

Elizabeth E. Reilly

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EDUCATION:

Ryerson University, Toronto, ON / **George Eastman House International Museum of Photography and Film**, Rochester, NY, September 2005 – October 2007

MA in Photographic Preservation and Collections Management

University of California, Santa Cruz, Santa Cruz, CA, September 1993 – June 1997

BA in Art, with a concentration in Photography

EXPERIENCE:

University of Louisville, Archives and Special Collections, Louisville, KY

Curator, Photographic Archives, rank of Assistant Professor (May 2011-present)

- Build, manage, preserve and provide access to the university's expansive collection of photographs and related materials
 - Oversaw 135 new collection accessions since 2011, including fine print purchases and donations, large photographer or studio archive donations and various small groups, comprising hundreds of thousands of images and valuing over two million dollars
 - Managed collection inventory of entire archives holdings, 2014
 - Applied for and received Conservation Center for Art and Historic Artifacts (CCAHA) Preservation Needs Assessment Grant funded by the National Endowment for the Humanities (NEH), 2011
- Supervise Imaging Manager who fulfills all customer and in-house scanning and printing orders
- Process collections, create and maintain databases and finding aids
- Curate exhibitions for department galleries and offsite locations
- Participate in leadership role for Archives and Special Collections (ASC) library administration
- Teach sessions to university graduate and undergraduate classes, and K-12 visiting groups
- Cultivate community relationships, work with donors, seek external funding
- Provide reference services for on-site and remote users

- Participate in digital initiatives, public relations events and publications
- Maintain social media tools to promote Photographic Archives through Web 2.0 applications
- Work as Louisville Underground Music Archives (LUMA) Project team member

Chicago History Museum, Chicago, IL

Licensing and Reproduction Manager (Nov. 2010-Mar. 2011)

- Received and prioritized requests for reproductions and use rights of collection materials, negotiate usage terms and fees, process contracts and payments, and ensure on-time delivery of reproduction orders
- Participated in the development of policies, procedures, and strategies governing digitization, rights and reproductions order fulfillment, and digital assets management
- Prepared original materials for digitization, including retrieving requested collection materials, checking rights status, scheduling photographic work with the Photo Lab, and generating caption, credit line and other descriptive information

Project Collection Manager, Prints and Photographs (Mar. 2008-Nov. 2010)

- Accessioned, processed, re-housed, researched and cataloged backlog acquisitions in the Prints and Photographs collection
- Processed acquisitions, prepared legal documentation, appraisal, weeding, arrangement, re-housing and appropriate storage
- Recruited, supervised and mentored university and graduate-level interns and volunteers
- Trained interns and volunteers on the cataloging, preservation and proper archival re-housing of photographic materials
- Coordinated and managed large-scale processing of Hedrich-Blessing architectural photographic archive via a two-year IMLS grant

George Eastman House International Museum of Photography and Film, Rochester, NY

Graduate Student Practicum and Project Associate (Sept. 2006-June 2007)

- Thesis project: Research, analysis and cataloging of the card photograph mounts and imprint designs of Rochester portrait photographer J.H. Kent in the George Eastman House collection
- Conducted large-scale project to accession, re-house, and identify between acetate and nitrate materials of vintage Edward Steichen portrait negatives and prints
- Created custom archival housings for nineteenth century cased images
- Accomplished cataloging, re-housing and TMS entry of photographs by Roger Merten

- Performed archival re-binding of daguerreotypes from the Southworth & Hawes collection

Museum of the City of New York, New York, NY

Prints and Photographs Intern (June 2006-Aug. 2006)

- Organized, re-housed and prepared for cold storage over 700 original negatives (as well as duplicates and inter-positives) of Berenice Abbott's *Changing New York* series
- Packaged original negatives and pellicles for long-term cold storage
- Created finding aids and entered object information in museum's Argus database
- Researched images for location, date and other information verification

Ryerson University, Toronto, ON

Graduate Research Assistant, School of Image Arts (Feb. 2006-May 2006)

- Created large-scale surrogate prints for exhibition of Black Star photo agency collection
- Digitally cleaned and re-touched high resolution scans in Photoshop
- Executed printing of 4x6 foot panels on large format inkjet printer
- Assisted curator in the layout of the exhibition

PUBLICATIONS:

- Reilly, Elizabeth. "The Preservation of Digital Prints and the Essential Work of the Image Permanence Institute." *Midwest Archives Conference Newsletter* 43 (Apr. 2016): 32-35.
- Daniels, Caroline, Heather Fox, Sarah-Jane Poindexter, and Elizabeth Reilly. "Saving all the Freaks on the Life Raft: Blending Documentation Strategy with Community Engagement to Build a Local Music Archives." *The American Archivist* 78.1 (Spring/Summer 2015): 237-260.
- Buie, Delinda, Caroline Daniels, Rachel Howard, and Elizabeth E. Reilly. "Setting our own agenda: Managing the merger of Archives and Special Collections." *Innovative Practices in the Management of Archives and Special Collections* (Kate Theimer, ed.). Lanham, MD: Rowman and Littlefield, 2014.
- Reilly, Elizabeth E. "The University of Louisville Photographic Archives: The First Fifty Years." *Kentucky Libraries* 76.3 (2012): 4-9.
- Reilly, Elizabeth. "Expanding Access to Archive Photographs through Historypin." *Midwest Archives Conference Newsletter* 40.2 (Oct. 2012): 20-22.

PRESENTATIONS:

- Reilly, Elizabeth. "Over My Dead Body: When Your Local Music Archive Meets Donor Resistance." (Session title: "Out of the Underground: Documenting Your Local Music Community"), Society of American Archivists Annual Meeting, Cleveland, OH, Aug. 21, 2015
- Fox, Heather and Elizabeth Reilly. "Preserving the Louisville Sound: Donor relations and outreach." (Session title: "Don't Knock the Rock: Making popular music collections a part of your archives"), Midwest Archives Conference, Kansas City, MO, Apr. 26, 2014
- Fox, Heather, Sarah-Jane Poindexter, and Elizabeth Reilly. "Giving the Kids What They Want: Documenting Louisville's Underground Music Scene" Kentucky Library Association / Special Library Association Spring Meeting, Carrollton, KY, Apr. 10, 2014
- Buie, Delinda, Caroline Daniels, Rachel Howard, and Elizabeth Reilly. "Extra Special: Merging Special Collections with University Archives". Poster presentation at Association of College and Research Libraries Conference, Indianapolis, IN, Apr. 12, 2013
- Reilly, Elizabeth. "Photographic Preservation." Joint session of University of Kentucky School of Library and Information Science LIS 643 Archives and Manuscripts Management course and UK Student Chapter of the Society of American Archivists, Lexington, KY, Oct. 10, 2012
- Holtze, Terri, Rachel Howard, and Elizabeth Reilly. "Ghost Signs of Louisville: Documenting the Past in the Present." Kentucky Library Association Conference, Louisville, KY, Sept. 20, 2012
- Reilly, Elizabeth. "Preserving Photographs: Ideals vs. Realities." Kentucky Council on Archives Spring Meeting, Georgetown, KY, May 18, 2012
- Reilly, Elizabeth. "Historypin: Connecting Users, Transforming Photographs." (Session title: "Using Social Media to Connect Collections with Users"), Midwest Archives Conference, Grand Rapids, MI, Apr. 20, 2012
- Reilly, Elizabeth. "Historypin: Employing Photographs as Historical Records." Photography: the Document conference at University of Louisville, Louisville, KY, Oct. 14, 2011

SELECTED EXHIBITIONS:

- "Kentucky Captured: Photographs Inspired by the Bluegrass State." Speed Art Museum. (Louisville, KY, Mar. 12 – July 17, 2016). Co-curator.

- “We the People: Photographs by Milton Rogovin.” University of Louisville Hite Art Institute Schneider Hall Gallery. (Louisville, KY, Oct.1 – 31, 2015). Co-curator.
- “Under the Skylight: Louisville’s Nineteenth Century Portrait Studios.” University of Louisville Photographic Archives Gallery. (Louisville, KY, Oct. 10 – Nov. 1, 2013). Curator.
- “Famous Faces: Picturing Celebrity in the Photographic Archives.” University of Louisville Photographic Archives Gallery. (Louisville, KY, June 13 – Sept. 27, 2013). Curator.
- “Retrospect: Celebrating 50 years of the University of Louisville Photographic Archives.” Cressman Center Gallery. (Louisville, KY, Sept. 7 – Oct. 13, 2012). Curator.

CONFERENCE ATTENDANCE AND PROFESSIONAL DEVELOPMENT:

- Image Permanence Institute (IPI) workshop, “Digital Print Preservation,” Rochester, NY, October 20-22, 2015
- Society for Photographic Educators (SPE), Midwest regional conference, Louisville, KY, October 2015
- Midwest Archives Conference (MAC) annual meeting (Milwaukee, WI April 2016; Lexington, KY May 2015; Kansas City, MO April 2014; Indianapolis, IN April 2013; Grand Rapids, MI, April 2012)
- Society of American Archivists (SAA) annual meeting (Cleveland, OH, August 2015, Washington, DC, August 2014, New Orleans, LA, August 2013; San Diego, CA, August 2012)
- Kentucky Council on Archives (KCA) annual meeting (Mammoth Cave, June 2015; Keenland, June, 2014; Eastern Kentucky University, June, 2013; Campbellsville University, October, 2012; Georgetown College, May, 2012; National Society Sons of the American Revolution, May, 2011)
- ArchivesSpace workshop, University of Kentucky, Lexington, KY, March 30-31, 2015
- Society of American Archivists (SAA) Workshop #1335, “Copyright Issues for Digital Archives” Knoxville, TN, October, 2012
- Society of American Archivists (SAA) Workshop #1204, “Rare Books for Archivists,” San Antonio, TX, December, 2011
- “Ideas to Action (i2a) Institute” University of Louisville, May 23-25, 2011
- “Copyright and African American Collections” BMRC workshop with Peter Hirtle, Chicago, IL, 2009
- “Preservation of African American Collections” BMRC workshop with Shereilyn Ogden, Chicago, IL, 2009
- “Persistence of Memory: Sustaining Digital Collections” conference, Chicago, IL, 2008
- Society for Photographic Educators (SPE) annual conference, Miami, FL, 2007

- Professional Webinars:
 - "Fair Use 101," November, 2013
 - "Preservation Planning, Overview of PREMIS for Beginners," April, 2013
 - "Management of Incoming Born-Digital Special Collections," April 2013
 - "Archon: Making it work for you," May, 2011
 - "Archivists' Toolkit: Shortening the Path from Accession to Researcher," July, 2011
 - "Standards for Digital Archives," September, 2011

PROFESSIONAL AFFILIATIONS:

- Kentucky Council on Archives (KCA), 2011-Present
- Midwest Archives Conference (MAC), 2011-Present
 - Local Arrangements Committee member, Spring 2015 Lexington, KY meeting, 2013-2015
- Society of American Archivists (SAA), 2011-Present
 - Visual Materials Section, VisMat Finance and Marketing Committee
- Visual Resources Association, 2010-Present
- The Daguerreian Society, 2007-Present

SERVICE TO THE UNIVERSITY:

- Member, Graduate Student Thesis Committee for Tom LeGoff, 2016
- Member, President's Distinguished Faculty Award, Service, Screening Committee, 2014
- Member, Student Grievance Committee, 2013
- Member, Graduate Student Thesis Committee for Marcy Werner, 2012

SERVICE TO THE LIBRARY:

- Member, Archivist for Records Management Search Committee, present
- Member, Nominating Committee, 2015
- University Library Faculty Professional Travel Committee: member, 2012-13; chair, 2013-2014
- Member, Archivist for Manuscript Collections / Co-director of the Oral History Center Search Committee, 2012
- Chair, Archives and Special Collections Imaging Specialist Search Committee, 2013
- Member, Rewards and Recognitions Committee, 2012-2014
- Member, Special Collections Program Assistant Senior Search Committee, 2012

SERVICE TO THE COMMUNITY:

- Workshop presenter, Louisville Genealogical Society, "Caring for Family Documents and Heirlooms: Tips from Archivists," 2014, 2015
- Workshop presenter, Celebrating the Legacy of Black Louisville, "How to Preserve Historical Photographs and Papers," 2014
- Workshop presenter, Louisville Free Public Library (LFPL) Genealogy Day, "Caring for Family Documents and Heirlooms: Tips from Archivists," 2013
- Member, Louisville Photo Biennial planning committee, 2013
- Member, Looking for Lilith's "Alice in Black and White" discussion panel, 2013
- Judge, Preservation Louisville photography competition, 2013
- Organizer/Host, "The Care and Identification of Photographs" week-long public workshop by conservator Gawain Weaver, 2013
- Presenter, University of Louisville Women's Club, "Women Photographers in the collections of the UofL Photographic Archives," 2012
- Exhibitor, Festival of Faiths, 2011
- Judge, Louisville Photographic Society competition, 2011