

MERILYN S. BURKE

WORK EXPERIENCE

2009- University of South Florida Tampa Library

Reference Librarian, Academic Services

- Collection development for Anthropology, Religious Studies, Africana Studies and Global Sustainability- working with faculty to enhance the library collection in these fields.
- Create Library Guides which direct library users to the appropriate resources for their fields. Topics include Anthropology, Africana Studies, Religious Studies, Sustainability, and Copyright.
- Responsible for copyright issues for faculty and students
- Provide individualized and classroom research instruction for the use of library materials for Anthropology, Africana Studies, and other areas as requested.
- Present copyright workshops as requested.

1993- 2009 - University of South Florida, Tampa Library

Associate Director, Access and Media Services

- Planned and implemented a purchase on demand program for items requested from Interlibrary Loan, working with the Collection Development unit to create appropriate guidelines.
- Planned and implemented the installation and training of the 3M self checkout machine.
- Planned and implemented the Pronto delivery system for the Tampa campus faculty, a service that delivers books and more to faculty on campus.
- Planned and implemented a joint digitization unit combing staff from Access & Media Services with Special Collections to create a high level specialized digital unit serving both Access & Media Services and Special Collections.
- Responsible for planning, organizing, implementing departmental services, includes circulation, interlibrary loan, security, stack maintenance, reserves, and electronic reserves.
- Library liaison with the Bachelors of Independent Studies program and distance learners with Educational Outreach.
- Liaison for the community colleges for reciprocal borrowing.
- Responsible for the AP/IB (Advanced Placement/International Baccalaureate) card program. Maintains yearly contacts with each participating school.
- Co-ordinates copyright enforcement and education for faculty, staff and students concerning copyright and intellectual property issues. Includes assisting in obtaining copyright permissions and registration.
- Responsible for creating and implementing an online electronic reserves collection.
- Responsible for an online Interlibrary Loan program (ILLIAD), and placing all Access Services forms online for availability by all students, staff and faculty 24/7. Elimination of paper forms to save paper, prevent loss and increase efficiency.

- Responsible for Collection Development for the Departments of Anthropology and Africana Studies

1991-1992 University of South Florida, Tampa Library

Acting Head, Circulation

- Responsible for managing the circulation department, which included Regional Exchange, Stack maintenance, reserves, mailroom and security.
- Responsible for hiring, training, supervising departmental personnel.
- Prepares reports and maintained statistics for the Library Director.
- Represents the Circulation department at regional campus library meetings developing mutually acceptable circulation policies.

1990-1991 State University System Extension Library, Tampa, FL.

Associate University Librarian

- Planned, organized and supervised technical services within the library.
- Directly supervises cataloging, acquisitions and circulation positions including the hiring, training and evaluation of personnel.
- Responsible for the acquisition of materials for faculty in distant learning programs across the state of Florida.
- Co-coordinated a comprehensive call number conversion project of 75,000 items, changing from Dewey Decimal to Library of Congress classification system, including a total bar coding, and inventory of the collection.
- Responsible for the planning and implementation of the online circulation system for the SUS Extension Library.

1985-1990 Burke's Pro-Update, Tampa, FL.

Library Consultant, Owner.

- Performed professional library services for corporate and private business libraries.
- Updated and maintained library collections, prepares inventories of collections for insurance purposes.

1973-1978 University of Connecticut Health Center Library, Farmington, CT

Serials Librarian

- Responsible for the periodicals department including series, irregular publications, and annual titles for the medical library.
- Maintained a \$250,000 budget including the selection and management of over 3000 titles.
- Responsible for government documents, mailroom, bindery, and the MLA (Medical Library) Exchange list of periodicals.
- Created and maintained a statewide union list of serials for all active health science libraries in Connecticut, including separate listings for the University of Connecticut Health Science Library and the Yale Medical Library.

1971-1973 Syracuse University, Bird Library, Syracuse, NY

Area Studies Librarian

- Multi-faceted position responsible for subject area reference and technical services.
- Worked Area Studies reference desk answering student and faculty inquiries for specific subject area (history, geography, social studies and maps) .
- Responsible for collection development in history, geography, and social studies.

- Responsible for creating subject area bibliographies.
- Maintained U.S. Geological survey map collection.
- Maintained American History Special Book Collection.

PUBLICATIONS AND PRESENTATIONS

Burke, Merilyn, "Collection Development and Sustainability at the University of South Florida. Against the Grain, V.22, December 2010-January 2011, N.6, p.18-19.

Burke, Merilyn, "E-Libraries and Distance Learning". Encyclopedia of Information Science and Technology, 2nd edition. Information Resources Management Association, Hershey, PA., 2009

Burke, Merilyn, Bruce Lubotsky Levin, and Ardis Hanson. "Online Academic Libraries and Distance Learning". Encyclopedia of Information Science and Technology. USA: Information Resources Management Association, Hershey, PA., 2005.

Burke, Merilyn, Chapter V: "Access Services in the 21st Century" in Building a Virtual Library, Idea Group Publishing, Inc. Hershey, PA (2002).

Burke, Merilyn, Ardis Hanson, Bruce Lubotsky, Chapter X: "Distance Education" in Building a Virtual Library, Idea Group Publishing, Inc. Hershey, PA (2002).

Hanson, Ardis, **Merilyn Burke**, Susan Heron, Bruce Lubotsky, Chapter I: "Technology, Organizational Change and Virtual Libraries" in Building a Virtual Library, Idea Group Publishing, Inc. Hershey, PA (2002).

Burke, Merilyn, "CAHSL Union List, the Connecticut Experience" Bulletin of the Medical Library Association, V.64, July 1976, p. 326-328.

Burke, Merilyn, Editor, CAHSL Union List of Serials, Connecticut Association of Health Sciences Library, 1976-1978.

Burke, Merilyn, Editor, University of Connecticut Health Center Library Serials List, 1976-1978.

Burke, Merilyn, Editor, Yale Medical Library Serials List, Yale University, 1976-1978.

Burke, Merilyn and Peter Hugill, Geography Holdings in the Syracuse University Libraries: An annotated List of Journals and Series, Syracuse University, 1974

Presentations:

Burke, Merilyn, "Copyright for instructors", Teaching session for Teaching in the 21st Century Classroom, February 8, 2010.

Burke, Merilyn, Colin Mailloux, "Candid Discussion about Copyright " USF Polytechnic, December 4, 2009.

Burke, Merilyn, "Copyright and Media, What you need to know." Presented to the faculty of USF Sarasota and New College, March 2009.

Burke, Merilyn, "Copyright and the classroom". Teaching session for Teaching in the 21st Century Classroom, February 2009

Burke, Merilyn, "Copyright and the Teach Act". Teaching session for Teaching in the 21st Century Classroom, October 2008.

Burke, Merilyn, "Copyright Issues in Teaching". Teaching session for Teaching in the 21st Century Classroom, January 2008.

Burke, Merilyn, "Copyright and the TEACH Act". Teaching session for Teaching in the 21st Century Classroom, October 2007.

Burke, Merilyn, Copyright, Intellectual Property and the TEACH Act: Impact on teaching technologies in the 21st Century. Poster presentation, 2003 Symposium on 21st Century Teaching Technologies, University of South Florida, Tampa, FL. March 5, 2003.

Burke, Merilyn, "Copyright for Special Libraries – What you need to know", Second Annual "Best Practices" Workshop, October 24-25, 2002, Scientech, Clearwater, FL.

Burke, Merilyn "Library Safety and Security" South Atlantic Regional Conference Special Library Association, September 22-24, 2002, Asheville, NC.

Burke, Merilyn, "Copyright and Intellectual Property: Implications and Issues Associated with the Use of 21st Century Technologies", poster presentation, 2002 Symposium on 21st Century Teaching Technologies, University of South Florida, Tampa, FL. March 1, 2002.

Burke, Merilyn, Sue Felber, Wanda Barrett, Monica Metz-Wiseman, "Panel Discussion: Copyright Issues in Libraries" USF student chapter of ALA, ASIST & SLA, October 3, 2001.

Allen, Maryellen, Jeremy Bullian, **Merilyn Burke**, Carlene Jaworowski, "Usability Testing of Interface Design in the Virtual Library Environment" National Online 2001, May 15-17, 2001, Information Today, New York, NY.

Burke, Merilyn, "Copyright and Intellectual Property" USF Health Sciences "Training Extravaganza", April 27, 2001.

Burke, Merilyn, "Copyright Discussion", USF Academic Computing "Birds of a Feather", April 20th, 2001.

Hanson, Ardis, **Merilyn Burke**, Susan Heron, Bruce Lubotsky, "Telecommunications Use in the Development of a Virtual Library". Syllabus Conference: Campus Communications: From World Wide Web to Wireless. April 5-8, 2001, Cincinnati, Ohio.

Burke, Merilyn, "Copyright Session" Educational Outreach, October 27, 2000.

LIBRARY COMMITTEES

- Worldcat implementation team 2008
- Library Strategic Planning Group 2006
- Dean's Directors meeting 2005-2008
- Tampa Library Website Task Force Chair, 2003

- Virtual Library Document Delivery team 1999-2000
- Interface Design Project Group 1999-2001
- Virtual Library Electronic Reserves Team 1997-2001
- Public Services Library Group 1998-
- Continual Process Improvement Committee 1997-1998
- Library Administrative Group 1992-2000

UNIVERSITY/STATE/LOCAL COMMITTEES

- SUL Storage Facility Taskforce 2009-
- SUL Unmediated Borrowing Taskforce 2008-2010
- Classroom Technology Advisory Workgroup 2009-
- USF Health and Safety Committee, 2002-
- USF Honors and Awards Committee, 1999-2005 , Chair 2000-2004
- USF Publications Council, 1999-2002, 2005- Chair 2001-2002, 2007-
- USF Task Force on Campus Safety, 2001
- Judicial Officer, USF Student Judicial Services, 2002
- USF ID Card Committee 1994-2009
- SUS Circulation Subcommittee 1992-, Chair 1999-2004, 2009-2010
- SUS Interlibrary Loan Subcommittee, 1992- Chair 2009-2010
- United Way Library Representative 1996-1997.
- USF/GTE 2000 Committee, Library Representative 1997-1999.
- USF Bachelors of Independent Study Committee, 1999-2002
- Tampa Bay Library Consortium Document Delivery Team, 1998-2000.
- Continuing Education, Outreach and Service Programs Committee, Chair, USF Self Study for the Commission of the Southern Association of Colleges and Schools (SACS), 1992-1993.

PROFESSIONAL MEMBERSHIPS

American Library Association 2000-2007

Florida Library association 1990- 1993

Medical Library association, 1973-1978

EDUCATION

Post- Masters Certificate in Library Administration and Automation, 1971
Washington University, St. Louis, MO.

M.L.S. Degree in Library Science, 1970
Syracuse University, Syracuse, NY.

B.A. Degree in History, 1969
University of Rochester, Rochester, NY.

INSTITUTES AND SHORT COURSES

Pirates, Thieves and Innocents: perceptions of Copyright Infringement in the Digital Age. Webcast, Center for Intellectual Property, University of Maryland University College, June 16-17, 2005.

Organizational Leadership, University of South Florida, Organizational Development & Training, Fall 2004

Managing Copyright Online , Leslie Ellen Harris, Copyrightlaws.Com , November 2004

Diversity Education Series: Understanding & Valuing Diversity, University of South Florida, Tampa Library, Staff Development, September 24, 2003, Tampa, FL.

Intellectual Property in the Information Age: From the Basics to Breaking Developments. College of Information Studies, July 14-July 25, 2003, University of Maryland.

Responding to Judicial Process: A Guide to Search Warrants; subpoenas and otherwise: . College of Information Studies, June 16-June 27, 2003, University of Maryland.

Government Intrusion Vs. Individual Liberty : Understanding the 4th Amendment and the USA Patriot Act. College of Information Studies, April 21- May 2, 2003, University of Maryland.

American Library Association Privacy Tutorial, American Library Association, March 5, 2003-

USA Patriot Act, Tampa Bay Library Consortia, October 2, 2002, St. Petersburg, FL

Library Security , Southeastern Library Network, May 14, 2002, Tampa, FL.

Applying Copyright Law in Libraries. Stetson College of Law, September 10, 2001, St. Petersburg, FL, and American Association of Law Libraries.

Intellectual Property Virtual Conference, Spring 2001, Temple University, Philadelphia, PA

Intellectual Property, Interdisciplinary Conference on the Impact of Technological Change. Ohio State University College of Law, March 8-10, 2001, Columbus, Ohio.

Intellectual Property in Cyberspace, Online seminar 1999-2000 by Professor William W. Fisher III, Berkman Center for Internet and Society, Harvard University, Cambridge, MA.

Copyright Tutorial, February 14th- May 5th, 2000, American Library Association.

Copyright Law in the Digital Age Workshop, Southeastern Library Network, November 4, 1999, Atlanta, GA

Copyright in the New Millennium: the Impact of Recent Changes to U.S. Copyright Law, Association of Law Libraries, May 21, 1999, Satellite Videoconference

Copyright, Electronic Works and Federal Libraries: Maintaining Equilibrium, The Federal Library and Information Center Committee, 1999 FLICC Forum, March 10, 1999, Washington, D.C.

ARL/NACS Electronic Reserve Forum. Association of Research Libraries and National Association of College Stores, March 9-11, 1995, Chicago, IL

Progressive Discipline, March 20, 1990, University of South Florida, Division of Human Resource Development, Tampa, FL.

Grievance Handling, April 10, 1990, University of South Florida, Division of Human Resource Development, Tampa, FL.