

## Providence College

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From the Selected Works of Julie A (DeCesare) Cicilline

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# Lending iPads 101: Steps to Loan from Your Library

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Available at: [https://works.bepress.com/julie\\_decesare/14/](https://works.bepress.com/julie_decesare/14/)

# Lending iPads 101: Steps to Loan from your Library

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Do you own an iPad or  
iPad Mini?

Does your library have an iPad lending program?





Do you own an iPhone?



# Getting Started



# Resources

Johnson, H. B. and Stoll, C. It's the Pedagogy, Stupid: Lessons from an iPad Lending Program. *eLearn Magazine*, May 2011.

<http://elearnmag.acm.org/featured.cfm?aid=1999656>

Thompson, S. (2011). Setting up a Library iPad Program: Guidelines for Success. *College and Research Libraries News*, 72(4), 212-236.

<http://crln.acrl.org/content/72/4/212.full>

Tomlin, P. (2012). The Fine Art (and Architecture) of Mobilizing Student Learning. *Library Technology Reports*, 48(8), 48-53.

<http://0-search.ebscohost.com/helin.uri.edu/login.aspx?direct=true&db=lxh&AN=84297444&site=ehost-live>

# How much will it cost?

Hardest question to answer!

Depends largely on budget and institution.

Bare minimums:

One 16GB iPad 2 = \$399

or

One 16GB iPad Mini = \$325



Roughly the same  
hardware inside

Looking for the latest and greatest?

One 16GB iPad with Retina Display = \$499



# How much will it cost?

Building a basic 10 iPad loaner pool:

10 iPad 2s	\$3790*	-	\$3990
Protective cases	\$100	-	\$500
Carry bags and labels	\$10	-	\$120
Feeling lucky? – 10 AppleCare+ plans	\$0	-	\$990
Mac Mini + monitor	\$600	-	\$1000
SyncTray to sync, charge and store	\$250	-	\$1000
TOTAL	\$4750	-	\$7600

\*BG701LL/A –Apple Education discount price for a 10 pack of iPad 2s

And because **time = money**, how much time will this take?

Our experiences so far:

Initial R & D and pilot leading to full program  $\approx$  1.5 years

Initial staff training – a few hours per employee

Loan system setup – days/week+ to iron out in ILS

Purchase, shipping and setup time – 1-3 months

Ongoing:

Patron outreach - surveys, hands-on programs

Documentation – needs regular revision for updates

# Safe iPad lending – all about tradeoffs





# Damage is inevitable - Plan for it!





# Budget for ~~repairs~~ replacements

Most iOS devices cannot be repaired easily,  
so prepare for replacements before damage occurs

Adventurous? [www.iFixit.com](http://www.iFixit.com) is a good source for DIY  
repair guides, replacement parts and handy tools

Either way, damage mitigation will cost money which  
should be planned into initial and/or yearly budgets

# Cover liability

ALL patrons sign statement of responsibility that outlines expectations and replacement costs

PROVIDENCE COLLEGE PHILLIPS MEMORIAL LIBRARY  
TECHNOLOGY CHECKOUT AGREEMENT

Name (Last, First): \_\_\_\_\_

Library Barcode: 25125 \_\_\_\_\_

Status (circle one):

PC Undergraduate

PC Graduate

PC SCE

PC Faculty/Staff

THIS TECHNOLOGY EQUIPMENT ("EQUIPMENT") IS A **LIBRARY LOAN AND THE PROPERTY OF PROVIDENCE COLLEGE**. FAILURE TO COMPLY WITH LOAN TERMS WILL RESULT IN SUSPENSION OF BORROWING PRIVILEGES.

**THIS APPLICATION IS IN EFFECT FOR THE DURATION OF YOUR AFFILIATION WITH PROVIDENCE COLLEGE.** A COPY OF THIS SIGNED AGREEMENT WILL BE ON FILE AT THE CIRCULATION DESK AND THE BORROWER MAY REQUEST A PHOTOCOPY OF THIS AGREEMENT AT ANY TIME.

**LOAN TERMS – PLEASE REVIEW TERMS CAREFULLY. YOUR SIGNATURE INDICATES YOUR UNDERSTANDING AND AGREEMENT WITH LOAN TERMS.**

DEVICE TYPE	LOAN PERIOD	MAY TAKE DEVICE OUT OF THE LIBRARY	REPLACEMENT/REPAIR COSTS*
CALCULATORS	4 HOURS and 1 Renewal	YES ☐	\$50
HEADPHONES	4 HOURS and 1 Renewal	NO ☐	\$20
IPOD Touch or iPad	7 DAYS AND 1 RENEWAL	YES ☐	iPAD - \$500 iPod Touch - \$300 iOS accessories (cables, etc.) – price varies
LAPTOP	4 HOURS	NO ☐	\$1000
MACBOOK CHARGERS	4 HOURS and 1 RENEWAL	YES ☐	\$100
PHONE CHARGERS	4 HOURS	YES ☐	\$60

\*These replacement/repair costs are estimates. Actual replacement/repair costs will be determined at the time the damage is reported.

- I have received and accept custody of Providence College Phillips Memorial Library equipment, and agree it is in good condition.
- I agree to protect this equipment from theft and/or damage. I will provide security for the equipment and will not leave it unattended or unsecured.

# Prevent what you can

## Protective Cases



## AppleCare+ Protection Plan



# Plan for the worst

iPad 2 replacement without AppleCare+ = \$249  
(Newer iPads scale up based on purchase price)

With \$99 AppleCare+ purchase, up to two replacement claims allowed due to damage for \$49 each

## Main decision to make:

Does your budget allow for out of warranty replacement, or is \$49 per claim easier to pay?

If you have an IT department, reach out to them for help before (and after) the inevitable!



# Cases and Peripherals

Even if you have AppleCare+, a good case can go a long way

Basic cases are as little as \$10

Durable folios = \$50

Bluetooth keyboard case = \$60-80

Get a variety of peripherals to allow flexibility




# Apps



# App Guide

## <http://providence.libguides.com/AppGuide>

**PROVIDENCE COLLEGE**  
*Research Guides*

- Researching an "A" Paper
- Academic Integrity & Citation Guide
- Databases A to Z

Phillips Memorial Library » Research Guides » App Guide

hposey@providence.edu » Guide Admin » Dashboard » Sign Out

### App Guide

Tags: [apps](#), [ipads](#)

Last Updated: Jun 6, 2012 | URL: <http://providence.libguides.com/AppGuide> | [Print Guide](#) | [RSS Updates](#) | [SHARE](#) [f](#) [t](#) [g+](#)

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[Maps & Travel](#) | [Art](#) | [Children](#) | [History](#) | [Science](#) | [iPad Survey](#)

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#### Index

Follow this index for more information about the Apps on your iPad:


[Maps & Travel](#) | [Art](#) | [Children](#) | [History](#) | [Science](#)

[Comments \(0\)](#)


#### Maps & Travel

**Google Earth**


Hold the world in the palm of your hand. With Google Earth for iPhone, iPad, and iPod touch, you can fly to far corners of the planet with just the swipe of a finger. Explore the same global satellite and aerial imagery available in the desktop version of Google Earth, including high-resolution imagery for over half of the world's population and a third of the world's land mass.

**HistoryMaps**

"History:Maps of World" is a fun and educational collection of high-resolution historical maps. Check it out to keep up with your history, learn something about history.

**Maps**

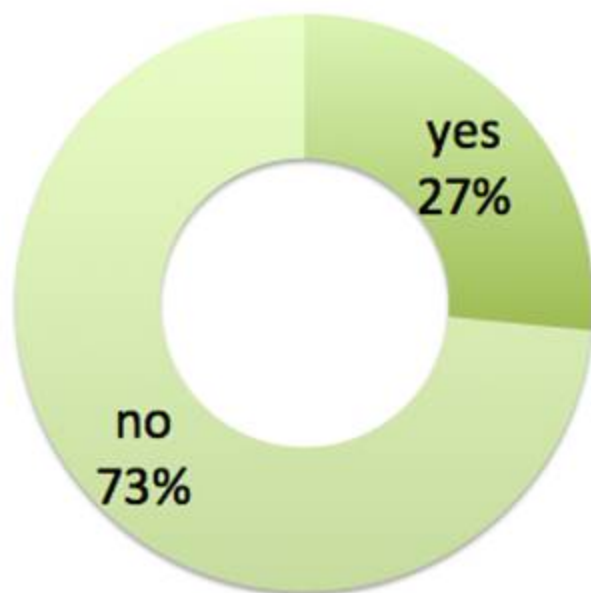
Find your way from here to there and back again. Using GPS or a known Wi-Fi hotspot and a digital compass, Maps on iPad shows you where you are.

**Museum Planet**

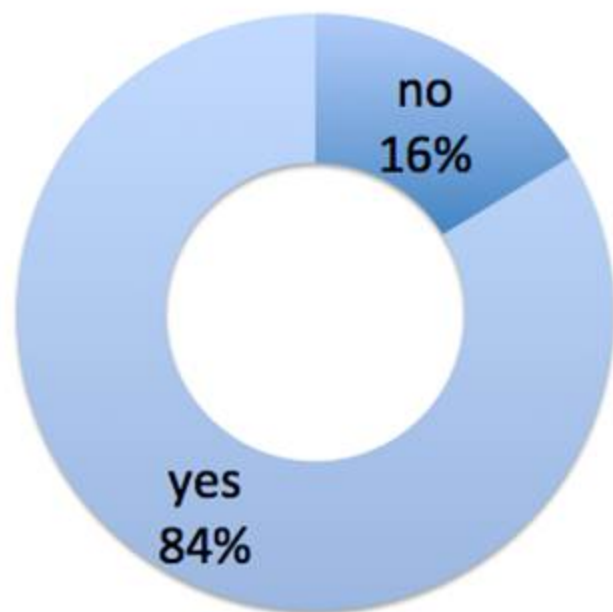
Museum Planet provides comprehensive narrated photo tour/guides to historic sites in New York City and Venice, Italy, Spain and other locations. The Tours



**Did you use the library's App Guide?**



**Did you find the organization of the app folders helpful?**





# Safari/Internet

Youtube

Pandora

Notes Netflix

# Facebook

Games

Evernote

Email

# Next Step

## The Apple Volume Purchase Program

The Volume Purchase Program allows educational institutions to purchase iOS apps and books in volume and distribute them to students, teachers, administrators, and employees.\*

### How to Enroll

It's quick and easy to set up your organization for volume purchasing. First, designate yourself or someone else in your organization as the Program Manager. Then you can sign up Program Facilitators, which will allow them to make purchases.

If your institution is tax exempt, you will not be charged sales tax. The program also allows app developers to offer special pricing for purchases of 20 apps or more.

[Enroll Now ▶](#)

[Frequently Asked Questions ▶](#)



<http://www.apple.com/education/volume-purchase-program/>

# Next Step: Volume Purchase Program

## Volume Purchase Program for Education

This Volume Purchase Program allows educational institutions to purchase multiple copies of the same app or book at once. Developers and publishers may also offer a discount for these multiple purchases. To use this program you must have a Program Facilitator account, which can be obtained by any Program Manager from your institution. To get started, redeem a Volume Voucher by clicking Redeem Voucher, below.

Education Store

[Redeem Voucher](#)

[Sign In](#)

Search

Media Type

Search

<http://www.apple.com/education/volume-purchase-program/>



How many of you would  
share your iPad with a  
complete stranger?



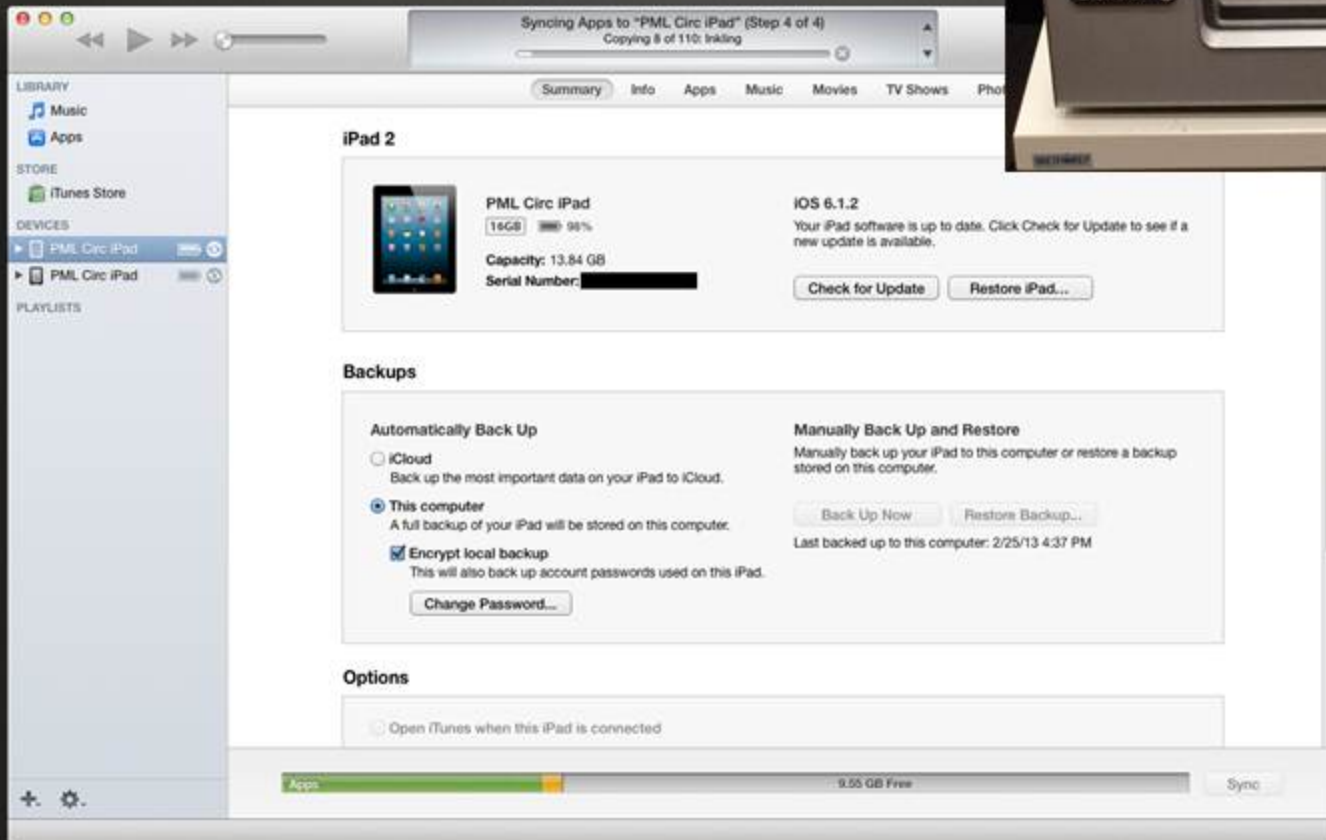
# A small ~~problem~~ opportunity:

Apple has designed iOS devices to be used by a single end-user, connected to one Apple ID

But we want to lend iPads out to different patrons in an efficient way...

How do you get around this ~~limitation~~ feature?

# iPad Syncing



# iPad Syncing



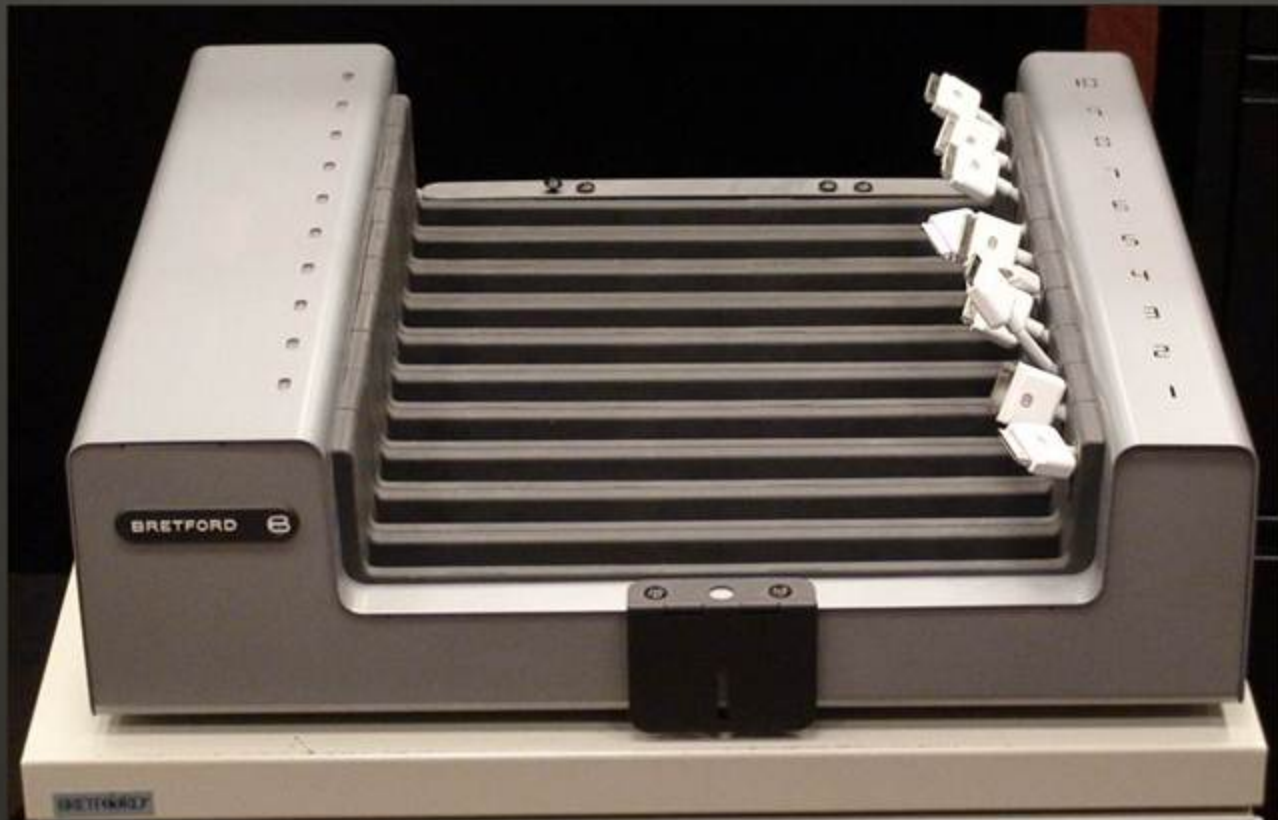


# iPad Syncing





# iPad Syncing



Bretford Sync Tray for iPad

# iPad Syncing – Is there a better way?



# Next Step: Apple Configurator





## Apple Configurator

Apple Configurator makes it easy for anyone to mass configure and deploy iPhone, iPad, and iPod touch in a school, business, or institution.

Three simple workflows let you prepare new iOS devices for immediate distribution,...

...More

### What's New in Version 1.2.1

Apple Configurator 1.2.1 improves stability and the experience upgrading from version 1.1.2....

...More

**Free** ▾

Apple Web Site →

Apple Configurator Support →

App License Agreement →

### Information

Category: Utilities  
Updated: Oct 31, 2012  
Version: 1.2.1  
Price: Free  
Size: 16.2 MB  
Languages: English, Chinese, Dutch, French, German, Italian, Japanese, Korean, Spanish  
Seller: Apple Inc.  
© 2012 Apple Inc. All rights reserved.

Rated 4+  
Requirements:  
OS X 10.7.5 or later

### More by Apple

-  **OS X Mountain Lion**  
Productivity  
★★★★★
-  **Final Cut Pro**  
Video  
★★★★★
-  **Pages**  
Productivity  
★★★★★
-  **Logic Pro**  
Music  
★★★★★



# Patron Response

Frequent “on the spot” training opportunities at the time of Checkout.

Many patrons take out iPads to evaluate possible purchase

Prepare for and counteract students who “work the system”

Prepare for other departments on campus to request use of iPads – sometimes in large quantities!

Bonus: high demand can provide leverage for future purchases



# Patron Response

Anecdotal reports are helpful, but they are not enough to gauge effectiveness of the program..

# Patron Assessment

## iPad Survey

### iPad Survey

Please take a few minutes to complete this survey. It will help us to improve and expand the iPad loaning service provided by the library. We thank you for your time!

**\* Required**

**I am a \***

- ☐ PC Undergraduate Student
- ☐ PC Graduate Student
- ☐ PC SCE Student
- ☐ PC Faculty
- ☐ PC Staff
- ☐ Other:

**Where did you use the iPad?**

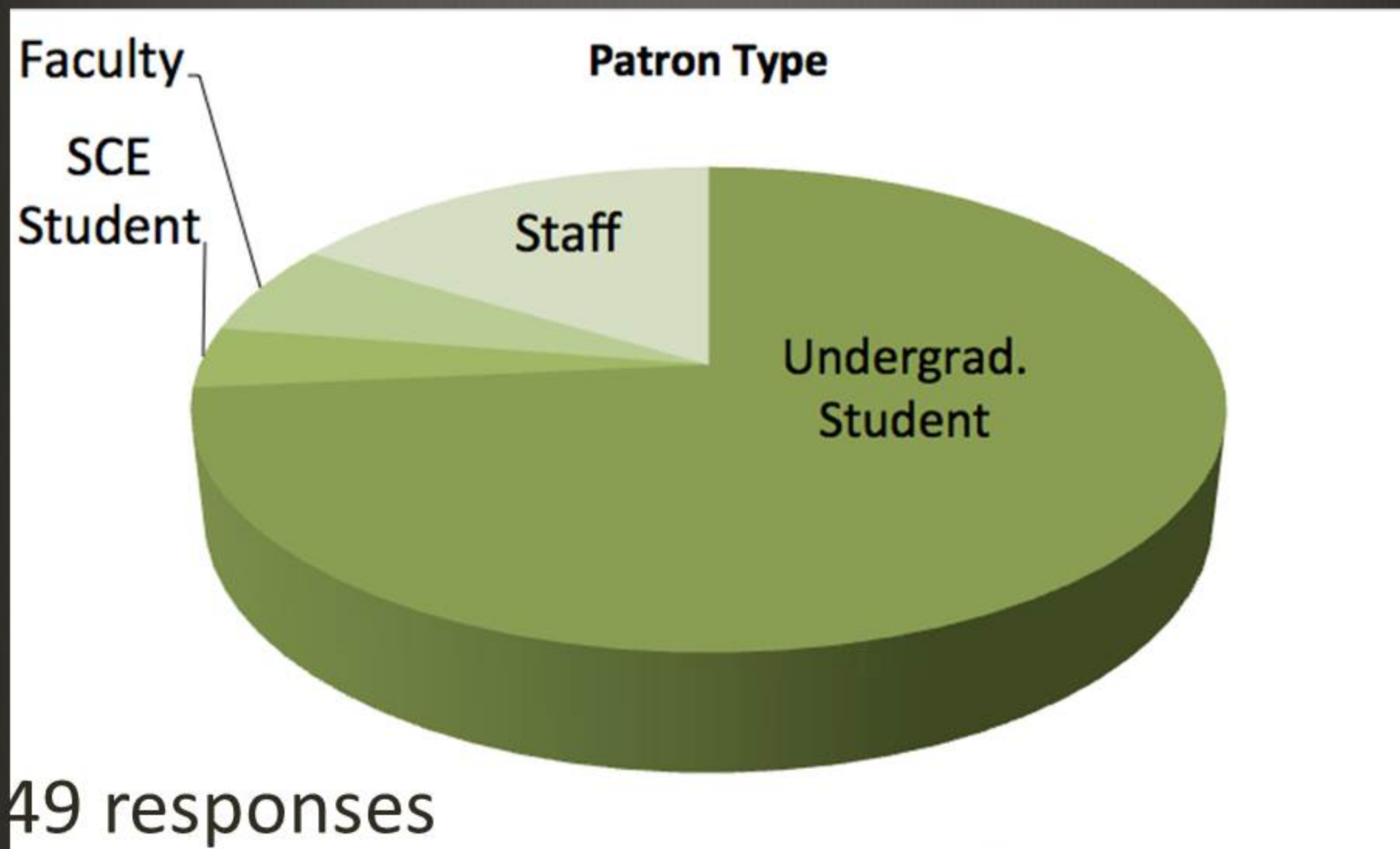
*Please check all that apply*

- ☐ Classroom
- ☐ Library
- ☐ Social space on campus
- ☐ Dorm
- ☐ Off-campus
- ☐ Other:

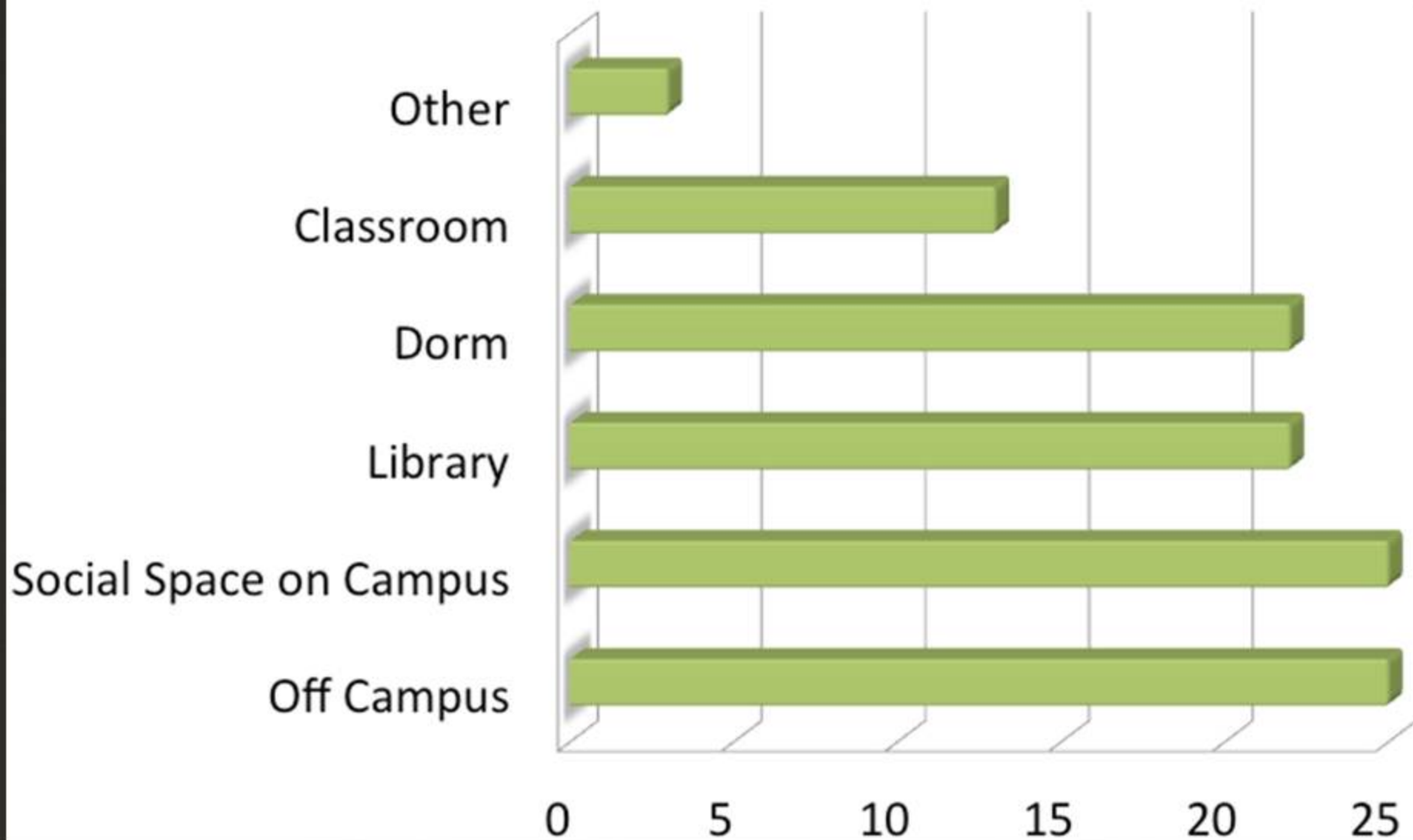
**How did you use the iPad?**

- ☐ Research
- ☐ Coursework
- ☐ Internet browsing
- ☐ for specific apps
- ☐ Entertainment (media, music, etc.)
- ☐ Other:

**What apps do you use most?**

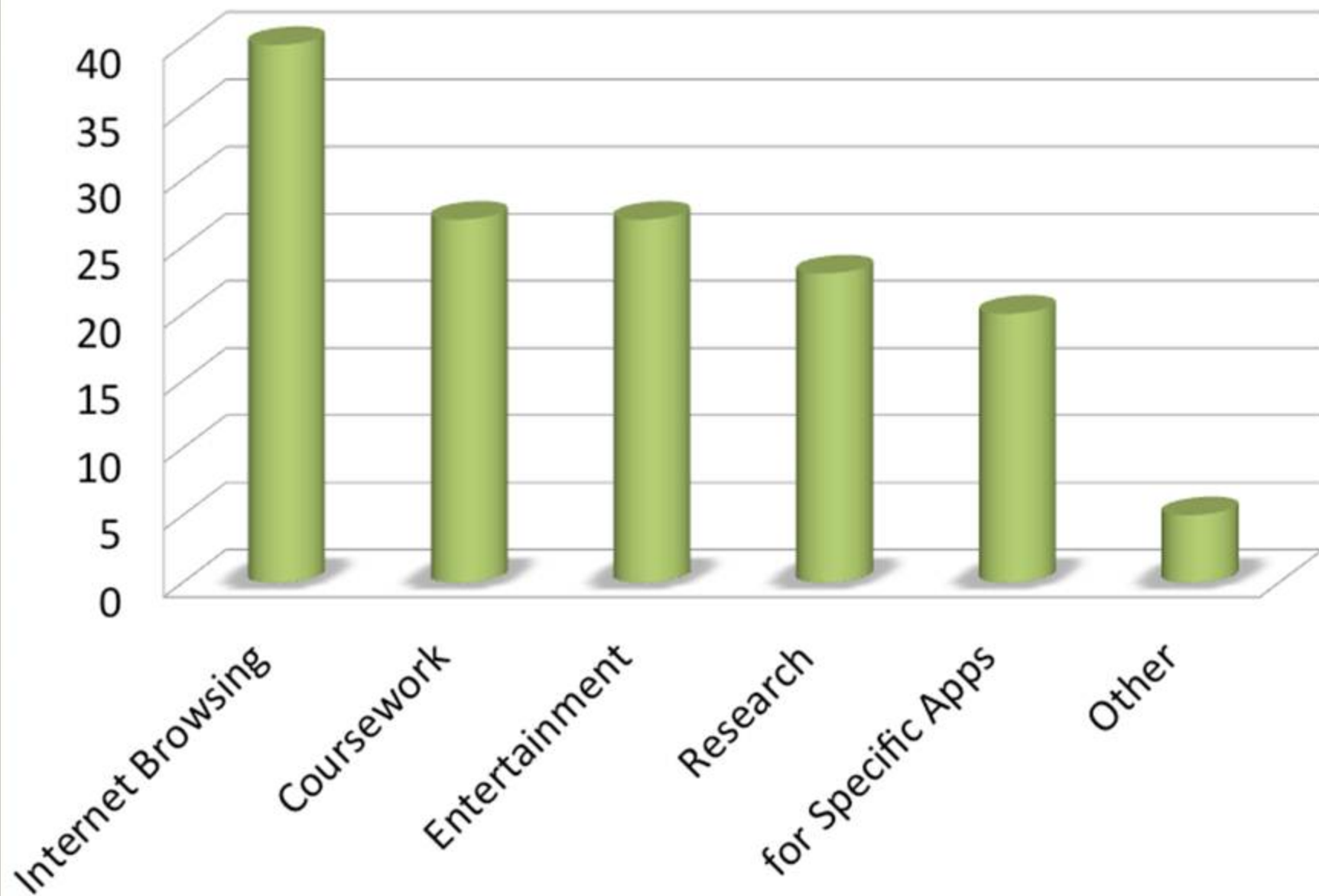


## Location of Use





## Types of Use



# Programming

## Faculty Open House

*Need a break from grading?*

Faculty, please join us and enjoy **wine & cheese**, a chance to **win prizes**, and learn more about the library has to offer including:

- ❖ How to set up & start using your **RefWorks**
- ❖ Getting started with **SelectedWorks**
- ❖ Information on our **iPad Loaning** program
- ❖ Set up regular **New Title Alerts** to be sent
- ❖ **Streaming Video** resources for use in the classroom
- ❖ Information on **Open Access Publishing**

**When:** Oct. 25, 3-6pm

**Where:** Phillips Memorial Library



**Library**  
Collections Services Digital  
Open Access Research & Education  
Digital Publishing Digital Commons  
E-Resources Access & Technology  
Databases Selected Works  
Special & Archival Collections  
RefWorks



**Need help getting organized?**



Join the Library & OAS for

## ***Apps & Appetizers***

**Thursday, February 21**

**5:00-6:00 pm**

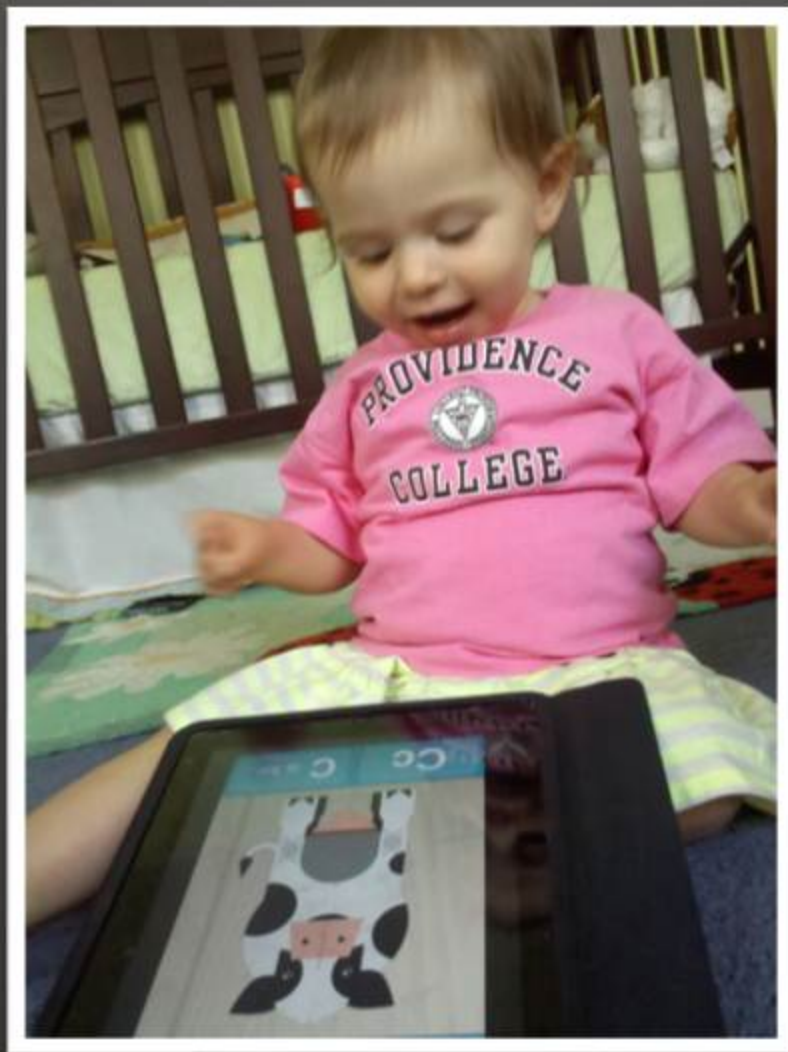
**OAS Classroom**

**FREE FOOD!!!**

**BYOD or use one of our iPads**



# Future Plans for the Program



Questions?



Please email us with any questions

Chris Bellotti:

[cbellott AT providence DOT edu](mailto:cbellott AT providence DOT edu)

Julie DeCesare:

[jdecesa1 AT providence DOT edu](mailto:jdecesa1 AT providence DOT edu)

Hailie Posey:

[hposey AT providence DOT edu](mailto:hposey AT providence DOT edu)

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