

AMY M. ELLIOTT

EDUCATION

- M.S. Information Sciences, ALA accredited; University of Tennessee, Knoxville; Knoxville, Tennessee; May 2006. Emphases on academic librarianship and publishing.
- M.A. English and American literature; University of Connecticut; Storrs, Connecticut; May 2003. Emphases in American literature up to 1900, 20th century American literature, medieval literature, Southern literature, and History of the English language.
- B.A. English and American literature; Minor: Music Business; Belmont University; Nashville, Tennessee; May 2001. Magna Cum Laude.

EXPERIENCE

Humanities Liaison Librarian, Doane Library, Denison University

September 2015 – Present

Reference, instruction, outreach, and collection development duties in all humanities fields. Duties include: answering reference questions via traditional and digital means; instructing patrons; subject specific and general bibliographic instruction; outreach; collection management and liaison duties in English, history, modern languages, philosophy, and religion; developing LibGuides for subject areas; providing customer service; maintaining reference resources page; and other duties as assigned.

Product Analyst, WorldCat knowledge base, OCLC

October 2012 – April 2015

Product analyst and product co-owner duties contributing to all aspects of planning, development, and support of the knowledge base. Duties included: working with cross-divisional teams to develop and roll out communication plans, training and product support; creating documentation and release notes; operating as a subject matter expert (SME) for e-resources; organizing and leading cross-functional teams; participating in environmental scanning and market analysis, consultation on product planning and marketing, and technology assessment; overseeing customer support and any outside communication with customers and partners to ensure quick and accurate responses; directing implementation of services, enhancements, and new product features; identifying, documenting and managing development requirements; translating product goals into functional requirements and specifications for the development team; liaising with development staff to ensure that requirements are met; ensuring that development outputs meet requirements; working with cross-product teams to develop integrated product features; analyzing data and creating reports; ensuring quality of metadata; and other duties as assigned.

Digital Repository Services Librarian, University Library, Georgia State University

January 2011 – July 2012

Managed the Digital Archive @ Georgia State University, Georgia State's institutional repository. Duties included: answering questions from and delivering instruction and training to faculty, staff, and students about the Digital Archive system, institutional repositories, open access, publishing, scholarly communication, copyright, fair use, and authors' rights; maintaining the Digital Commons interface and repository structure; supporting established institutional repository guidelines, including submission rules and the development of new communities and series; analyzing policies, procedures, and workflows to insure consistency and accuracy of metadata; creating new guidelines and policies as necessary; identifying and recruiting new content and editing existing content as needed; coordinating ETD submissions; developing, implementing and evaluating marketing and promotion efforts; providing support for the library's scholarly communication activities; keeping abreast of developments in publishing, scholarly communication, and higher education; liaising with faculty and other librarians to facilitate institutional repository and scholarly communication activities; and other duties as assigned.

Assistant Professor, Librarian, Albertsons Library, Boise State University

August 2007 – December 2010

Reference and instruction librarian duties in traditional and electronic arenas. Duties included: answering reference questions via traditional and digital means; instructing patrons; subject specific and general bibliographic instruction; bibliographic software (e.g. EndNote, EndNote Web, Zotero, etc.) instruction and support; collection management and liaison duties in math, music, gender studies, and government documents; developing LibGuides for subject areas; providing customer service; maintaining reference resources page; creating graphics for library web pages; web design; federated search support and implementation; Open URL maintenance; and other duties as assigned.

Circulation Library Assistant, Pellissippi State Technical Community College

August 2006 – May 2007

Circulation duties including customer service, charging and discharging library and reserve materials, issuing borrower cards, opening and closing the library, shelving books, and shelf-reading.

Student Library Assistant, UT Libraries Training, University of Tennessee, Knoxville

May 2006 – August 2006

Design and layout duties for various newsletters, advertisements and instructional handouts newly implemented technologies. Provided research support and served as the assistant to the Library Training Coordinator.

Practicum, University of Tennessee Press

January 2006 – May 2006

Completed rotations in each of the University of Tennessee Press's departments to gain an understanding of all the functions of an academic press.

Graduate Assistant, Hodges Library Reference Desk, University of Tennessee, Knoxville

August 2005 – August 2006

Reference duties in traditional reference and information commons arenas as well as on-shift supervision of student library assistants. Tasks included answering reference questions, instructing patrons, taking electronic queries, technology support, shelving books, maintaining printers, computers, and copiers, providing customer service.

Graduate Assistant, University of Tennessee, Knoxville, School of Information Sciences

May 2005 – May 2006

Technical support for synchronous online distance education courses via Centra software and asynchronous distance education courses via Blackboard for the Information Sciences program including computer and technology trouble-shooting, customer service, simple user instruction, liaising with instructors, and helping instructors to use technology.

Graduate Assistant, University of Tennessee, Knoxville, School of Information Sciences

August 2004 – May 2005

Research and academic duties including: finding and obtaining research materials from databases, websites, and libraries for professors as well as creating spreadsheets from various information and data.

Student Library Assistant, Hodges Library Reference Desk, University of Tennessee, Knoxville

August 2004 – July 2005

Reference duties including answering reference questions, instructing patrons, taking electronic queries, technology support, shelving books, maintaining printers, computers, and copiers, and providing customer service.

TEACHING EXPERIENCE**Assistant Professor, Librarian, Albertsons Library, Boise State University**

August 2009 – December 2010

Courses Taught and Designed:

Library Research, UNIV 106 (1 credit hour)

Delivered instruction on basic concepts of library research and information literacy with a focus on critical thinking and analysis. Delivered instruction in person and to distance students via Blackboard. Redesigned the course to be delivered via Blackboard in a scalable way. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.

Instructor, Ohio Institute of Photography and Technology

January 2004 – May 2004

Courses Taught and Designed:

College Composition I for Criminal Justice, GEN 103 (3 credit hours)

Focused on grammar and writing basics. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.

College Composition II for Criminal Justice, GEN 104 (3 credit hours)

Focused on different writing styles while revisiting grammar. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.

Instructor, University of Connecticut

August 2001 – May 2003

Courses Taught and Designed:

Seminar in Academic Writing through Literature, English 111 (3 credit hours)

Focused on critical reading of works of literature to inform critical thinking and writing skills. Selected and ordered texts; designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; encouraged and mediated classroom discussion and small group peer review; offered individual and whole class instruction; and introduced students to the library and research techniques.

Seminar in Academic Writing, English 110 (3 credit hours)

Focused on critical reading of essays and non-fiction to inform critical thinking and writing skills. Selected and ordered texts; designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; encouraged and mediated classroom discussion and small group peer review; offered individual and whole class instruction; and introduced students to the library and research techniques.

SKILLS AND KNOWLEDGE

- Agile and scrum software development methodologies
- Basic assessment tools (surveys, focus groups, statistics analysis)
- Bibliographic software (EndNote, EndNote Web, Zotero, Mendeley)

- Computer and technology troubleshooting and basic instruction (Mac & Windows)
- Digitization (Scanners and Adobe X Pro)
- Discovery and ILS systems (EBSCO Discovery Service, WorldCat Local, WorldCat Discovery Services, WorldCat.org, WorldShare Management Services, Aleph by Exlibris, Millennium by Innovative, Voyager by Exlibris)
- Distance / eLearning systems (Blackboard, Centra, Adobe Connect, WebEx)
- E-Resource Management Systems, Knowledge Bases, and linking (Serials Solutions 360, WorldCat knowledge base, Open URL)
- Graphic design (Photoshop, Gimp, InDesign)
- Metadata schema (Dublin Core, MARC 21)
- Open access, repository, and scholarly communication and publishing (Bepress's Digital Commons, DSpace, OAI-PMH, OCLC Digital Collection Gateway, Copyright and authors' rights, SHERPA Romeo and Juliet)
- Pragmatic Marketing (Build and Foundation certification)
- Presentation software (PowerPoint, Prezi)
- Problem solving and decision making
- Programming languages (Python, in progress)
- Reference and virtual chat reference (Question Point, LibAnswers, LibGuides, various general and subject related databases)
- Video and audio editing (iMovie, Windows Movie Maker, Jing, Camtasia, Audacity)
- Usability testing
- Web 2.0+ technologies (RSS, blogs, wikis, social media)
- Web design and markup languages (Dreamweaver, Nvu, Adobe Experience Manager, WordPress, HTML, XML)
- Writing, editing, desktop publishing (Microsoft Word, Microsoft Office Suite, MLA and Chicago styles)

MEMBERSHIPS

2015 American Library Association
 2011-2012 USETDA (United States Electronic Thesis and Dissertation Association).
 2010-2012 Center for Intellectual Property
 2009-2011 Idaho Library Association.
 2005-2008 American Library Association (including SRRT, NMRT and GLBTRT).
 2005-2006 American Society for Information Science and Technology (student member).

CONFERENCE ATTENDANCE

2014 The Charleston Conference (November 5-8).
 2011 USETDA (May 18-20).
 2011 Giving Undergraduate Research a Worldwide Voice: Institutional Repositories as Publishers, Kennesaw, GA (March 15).

- 2010 The Handheld Librarian Online Conference (February 17-18).
- 2009 The Charleston Conference (November 4-7).
- 2009 The Handheld Librarian Online Conference (July 30).
- 2008 ALA Annual in Anaheim (June 27-July 1).
- 2008 ALA Mid-Winter in Philadelphia (January 10-15).
- 2007 ILA Annual in Nampa (October 4-5).

CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT

- 2014 NISO Webinar: Getting to the Right Content: Link Resolvers and Knowledgebases.
- 2013 Growing a Culture of Effective Decision Making (Kent State Executive Education).
- 2012 What Does the Georgia State Decision Mean for Libraries? An ARL Briefing with Jonathan Band and Brandon Butler.
- 2012 Digital Commons, Spotlight on Publishing Webinar Series, 2012.
- 2012 NACUA Copyright and Fair Use: Codes of Best Practice in Higher Education.
- 2012 A Conversation with Paul Courant: The Future of Academic Libraries.
- 2012 ALCTS Virtual Symposium: Launching Your Star Potential: Leadership for Today's Libraries. (January 9-13).
- 2012 American Management Association's Webcast: How Emotional Intelligence Drives Effective Leadership.
- 2011-2012 Digital Commons, DC Community Webinar Series, 2011-2012.
- 2011 The Data and Computer-Driven Transformation of Modern Science, led by Dr. Ed Seidel, Assistant Director for Mathematics and Physical Sciences at NSF.
- 2011 Educause Live! Web Seminar: "The Georgia State Copyright Case: Issues and Implications."
- 2010 ARL/ACRL Institute on Scholarly Communication Webinar Series.
- 2009 Academic Technologies Camtasia Workshop series.
- 2009 SPLAT 101: Web 2.0 in Idaho Libraries.
- 2008 Academic Technologies EndNote Workshop series.
- 2008 Boise State University Center for Teaching and Learning Workshop: "Why don't they look beyond Wikipedia?????"
- 2008 Boise State University Center for Teaching and Learning Workshop: "Tripping through the Information Quagmire: When Students Stumble through the Academic Research Process," in conjunction with the first year writing program.
- 2008 Boise State University Libraries True Colors workforce training.

COMMITTEES AND SERVICE

International

- 2013-2014 OCLC Electronic Resources Advisory Council member.

National

- 2008 ALA GLBTRT External Relations committee member.

2008 ALA GLBTRT liaison to ALA NMRT.

State and Regional

2011-2012 Content and metadata committee, GKR (GALILEO [GeorgiA Library LEarning Online] Knowledge Repository).

2011-2012 Technical committee, GKR (GALILEO [GeorgiA Library LEarning Online] Knowledge Repository).

University

2011-2012 Digital Measures Activity Insight steering committee, Georgia State University.

2010 Library advisory group member for the Associate Vice President of the Office of Information Technology Search, Boise State University.

2006 Diversity education workshops committee, University of Tennessee, Knoxville.

Library and Departmental

2011-2012 Faculty author committee, (Chair), University Library, Georgia State University.

2011-2012 Digital Measures Activity Insight library committee, University Library, Georgia State University.

2011 Digital Archive Rollout Planning Group, (Chair), University Library, Georgia State University.

2011 Ebsco Discovery Service implementation committee, University Library, Georgia State University.

2010 Usability testing group, Web committee, Albertsons Library, Boise State University.

2010 Reference ordering working group, Albertsons Library, Boise State University.

2009-2010 Reference review committee, Albertsons Library, Boise State University.

2009-2010 WorldCat Local implementation team, Albertsons Library, Boise State University.

2008-2010 Assessment team, Albertsons Library, Boise State University.

2008-2010 University Faculty Author recognition committee, Albertsons Library, Boise State University.

2008-2010 Reference department liaison to technical services, Albertsons Library, Boise State University.

2008 Reference representative to Serials Solutions 360 implementation team, Albertsons Library, Boise State University.

2007-2010 Web committee, Albertsons Library, Boise State University.

2007-2010 OPAC committee, Albertsons Library, Boise State University.

2006 Culture corner resource selection committee, John C. Hodges Library, University of Tennessee, Knoxville.

2005 Curriculum committee (student representative), School of Information Sciences, University of Tennessee, Knoxville.

PRESENTATIONS

- “Bringing Players to the Table: Consortial Ebook and DDA Selection, Purchasing, and Management” will present at the 34th Annual Charleston Conference: Issues in Book and Serial Acquisitions – The Importance of Being Earnest. Charleston, SC. (November 2014).
- “Hacking the Co-op: WorldCat Knowledge Base (KB),” OCLC internal training. (October 2014).
- “Improve Your U.S. Government Publications Workflow with OCLC WorldShare Metadata Collection Manager” OCLC webinar. (January 2014).
- “Albertsons Library: A Library for the 21st Century” presented as “Sharing the Love” presented at the 30th Annual Charleston Conference: Issues in Book and Serial Acquisitions - Anything Goes! Charleston, SC. (November 2010).
- “(R)Evolution in the Information Industry: What the Information Industry Can Learn from the Music Industry?” presented at the 29th Annual Charleston Conference: Issues in Book and Serial Acquisitions - Necessity is the Mother of Invention. Charleston, SC. (November 2009).
- “Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults,” presented at the 28th Annual College of Communication and Information Research Symposium. Knoxville, TN. (February 2006).
- “Hope from Hopelessness: Finding Contemporary Southern Literature through Anne Tyler’s Use of *The Sound and the Fury*,” presented at the Southern Writers, Southern Writing Conference. Oxford, MS. (July 2002).
- “What a Character: Zora Neale Hurston’s Autobiographies,” presented at the American Women Writers of Color Conference. Ocean City, MD. (October 2001).
- “Partial Annotation of *The Sound and the Fury*” presented at the Belmont Undergraduate Research Symposium. Nashville, TN. (April 2001).

PUBLICATIONS

Academic Works

- “(R)Evolution in the Information Industry: What the Information Industry Can Learn from the Music Industry” Charleston Conference Proceedings 2009. Ed. Katina P. Strauch, Beth R. Bernhardt, and Leah H. Hinds. West Lafayette, IN: Purdue University Press, 2010.
<http://www.thepress.purdue.edu/titles/format/9780983404309>
- “Partial Annotation of *The Sound and the Fury*.” Belmont Undergraduate Research Symposium Journal 2001.

Creative Works

- “The Red-Eyed Demon.” Belmont Literary Journal 2001: 60.
- “Always.” *The Mocking Bird: the Uncensored Literary Journal of the Belmont Community*, 2001.
- “Magical Roses.” Belmont Literary Journal 2000: 52-53.

AWARDS AND HONORS

- 2006 Library Spirit Award, GA Award of Excellence, John C. Hodges Library, University of Tennessee, Knoxville.
- 2006 School of Information Sciences Best paper award, University of Tennessee, Knoxville, "Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults."
- 2006 Best Master's Research Award, 28th Annual University of Tennessee College of Communication and Information Research Symposium, "Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults."
- 2004-2006 Graduate assistantships, University of Tennessee, Knoxville.
- 2001-2003 Graduate assistantship, University of Connecticut.
- 2001 Virginia M. Chaney award, Belmont University.
- 1997-2001 Academic scholarship, Belmont University.
- 2000 Sigma Tau Delta – English Honor Society.
- 1999 Alpha Chi – National Honor Society.
- 1998 Gamma Beta Phi – Honor and Service Society.

GRANTS

Amy Elliott, Rick Stoddart and Sergio Romero. Ethnic Studies Monographic and Media Library Collection Grant. Albertsons Library. Spring 2008. \$3000.

LANGUAGES

Spanish (reading and basic conversation); Old English (very basic reading and translation).