

## CURRICULUM VITAE

### PERSONAL DETAILS

**Name:** Kerrie Lynn Burn  
BSc(Melb), GradDipLib&InfoStuds(Melb), MA(MCD), AFALIA(CP)

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### PROFESSIONAL PROFILE

- An experienced library and institutional repository manager in the higher education sector seeking a library or research services position
- Strong organisational skills, conscientious and thorough in completing projects, attentive to detail and able to handle multiple projects simultaneously
- Skilled in establishing and/or streamlining operations for maximum efficiency
- Effective problem solver, talent for assessing organisational needs and priorities
- Self motivated and resourceful with a positive attitude

### EDUCATION

- **Master of Arts** by Research (MCD) 2007 – ‘H2A’ grade
- Completed postgraduate level **Digital Libraries** online unit at Curtin University of Technology in 2005 – ‘High Distinction’ grade
- **Graduate Diploma in Theology** (MCD) 2003 – ‘High Distinction’ grade average
- Royal Children’s Hospital, 1997, **Medical Terminology** course, Awarded Dux of class.
- **Graduate Diploma in Library and Information Studies** (Melb) 1992 – ‘A’ grade average
- **Bachelor of Science** (Melb) 1988

### EMPLOYMENT

- Southern Cross University (SCU) Library, **ePublications Librarian** (PT) – Oct 2009+  
Manage SCU’s institutional repository and coordinate workflows of repository team. Promote and populate repository, liaise with bepress re: repository software issues, liaise with researchers and create Personal Researcher Pages, ensure copyright compliance and manage permissions records, prepare policy and procedures documentation, progress reports and repository statistics. Liaise with RMS/ERA Project Manager regarding integration of repository with University’s Research Management System and to ensure that repository complies with all requirements for Excellence in Research for Australia (ERA).
- SCU, Division of Research, **Research Assistant** (PT) – April 2010+  
Assist RMS/ERA Project Manager with populating the RMS with research publications data (initially 2009 HERDC publications) and grant-related information. Verify publications data, assist with the clean-up of data previously entered into the database and make recommendations for improvements to the RMS publications module.
- SCU Library, **Team Leader, Resource Services** – July 2007-Oct 2009  
Supervise ten staff, provide leadership to the section and manage its day-to-day operations, particularly in the areas of acquisitions, cataloguing and managing the institutional repository. Prepare budget reports, procedures documents, sectional project plans and represent the section on various committees and to Library management.

- SCU Library, **Librarian, Resource Services** – Feb 2007 to June 2007  
Original cataloguing of library resources including Higher Degree by Research theses.
- Whitley College – **Senior Librarian** – Feb 1998 to Dec 2005
- Ridley College – **Librarian** – May 1993 to Feb 1998  
At Whitley and Ridley Colleges I managed all aspects of library services including acquisitions, cataloguing, circulation, reference services and information literacy.
- The Melbourne Clinic – **Librarian (PT)** – July 1997 to Mar 1998
- EcoRecycle – **Librarian (PT)** – May 1995 to Oct 1999
- Australian Catholic University – **Technical Officer** – Jan 1987 to May 1993

## GRANTS AND AWARDS

- One of two successful applicants for the Australian Library and Information Association's (ALIA) inaugural Research Mentoring Program, announced July 2009
- Awarded Australian Postgraduate Award for full-time **Master of Arts** by Research, 2005-6
- Awarded Melbourne College of Divinity (MCD) faculty small grant (\$4,328) in May 2004 for research into and compilation of *Australian Baptists: a Bibliography*
- Awarded YBP/Lindsay & Howes Research Award (\$4,000) by ALIA in September 2004
- Awarded the distinction of Associate Fellow of the Australian Library and Information Association - AFALIA(CP) in 2007
- Awarded ALIA Certified Practitioner Certificate in 2006
- Wrote successful application for Community Heritage Grant from the National Library of Australia (\$7,260) in November 2005 to fund a Preservation survey at Whitley College and Conservation training for members of the Victorian Chapter of the Australian and New Zealand Theological Librarian's Association (ANZTLA) in May 2006.
- Appointed as an Honorary Research Associate of Whitley College in February 2004 to undertake research associated with the Baptist Heritage Collection

## PUBLICATIONS

- 'Build it and they will come?: assessing the impact of 'academic friendly' practices on institutional repository growth at Southern Cross University' [http://works.bepress.com/kerrie\\_burn/16](http://works.bepress.com/kerrie_burn/16)  
Paper listed as a 'Must Read' in *The Charleston Report: Business Insights into the Library Market*, vol. 13, no. 4, Jan/Feb 2009. "...a resource for any institution or IR manager seeking useful strategies for marketing to faculty and increasing faculty engagement."
- 'ePublications@SCU and postgraduates@SCU', *Cruxis Magazine*, edition 7  
[http://works.bepress.com/kerrie\\_burn/20](http://works.bepress.com/kerrie_burn/20)
- Master of Arts thesis 2007: 'The Australian Baptist Heritage Collection: Management of a Geographically Distributed Special Collection' - [http://works.bepress.com/kerrie\\_burn/15](http://works.bepress.com/kerrie_burn/15)  
Most frequently downloaded paper in Southern Cross University's Institutional Repository – 6015 full text downloads at 27 November 2010.
- 'A professional development journey', *Incite*, vol. 30, issue 6, 2009, p. 13.  
[http://works.bepress.com/kerrie\\_burn/14](http://works.bepress.com/kerrie_burn/14)
- Primary editor of *Theological Library Resources in the Melbourne College of Divinity: a Collaborative Report*. Published jointly by ANZTLA and the MCD in 2000
- 'The Australian Baptist Heritage Collection: Implications for the Management of Geographically Distributed Special Collections.' In *Proceedings of the 2<sup>nd</sup> Research Applications in Information and Library Studies Seminar*, eds. Anne Lloyd and Bob Pymm, 93-98. Wagga Wagga, NSW: Centre for Information Studies, Charles Sturt University, 2006. Peer-reviewed article that was reprinted in *ANZTLA Newsletter* no. 58 (Autumn 2006): 28-33. [http://works.bepress.com/kerrie\\_burn/12](http://works.bepress.com/kerrie_burn/12)
- 'Baptist Periodicals in Australian Library and Archive Collections.' In *The National Guide to Australian Baptist Historical Resources and Services*. 2<sup>nd</sup> enlarged & updated ed., eds. David Parker and Keith Applegate. Brisbane: Baptist Historical Society of Queensland for the Baptist Historical Societies and Archives of Australia, 1998. Also available online (c1999, updated 2006) - [http://works.bepress.com/kerrie\\_burn/13](http://works.bepress.com/kerrie_burn/13)

## **PROFESSIONAL DEVELOPMENT**

### **Research and Repository Services**

- 2010 CAIRSS (CAUL Australian Institutional Repository Support Service) Community Day, November 2010, RMIT University, Melbourne
- CAIRSS/ANDS (Australian National Data Service) Metadata Stores Briefing, November 2010, University of Melbourne
- The ERA & SRE experience – Lessons Learnt (Collaborative Research Administrators Group), October 2010, Canberra
- ANDS Roadshow Melbourne, Research Data & the Code, ANDS Services, May 2010
- CAIRSS Copyright Workshop, May 2010, University of Sydney
- CAIRSS Community Day, Mooloolaba, December 2009
- Excellence in Research for Australia (ERA) forum – Wash Up and Lessons Learnt, Sydney, November 2009
- ERA forum - Under the Bonnet: preparing your ERA submission, Sydney, March 2009
- Authored paper presented at the ALIA Information Online Conference, Sydney in January 2009. Paper titled: Build it and they will come?: assessing the impact of 'academic friendly' practices on institutional repository growth at Southern Cross University.
- Association for Tertiary Education Management (ATEM) workshop: Finding your voice: getting published and stalking high impact journals, Griffith University, September 2008
- Research Workshop for Women Academic Staff, Developing a Personal Research Plan, SCU, July 2008 and May 2009
- Queensland University Libraries Office of Cooperation (QULOC) Seminar on 'Open Access Collections', Brisbane, February 2008
- Digital Commons Training, April 2007
- Presenter at RAILS2 (2<sup>nd</sup> Research Applications in Information and Library Studies) Conference at National Library of Australia in September 2005
- Member of the Research Policy Committee of the Melbourne College of Divinity 2004-5

### **Other**

- Reviewer for submissions for CCA-EDUCAUSE Australasia Conference, April 2011
- Reviewer for submissions for Information Online 2011 Conference, February 2011
- VALA Conference, Connections, Content, Conversations (Repositories stream), Melbourne, February 2010
- Team Leader Training Workshop, 4 days, SCU, August 2008
- Advancing your career – mentoring workshop for women, SCU. Subsequently established mentor/mentee relationship with Kath Fisher, Division of Research, SCU, May 2008
- Microsoft Word Intermediate, SCU, April 2008
- VALA Conference, Libraries/Changing Spaces, Virtual Places, Melbourne, February 2008
- CAVAL Personal Leadership Development workshop, SCU, November 2007
- Effective Conference Presentation Skills Workshop, UQ, Brisbane, November 2007
- Performance Management Development and Review for Supervisors, November 2007
- The Australian Women and Leadership Forum, SCU, October 2007
- Australian Copyright Council seminars, 'Websites and copyright' and 'Managing Digital Licences', Brisbane, October 2007
- QULOC Seminar on 'Social Software and Libraries', Brisbane, October 2007
- Staff Selection & Interview Skills workshop, SCU, October 2007
- Libraries Australia Forum, SLQ, Brisbane, September 2007
- Australian Committee on Cataloguing Seminar, SLQ, Brisbane, September 2007
- Women in Leadership Networking Forum / Mentoring for women lunch, SCU, May 2007
- QULOC Seminar on 'Challenges in Collection Development and Acquisitions', UQ, Brisbane, April 2007

- As part of Community Heritage Grant, participated in 3-day Preservation and Collection Management Training Workshop at the National Library of Australia in November 2005, including visits to the National Archives of Australia and National Museum of Australia.
- CAVAL Workshop, Preservation and Management of Nationally Significant Materials, May 2006 (Co-operative Action by Victorian Academic Libraries)
- Indexer for *Australasian Religion Index* 1995-2005
- Australian & New Zealand Theological Librarian's Association (ANZTLA) annual conferences: 1994-5, 1999-2001, 2003-5
- Visited Malaysia Baptist Theological Seminary, January 2004, assisted librarian, wrote report on general observations & made recommendations for future Library developments
- CAVAL Workshop, All together now, the hows and whys of Library consortia, August 2004
- CAVAL Consortia Conference, August 2003
- Library Management System Training
  - UNLINC – Aleph Report Training Day, SCU, August 2007
  - Dynix Cataloguing Dec 1994, Circulation Sept 1995, System Administrator 2001
  - Horizon Acquisitions, Serials, System Administrator Training 2003
- Customers of Dynix Australia Conference, Adelaide, September 2004
- United States Study Tour, June 2001, included visits to theological and college libraries

#### **AFFILIATIONS & COMMITTEES**

- Member of relevant Google Groups including: ERA discussion, Digital Commons, Australian DC sites, ANDS general and CAIRSS
- Southern Cross University Library – Library Services Management Committee, Information Resources Management Committee, Policies Review Priority Project, Gold Coast Planning Group, June 2007-October 2009
- Professional member of the Australian Library and Information Association (ALIA) and member of ALIA's Continuing Professional Development Scheme (ALIA CPD), 2003+
- ALIA e-list participant (aliaREAP, aliaCPD, aliaNEWS, recruitLIS, aliaCATLIBS, aliaQLD, aliaNSWFNC, aliaRDA)
- Treasurer of the ALIA NSW Far North Coast Group, 2008-2010
- Member of the University of Melbourne College Librarians' Group 1993-2005
- President of the Victorian Chapter of the Australian & New Zealand Theological Library Association (ANZTLA), 2003-2005, Member 1993-2005
- Member of Librarians of Institutions Associated with the MCD (LIAM) 1999-2005
- Member of faculty, Library and computer committees at Whitley College 1998-2005

#### **PERSONAL INTERESTS**

Regular moviegoer, enjoy spontaneous hospitality, community living, family holidays, book club, writing, organic gardening, pilates, assisting refugee community through Sanctuary Northern Rivers

#### **REFEREES**

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