

MEG P. MINER
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EDUCATION

M.S. University of Illinois at Urbana-Champaign. Major Area: Library and Information Science
– August 2001

B.A. Northern Illinois University. Major Area: English, *Magna Cum Laude* – May 1999

A.A. Kishwaukee College; Malta, Illinois – August 1996

A.A. University of Maryland; European Division – May 1995

A.A. Community College of the Air Force. Major Area: Powerplant Technology – October 1993

EXPERIENCE

University Archivist & Special Collections Librarian/Assistant Professor, Illinois Wesleyan University Ames Library, Tate Archives & Special Collections, August 2008 - present.

- Arrange, describe, make accessible and preserve new and existing collections
- Provide reference and research services for library and archives collections
- Hire and supervise student assistants for archives' work
- Supervise temporary employees and interns for project work
- Create and implement a university-wide Records Management Program
- Create and implement a campus oral history program
- Manage collection development, conduct bibliographic instruction, create class-specific research guides and provide individual assistance as liaison to three departments/programs
- Maintain web pages for archives and special collections
- Conduct the library's disaster preparedness program
- Advise library, campus and off-campus community members on preservation issues
- Lead and participate in library committees and project teams
- Cultivate relationships with donors and local community groups
- Create exhibits for the larger community that illustrate campus history and library collections

Visiting Archivist & Special Collections Librarian, Illinois Wesleyan University Ames Library, Tate Archives & Special Collections, October 2005 – July 2008.

- Arranged, describe, make accessible and preserve new and existing collections
- Provided reference and research services for library and archives collections
- Hired and supervised student assistants
- Managed collection development and conducted bibliographic instruction as liaison to five departments and programs
- Maintained web pages for liaison areas and archives
- Conducted the library's disaster preparedness program

- Advised library, campus and off-campus community members on preservation issues
- Led and participated in library committees and project teams
- Cultivated relationships with donors and local community groups

Visiting Public Services Librarian, Illinois Wesleyan University Ames Library, August 2005 – October 2005.

- Managed collection development and conducted bibliographic instruction for three departments
- Provided reference services and participated in library committees
- Continued supervising student work on the *Argus* indexing project described below
- Completed activities associated with the book auction detailed below

Visiting Instructor/Project Archivist, Illinois Wesleyan University Ames Library, Tate Archives & Special Collections, October 2002 – August 2005.

- Arranged and described 260 linear feet of printed material in the “College & University Publications Collection”
- Supervised the preparation and transfer of the student newspaper *The Argus* for microfilming and digital conversion
- Provided reference services and participated in library committees
- Assisted the archivist with researching and describing a ca.1870 collection of Pueblo pottery
- Arranged, described, and created a database of bibliographic information and condition notes for 975 linear feet of 16th-20th Century books from the “Minor Myers, jr. Collection”
 - conducted all activities involved in preparing the collection for auction including coordinating efforts of campus units and the auctioneer
 - communicated with commercial booksellers around the country and ensured dispersal of all volumes after the auction

PUBLICATIONS

2009

“Working within the Spectrum: Employees with Asperger Syndrome in Our Library.”

ILA Reporter 27.4 (2009): 16-21. With contributions from Andrea Morris.

“Archives and Native American Genealogy: A Researcher’s Perspective, Part 2.” *MAC Newsletter*, 36.3 (Jan 2009): 6-7.

2008

“Archives and Native American Genealogy: A Researcher’s Perspective.” *MAC Newsletter*, 36.2 (Oct 2008): 4-6.

PRESENTATIONS/EXHIBITIONS

2009

“Perspectives on Archives and Ethics.” Panel discussion, MAC Conference, St. Louis, Missouri, April 30-May 2, 2009. (Refereed) With Chris D’Arpa, University of Illinois at Urbana-Champaign; Anke Voss, Champaign County (Illinois) Historical Archives, The Urbana Free Library; and Alison Stankrauff, Indiana University South Bend.

“Digital Documents: Preserving the Past and Avoiding Information Overload.” With Stephanie Davis-Kahl. Illinois Wesleyan University, April 20, 2009. (Non-org)

2008

“Digital Commons @ IWU.” With Stephanie Davis-Kahl. Illinois Wesleyan University, October 6, 2008. (Non-org)

“The Hall of Traditions.” A curated exhibit of photographs, documents and memorabilia in the Minor Myers, jr. Welcome Center, Illinois Wesleyan University, October 2, 2008 – present. (Invited)

“The Illinois Wesleyan University Digitization Experience.” CARLI symposium *You Are Not Alone: Digital Projects in Illinois*. Chicago State University Library, July 25, 2008. (Invited)

“Good Breeding or Accident of Birth?: Shaping Archives & Special Collections in This Digital World.” Panel discussion, MAC Conference, Louisville, Kentucky, April 17-19, 2008. (Refereed) With Bill Barrow, Cleveland State University; Jamie Nelson, Augustana College; Irene Van Bavel, Minnesota Historical Society.

SERVICE

LIBRARY

- Information Commons Redesign Team, 2009-present
- Building Review Team, 2008-present
- Information Literacy Librarian Search Committee, 2008-2009
- Visiting Public Services Librarian Search Committee, 2008
- Digital Initiatives Team, 2006-present
- Exhibits Team, 2005-present

PROFESSIONAL

- ARMA International Task Force on Website Records Management, June 2008-present
 - Member and reviewer
- Midwest Archives Conference (MAC), 2003-present
 - Program Committee, Spring 2011 MAC Conference
 - Registrar, Fall 2007 MAC Symposium
 - Local Arrangements Committee and Registrar, Spring 2006 MAC Conference
- Alpha Chapter of Beta Phi Mu, the International Library and Information Studies Honor Society, 2001-present
- American Library Association, 1999-present
 - Association of College & Research Libraries
 - Freedom to Read Foundation
 - Intellectual Freedom Round Table
 - Social Responsibilities Round Table

UNIVERSITY

- Curriculum Council, elected for 2009-2011 term
 - Academic Standards member
- GREENetwork co-convener, invited to serve for 2008-2010 term

- Wesleyana Faculty Advisor, invited to serve beginning Fall 2009
- 2009 Summer Reading Program discussion facilitator

CONTINUING EDUCATION

- 2009 Reference Sources for Rare Books, University of Illinois at Urbana-Champaign (2 credit hours)
- 2008 Digital Preservation Management, Midwest Archives Conference Fall Symposium (7 recertification credits)
- 2008 Stewardship of Digital Assets, Washington State Historical Society (1.2 CEUs)
- 2008 Great Printers and Their Books, University of Illinois at Urbana-Champaign (2 credit hours)
- 2007 Paper in the Scholarly World, University of Illinois at Urbana-Champaign (2 credit hours)
- 2006 More Product, Less Process, Midwest Archives Conference Fall Symposium (1 CEU)
- 2006 Attack of the Giant Mold Spore, SOLINET, Southeastern Library Network (5.50 contact hours)
- 2004 Rare Books and Special Collections Librarianship, University of Illinois at Urbana-Champaign (2 credit hours)
- 2003 Preservation of Archives, Campbell Center for Historic Preservation Studies, Mount Carroll, Illinois

HONORS

- Co-recipient of the “2002 Significant Achievement Award in Women’s Studies Librarianship” from the Association of College & Research Libraries’ Women’s Studies Section