

University of Maine

From the Selected Works of Kimberly J. Sawtelle

March 12, 2013

Introduction to Digital Commons for Support Staff

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Available at: https://works.bepress.com/kimberly_sawtelle/4/



Turn Off Cell Phones





DigitalCommons@UMaine for Classified Staff

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Fogler Library Tech Support
581-1692



What is DigitalCommons@UMaine?

❖ DigitalCommons@UMaine is an Institutional Repository (IR)—an online site for collecting, preserving, and disseminating UMaine's artistic and intellectual output.



Open Access

- ❖ Free access & downloads
- ❖ No advertisements
- ❖ Stable links
- ❖ Full text
- ❖ Version control





Discoverability

- ❖ Works deposited in the IR are cited more frequently, become more accessible, and have greater impact
- ❖ Author-defined meta-data increases “findability”
- ❖ Search engine optimization (SEO) increases discoverability in places like Google Scholar



What's in it for me?

- ❖ Mission Statement:
 - Disseminate; Share;
 - Enhance; Advance;
 - Promote; Produce;
 - Provide; Educate;
 - Demonstrate;
 - Qualitative;
 - Quantitative



Promoting Research

- ❖ Increase visibility on a global scale
- ❖ Increase scholarly citations
- ❖ Network worldwide
- ❖ Integrate with teaching
- ❖ Promote Grant-funded work



Quantifiable impact

- ❖ As of March 12, 2013 the IR:
 - Contained 4,859 records
 - Experienced 116,608 full-text downloads
 - Delivered 107,410 full-text downloads between March 2012-March 2013







UMaine DC Collections



What qualifies for submission?

- ❖ Photographs, posters, artwork
- ❖ Theses & dissertations
- ❖ Scholarly, full-text articles
- ❖ Scholarly papers
- ❖ Departmental publications
- ❖ University publications

**Readership and Dissemination**Announce papers to personal network of readers and colleagues RSS feeds Readership reports Optimized for Google and Google Scholar 

IR vs. Web Site

- ❖ RSS feeds for subscribers
- ❖ Announce new publications
- ❖ Readership reports (via Google Analytics)
- ❖ IR optimized for Google Scholar



Got Connections?

❖ DigitalCommons@UMaine is a perfect, alternative way to disseminate information and measurable outcomes as required by departmental missions, the University of Maine mission, and by many federal and private granting agencies.



It's Free!

- ❖ The IR provides a **free**, parallel distribution method that supports and compliments expensive printed materials.
- ❖ Re-purpose files created for print documents by simply posting them in the IR to reach a broader audience.



Increase Distribution

- ❖ Publications—newsletters, pamphlets, booklets, course catalogs, grant reports, technical bulletins, image galleries, exhibit catalogs, tip sheets, or fact series—can be “ingested” into a DigitalCommon@UMaine community.
- ❖ DigitalCommon@UMaine can also host academic journals and peer-reviewed series.



Example Journals & Newsletters

- ❖ Journals & Peer-Reviewed Series:
http://digitalcommons.library.umaine.edu/peer_review_list.html
- ❖ Teacher: The National Education Magazine:
<http://research.acer.edu.au/teacher/>
- ❖ Florida International University Course Catalogs:
<http://digitalcommons.fiu.edu/catalogs/>
- ❖ Top of the Hill: Newsletter of the Colby College Libraries:
http://digitalcommons.colby.edu/lib_newsletter/



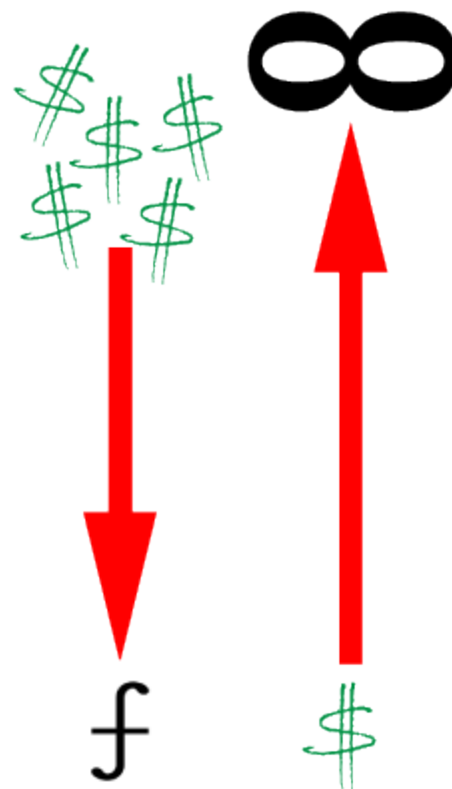
Decrease Postage Costs

- ❖ Re-purpose existing contact lists to develop custom E-mail notifications.
- ❖ Invite contacts to subscribe to an RSS feed.



Conversion

- ❖ High printing costs yield finite distribution.
- ❖ Low to no printing costs yield infinite distribution via DigitalCommons@UMaine.





Time Commitment

- ❖ RSS feed does away with maintaining a mailing list
- ❖ Save time chasing down print orders
- ❖ Errors are easily removed by uploading revised files



Making it Work

- ❖ Data entry is straight-forward
- ❖ Batch upload options exist
- ❖ Students can be trained in data entry
- ❖ Organization is key



Conferences & Events

- ❖ Online workflow to coordinate conferences & events
- ❖ Paper submissions, peer review, publish proceedings
- ❖ Post schedules & embed registration on conference site



Example Conferences & Events

- ❖ Pacific University Oregon: Sustainable Scholarship:
<http://commons.pacificu.edu/sustainable-scholarship/register.html>
- ❖ AIS Electronic Library AMCIS Proceedings:
<http://aisel.aisnet.org/amcis2012/>
- ❖ Eastern Michigan University Graduate Research Fair:
<http://commons.emich.edu/grf/>



Grant Reporting

- ❖ Supports proposals of high scientific caliber
- ❖ Incorporate in application strategy
- ❖ Archive electronic progress reports
- ❖ Archive electronic final reports
- ❖ Increased transparency



SelectedWorks

- ❖ Instantly synch SelectedWorks with DigitalCommons to minimize data entry
- ❖ Immediately become part of an indexed, international network of scholarship
- ❖ Permanent account—Permanent URLs



Example Selected Works Pages

- ❖ Philip J. Nyhus, Colby College:
http://works.bepress.com/philip_nyhus/
- ❖ Lee Badgett, University of Mass, Amherst:
http://works.bepress.com/lee_badgett/
- ❖ Harlan J. Onsrud, UM Spacial Informatics:
http://works.bepress.com/harlan_onsrud/



Take Away

- ❖ Digital Commons is free
- ❖ Data entry is centralized
- ❖ SelectedWorks is permanently yours
- ❖ Work invested in Digital Commons is not lost due to server changes



**HELP
WANTED**



Want Help?

- ❖ Attend the DigitalCommons@UMaine hands-on workshop
- ❖ [Download training materials](#)
- ❖ Call Library Liaison for one-on-one training
- ❖ Contact Fogler Library Tech. Support: 581-1692



March 14, 2013 Workshop Registration

- ❖ 9 a.m.-Noon, Fogler Library Classroom
- ❖ E-mail registration request to:
kimberly.sawtelle@umit.maine.edu
- ❖ Seating limit is 16.



Any questions?

- ❖ Contact the department's Fogler Library Liaison (subject specialist)
- ❖ Call Fogler Library Tech. Support:
581-1692