copyright or licensing conditions
c) Not require elaborate logon or registration instructions
d) The format is comprehensible with well laid out text and graphics
e) Navigation of the web site is clear and easy to follow
f) Connection and response times are acceptable for users
g) Hypertext links are applied appropriately, are easy to locate and work
h) Connectivity is achievable with standard equipment and software

B.3 Licensing/copyright
Vendors’ licensing conditions are of fundamental importance in the selection of electronic resources. In some instances licences are much more restrictive than Australian copyright law and their enforcement resides in foreign jurisdictions. Where vendors’ licences attempt to unduly limit the legal entitlements of Library clients, or
impose extremely stringent compliance conditions upon the Library, such products will not be acquired. Information on copyright law in libraries is located at the Australian Copyright Council home page; \url{http://www.copyright.org.au/}

In assessing the compliance levels of electronic products for possible subscription the following points are important:

- Library clients, including remote clients, are able to access and reproduce information in accordance with the broad principles of Australian copyright law. This embraces the fundamental legal concepts of fair dealing for the purposes of research and education together with the performance of services on behalf of the Crown.
- The vendor does not contractually prevent legitimate document delivery functions on behalf of the Library’s clients.
- The Library is not obliged to maintain excessive administrative arrangements to monitor compliance with licensing agreements beyond those so required by Australian copyright law.
- The privacy of Library clients is respected with regard to any possible collection of usage data by vendors.
- Prices are contractually fixed at the onset for periods of at least twelve months, with no provisions for unilateral price increases by vendors during the life of a contract.

**B.4 Duplication/overlap of materials**

In a number of instances electronic products are offered in packages which may duplicate materials held elsewhere in the collection. In itself such duplication will not preclude the purchase of a package if:

- the amount of material duplicated is limited
- the package offers extensively new content that is highly relevant to the Hospital
- it represents a cost effective deal for the Library in overall budgetary terms

In the hard print collection duplication of titles may occur for basic titles and student texts that are in high demand. So far as undergraduate texts are concerned TQEH will buy multiple copies where the Hospital’s training or clinical needs so warrant.

**B.5 Access to free resources on the Web – General Principles**

There is now a wide range of e-books and other web based resources freely available to all through the Internet. The accuracy, relevance, authority, currency, scope and online accessibility of these resources are highly variable, ranging from highly reputable resources produced by OA (Open Access) publishers to erratic and unreliable materials produced by special interest groups that often over time become outdated or whose links change or cease to work.

Where free web based resources are judged to be in scope and of value to TQEH users the Library shall incorporate them into the online catalogue, if they are in the form of electronic books, the A-Z list of journal titles if in periodical form or, if they are portals, establish links (urls) within appropriate web based resources lists maintained on the Library’s home pages.

**B.5.1 Open Access (OA) resources**

A particular category of ‘free’ Internet resources is steadily growing in importance in the health sciences: OA or Open Access resources. These may be differentiated from other free web based products by the degree of editorial control, mechanisms
for peer review, professional standing of their publishers, inclusion in bibliographical indexes and the currency of content evident in the nature and role of OA titles.

Titles produced under the OA banner are a vigorous and professionally valued alternative to subscription driven commercial and society publications. They represent an alternative means of dissemination of information, yet are often of equal scientific and research stature to subscription titles. OA titles will be assessed on their merits applying the same criteria used in this policy for commercially supplied serials and the degree of online access will be equally maintained by the Library.

C. Evaluation Criteria for Selection of Materials

C.1 Selection criteria
The selection and acquisition of materials and resources for the collection is central to the role of the Library. A balanced, accessible and up to date collection is a fundamental goal of the Library. It is essential to the provision of reliable and appropriate information to both the clinical and non-clinical staff of the Hospital. The criteria enumerated below are the core principles for the evaluation and selection of materials for the collection and shall guide Library staff in the development of the collection over the coming years.

C1.1 – Format of materials collected
Materials/resources must be relevant to the information needs of staff and the functions of the Hospital as outlined in section A.4 TQEH Clinical Services Profile. The following points are to taken into consideration:

- The Library shall acquire and/or provide access to materials that are in a format readily accessible to Hospital staff and are compatible with supporting technology.
- The long term implications of acquiring hard print items is a major factor in the selection process owing to their potential costs in storage and preservation.
- Only materials/resources published in English will be collected. The only exception is for foreign language titles contained in larger electronic journal packages which have a number of desirable English language titles.

C1.2 – Authority of materials
The credentials of the author(s), publisher, source or producer of any item are of the highest importance in evaluating materials for possible acquisition. Features to check are relevant subject qualifications/expertise, institutional/corporate affiliations and the publishing sources or, in the case of electronic resources, the nature of the residing web sites. In the latter instances if the web site is a personal account caution is recommended. In analysing materials the following criteria are to be considered:

- There needs to be a clear statement of responsibility as to the authorship, personal or corporate, of any item or resource.
- The status of the publisher/source is a factor. Is the publisher a recognised entity in the subject? Does the URL or document watermark indicate a source with a professional involvement in the health field?
- The source of funding of the publisher/producer ought to be clarified. Is it a commercial firm, a learned society, a government body, an educational institution or a private effort? Any sponsorship by third parties must also be verified as to the nature and aims of the sponsoring entity.
- A clear statement about ownership of the intellectual copyright is extremely important.
Citation impact factors: A note is necessary about the use of citation impact factors in evaluating the authority of materials. Their application to determine the ranking of authors, articles and publications has come into question and their use as a selection tool is debatable. However, it is recognised that impact factors remain important for many grant based submissions and for establishing research credentials. Consequently, the impact factor rating of a particular publication will be taken into account in selection decisions but it will be neither the foremost nor the sole criterion in the selection or rejection of a title for acquisition. The criteria enumerated above will act as the prime considerations in the evaluation of materials for the collection.

C.1.3 – Content of materials
Where the criteria regarding format and authority have been largely satisfied the content of the materials is the next aspect to consider in the selection process. The four key criteria here are:

- Coverage; the level of detail found in the publication/item. Does it cover the broad subject area or does it concentrate on particular aspects? Which level of coverage is appropriate for the subject as practised, taught or researched at TQEH? The degree of coverage must meet the anticipated information needs of the Hospital’s users at the time of selection.
- Currency; how up to date is the information presented in the item? A key factor is the capacity of the item to be regularly updated if it is in electronic format.
- As a general rule publication dates of more than four years for clinical material and six years for health administration and economics will usually exclude such items from selection.
- Relevance; Is the item under consideration suitable for the staff served by the Library? If the item is directed at a particular audience how effective is the presentation of the information to that audience and is that audience present at TQEH? Where the intended audience is unclear does it contain information likely to be of use or interest to significant groups of TQEH staff?
- Uniqueness; How valuable is the information to the operations of the Hospital? Is the information available in other materials that are cheaper or easier to acquire or access? If the contents are derived from another source to what extent does the item contain the original information and/or features?

C.1.4 – Usage of materials
With the move towards a predominantly electronic collection monitoring the usage of individual titles, and of subject areas, is now far more easy and accurate than was previously the case with a largely hard print collection. Usage statistics of individual electronic titles and databases are regularly collated to monitor annual access and logon levels. These statistics are applied to ascertain the relative cost effectiveness of subscribed materials against the average costs incurred for using alternative means of document delivery from external sources.

The degree of annual usage of an item, relative to its cost, will be a key factor in assessing the merits of the continued acquisition of any title or item by the Library.

C.1.5 – Costs of materials
When selecting materials the cost of acquisitions is governed by a number of factors:

- The value of an item relative to the information needs of staff and its likely or known level of usage.
- The long term budgetary implications of maintaining recurrent expenditure for a product with an indefinite acquisition life of, say an electronic journal, against the once only cost of a product such as a hard print book.
The estimated long term usefulness of an acquisition, be it a continuing subscription or a single purchase, in offering accessible and relevant information to Library users.

The degree to which access to an item is more economical through document delivery when measured against likely levels of recurrent usage by staff.

C.2 – Weeding criteria for removal of materials
The weeding or debiting of materials from the collection is an activity as important as the initial selection of an item. It is the final stage in the evaluation of materials through selection, acquisition, processing and retention. Weeding of materials is a vital component in ensuring a relevant, dynamic collection for users. Items may be removed if any of the following apply:

- The item is in a subject area that has ceased to be relevant to the functions and staff profile of TQEH.
- The contents are out of date, have been superseded by newer editions or have become misleading.
- The item is poorly indexed or is not found in any major health database thereby reducing its information value.
- In comparison to its estimated level of current usage an item’s storage or retention costs have ceased to be cost effective for the Library.
- Identical information resources are available in alternative and more economical formats or items.
- The item’s physical condition has deteriorated significantly.
- The item, where applicable, does not have a significant citation impact factor.

C.3 – Departmental collections
A number of departments hold specialised collections of materials for use by their own staff in the performance of departmental operations. To avoid duplication it is Hospital policy that the purchasing and recording of all official departmental purchases will be coordinated through the Library. The costs of buying such materials are borne by the relevant department and the Library has no financial responsibility for such purchases. Each department is responsible for the control of its respective collection and determines the conditions of access to be granted to other non-departmental staff.

(D) User Groups and the Collection – Principles

It is the purpose of the Library to serve those groups of users who are officially affiliated to TQEH in a professional, clinical, educational, administrative or research capacity be it as employees, consultants, visiting medical officers, researchers, conjoint academic appointment or students.

Essentially the Library’s clients comprise two major categories, primary users and secondary users. Precise definitions of authorised user groups are provided in the appendix to this policy under “Authorised categories of Library users.”

D.1- Primary users
Primary users are composed of personnel whose information needs command first priority in the development and delivery of the Library’s services and collection. These users are formally associated with TQEH by meeting the following criteria:

- They perform duties, either clinical or non-clinical, for which they receive payment by TQEH.
- They are accredited by TQEH to engage in patient care, education or research.
They are employed by research bodies formally affiliated with TQEH.
They are fee paying students enrolled in TQEH post-graduate courses.
They are fourth to sixth year medical students of Adelaide University.
They are participating in recognised employee and research exchange programs between TQEH and other health care entities for periods greater than one month.

Refer to section (F) Appendix – Authorised categories of Library users for specific definitions of recognised groups of primary users.

D.2 - Secondary users
Secondary users are composed of individuals who have limited access to the Library and its collection but are not supported with dedicated reference, document delivery, research, lending or other specialised services. Secondary users as a category may be characterised as follows:

- They are students undertaking educational or training courses at the Hospital by official arrangement with affiliated educational institutions and who are not receiving any form of remuneration from TQEH. This includes first to third year Adelaide University medical students.
- They are individuals not employed by TQEH but who are serving on recognised clinical or work placements at the Hospital.
- They are students undergoing the Australian Medical Council examinations on recognised training placements at TQEH.
- They are individuals granted temporary access to the Library for limited private study periods.

Refer to section (F) Appendix – Authorised categories of Library users for specific definitions of recognised groups of secondary users.

D.3 - Other user groups
For budgetary, staffing and security reasons the Library’s remit does not extend to supporting other user groups beyond those defined in this Collection Policy. Tertiary level students are the prime responsibility of their institutions and, likewise, members of the general public, including school pupils, of the state’s public and school library systems.

(E) Administrative Principles

E.1 – Gifts and donations
All publications that have a TQEH affiliation shall be accepted for depositing in the Library. Other donated publications will be accepted if the item falls within the evaluation criteria set out in this collections policy. Monetary donations will be accepted subject to the proviso that any accompanying conditions or terms are consistent with the role and functions of TQEH, do not impose onerous conditions of compliance upon the Library and are non-partisan in nature.

Acceptance of any donations is conditional upon space considerations, the Library’s collections profile, likely user needs, copyright and any purchasing licences. All donations must be in good physical condition.

Donated materials are not cost free for the Library. There are attendant overheads of cataloguing, processing and storage and these factors must be borne in mind in accepting such donations.
The Library reserves the discretion to dispose of any gifted item in accordance with the weeding criteria specified in this policy.

**E.2 – User education and promotion**

In an era of remote, unmediated access to an ever-growing range of electronic information sources, it is vital that end users are able to search and retrieve information which is appropriate to their needs, accurate in content and balanced in coverage. No where is this truer than in the health sciences. One of the prime responsibilities of TQEH Library is to constantly promote available information resources amongst Hospital staff and to encourage them to use such resources effectively in the performance of their work and learning.

The Library will provide training programs at group and individual levels as well develop user guides, training packages and other materials in virtual and hard print formats. It will also seek to publicise an awareness and understanding of resources offered to users on a continuing basis. Suitable strategies will be employed to evaluate their effectiveness in improving the information literacy and research skills of TQEH staff, students and other recognised users. The Library shall also seek to promote amongst TQEH staff the application of evidence-based information to achieve best practice in all aspects of health care.

**E.3 - Finance**

The Library’s budget is allocated annually from the Hospital’s operational budget. The budget outlines the anticipated expenditure in maintaining and developing the collection in accordance with this present policy. Occasionally supplementary funds from the capital works budget or from private trust funds are made available for special purposes.

**E.4 – Historical materials**

The Library endeavours to collect all published materials relating to the history of TQEH. A small historical category is maintained within the overall collection of items pertaining to the history of medicine, nursing and public health. As well, the Library also holds a small collection of major historical texts by nursing theorists. These items may be lent and will be retained indefinitely, subject to space considerations and their physical condition being reasonable.

Historical publications in the health sciences will only be purchased when needed for clinical or teaching purposes. The Library does not have a rare books collection and will not acquire historical works in their own right.

**E.5 – Revision of the Collection Management Policy**

The appendix “Authorised categories of Library users” will be reviewed at least annually. Library staff will review the policy in its entirety biennially.

*TQEH Library adopted this policy on 16th June 2011.*
(F) **Appendix – Authorised categories of Library users**

Refer to **Section (D) – User groups and the collections - Principles** for the general description of the various categories of recognised TQEH Library users.

**Primary users**

- All salaried and accredited medical practitioners including visiting medical officers.
- All TQEH appointed nurses.
- All academic staff of the Universities of Adelaide and South Australia who hold conjoint appointments with TQEH.
- All members of the teaching and research departments of the Universities of Adelaide and South Australia ordinarily located at TQEH.
- All research staff engaged by the Basil Hetzel Medical Research Institute, The Hospital Research Foundation and other bodies recognised by the administration of TQEH.
- All allied health staff of TQEH.
- All scientific and technical staff employed by TQEH.
- All administrative and ancillary staff employed by TQEH.
- All postgraduate nursing students enrolled in endorsed TQEH educational courses for the duration of their courses.
- All fourth, fifth and sixth year medical students of Adelaide University other than document delivery services.
- All individuals participating in Hospital recognised employee, research and educational exchanges for periods greater than one month.

**Secondary users**

- University of Adelaide medical students in their first to third years.
- SA Pathology (IMVS) employed staff regularly working on site or on clinical placements at TQEH.
- Health sciences students from the Universities of Adelaide and South Australia undertaking clinical studies or work placements at TQEH.
- Staff from other SA Health portfolio agencies not involved in employee exchange programs.
- Other users granted temporary access for private study including Australian Medical Examination Council students.