Library Faculty Resume

Colleen Boff

Last updated January, 2013

I. ACADEMIC DEGREES

| December 1994 | M. A., Library Science, Wayne State University, Detroit, Michigan. |
| June 1989 | B. A., English Literature, University of Toledo, Toledo, Ohio. |

II. ACADEMIC POSITIONS

A. Library Experience

July, 2012-	Associate Dean, Jerome Library, Bowling Green State University Responsibilities: Coordinates assessment of library operations and services. Plans and oversees capital improvements. Collects and compiles information, and prepares and disseminates statistical and annual reports. Supervises the NWORBD supervisor. Serves on appropriate UL and University committees.
Aug. 2011- June, 2012	Interim Associate Dean, Jerome Library, Bowling Green State University.
Jan. 2009- July 2011	Jerome Library, Bowling Green State University, Department of Library Teaching, Chair and First Year Experience Librarian.
Jan. 2009- Dec. 2010	Jerome Library, Bowling Green State University, Acting Instruction Coordinator
July 2009	Promotion to full Professor
2003-2009	Jerome Library, Bowling Green State University, Associate Professor, First Year Experience Librarian.
Aug. 2006- June 2007	Jerome Library, Bowling Green State University. Chair of the Department of Library, Teaching and Learning.

Responsibilities: Supervised departmental faculty and staff. Managed day-to-day operations, provided leadership and conducted strategic planning.

Aug. 2003-
July 2004

Jerome Library, Bowling Green State University, Interim Coordinator of Library Instruction.
Responsibilities: Lead the Library Instruction program in Information Literacy efforts on campus.
Held regular monthly meetings, drafted policies and procedures, maintained existing instruction programs such as Research Project Clinics, and planned a workshop series about instruction issues to provide continuing education opportunities for teaching librarians.

Notable special projects:
Started a pilot project to explore having entering first year students read a book in common. Now in its 10th year, the Common Reading Experience currently has a readership of all entering first year students.

1999-
2011

Jerome Library, Bowling Green State University.
First-Year Experience Librarian.
Responsibilities: Promote and integrate library instruction and information literacy components in various first-year initiatives campus-wide. Coordinate outreach efforts and instruction to area community and school groups. Provide reference and instruction services to library users.

1995-1999

Law Librarian, LaValley Law Library, University of Toledo.

Responsibilities: Taught first-year law students basic legal research, staffed the reference desk and maintained the collection by supervising student shelvers.

Notable special projects: taught Continuing Legal Education workshops and developed and maintained the web pages for the library and the law school.

B.   Teaching Experience

1.   Graduate courses

Summer 2009   EDTL 680: Information Literacy
                         for Teaching and Learning,
                         BGSU, Bowling Green, Ohio.
                         Transitioned the course to 100%
                         online delivery.

Summer 2003-2007   EDTL 680: Information Literacy
                         for Teaching and Learning,
                         BGSU, Bowling Green, Ohio.

2.   Graduate Advising

Oversight for Kent State SLIS practicum student. (spring
semester, 2011).

3.   Undergraduate courses

Summer, 2008   LIB 225: Information Seeking and
                         Management in Contemporary
                         Society (online)

Fall Semester 2006   Univ-100: University Success
                         BGSU, Bowling Green, Ohio.

Fall Semester 2005   Univ-100: University Success
                         BGSU, Bowling Green, Ohio.

Fall Semester 2003   University Success (UNIV-100),
                         BGSU, Bowling Green, Ohio.

Fall Semester 2000   University Success (UNIV-100),
                         BGSU, Bowling Green, Ohio.

Spring Semester 2000   University Success (UNIV-100),
                         BGSU, Bowling Green, Ohio.

III.   NON-ACADEMIC EXPERIENCE

1994-1995   Librarian, Toledo-Lucas County Public Library, Toledo, Ohio.
1993-1994   Staff Writer, Toledo Area Parent News, Toledo, Ohio.

1990-1994　Children's Section Manager, Thackeray's Bookstore, Toledo, Ohio.

IV.　CONTINUING EDUCATION

2011-　Co-facilitator for *Understanding Student Information Seeking Behaviors to Enhance Student Learning*, a learning community through the Center for Teaching and Learning. (with C. Cardwell and V. Lux)

2009-
2010　Co-facilitated *Library e-Tools for Teaching, Learning and Research*, a learning community through the Center for Teaching and Learning. (with L. Rich)

2008-
2009　Co-facilitated *Library e-Tools for Teaching, Learning and Research,* a learning community through the Center for Teaching and Learning. (with L. Rich)

2007　Co-facilitated *Planning and Vision for Successful Information Literacy Integration.* All day workshop presented at Rio Grande College. (with S. Bushong)

2007　*Crafting a Comprehensive Literature Review.* Graduate Student Senate sponsored Graduate Professional Development Day.

2006　CTLT workshops on Academic Honesty with B. Waddell

2004　Planned an all day workshop for instruction librarians titled *Assessment Demystified* featuring outside expert Deb Gilchrist.

2003　Planned an all day work shop for instruction librarians on Curriculum Mapping featuring outside expert, Lisa Janicke Hinchliffe.

2003　Planned and presented session on Information Literacy with C. Cardwell as part of the New Faculty Conference at BGSU.

2003　Planned and implemented with D. Madigan and C. Cardwell regional statewide trainings for librarians and faculty about integrating information literacy into the curriculum as part of an OBOR grant. (BGSU, Columbus)

2002　Planned and implemented with P. Rish and S. Bushong an in-service for Bowling Green High School teachers on Problem-Based Learning, Information Literacy and the Big 6.

2002　Conducted a half-day workshop on the advanced search features of the OhioLINK Dataware interface for academic library personnel for Northwest Ohio.

2002　Planned and presented session on Information Literacy with C. Cardwell as part of the New Faculty Conference at BGSU.

2002　Planned and facilitated *Tending the Toolbox: Teaching Tactics and Tips*, Academic Library Association of Ohio Instruction Interest Group (ALAO/IIG).

2001 Planned and facilitated *Librarian-Faculty Collaborations: The Foundation of Information Literacy*, Academic Library Association of Ohio Instruction Interest Group (ALAO/IIG).

2001 Planned and facilitated with S. Bushong *Starting a Conversation: Information Literacy Issues in Northwest Ohio*, BGSU.

1998 Planned and implemented with T. Potter *All Aboard: Search Engines on the Internet Frontier*, University of Toledo Law Library.

1997 Planned and implemented with T. Potter and A. Kirkhope *Legal Research in the Electronic Age*, University of Toledo Law Library.

1996 Planned and implemented with B. Kennedy, T. Potter *Ohio Legal Research in the 1990's* , University of Toledo Law Library.

V.   PROFESSIONAL DEVELOPMENT

A.   Classes attended

Course work completed towards an Ed.D. in Leadership Studies at Bowling Green State University

EDLS 7610:	Technology Trends in Higher Education (spring, 2012)
EDFI 7500:	Quantitative Research and Statistics (fall, 2011)
EDLS 7310:	Diversity and Cultural Leadership (summer, 2011)
EDFI 6410:	Statistics in Education (summer, 2011)
EDLS 7110:	Moral and Ethical Leadership (spring, 2011)
EDLS 7410:	Institutional Policy (spring, 2011)
EDLS 7210:	Leadership Theories (fall, 2010)
EDLS 7010:	Organizational Change (fall, 2010)
EDAS 7830:	Orientation in Leadership (fall, 2010)

ACRL/Harvard Leadership Academy. August 5-10, 2007

B.   Workshops / conferences attended:

Workshops attended:

Dec. 2011	Springshare's LibAnswers Demonstration. BGSU.
Oct. 2011	OhioLINK ETD Workshop. Columbus.
Oct. 2011	OhioLINK DRMC Workshop, *Forever is a Long Time: Preservation Planning for Digital Collections.* Columbus.
Sep. 2011	BG TEDeX. BGSU.
Aug. 2011	Annual Chairs and Directors Retreat. BGSU.
Aug. 2011	Summon training sessions. BGSU.
July 2011	Instructure/Canvas Demonstration. BGSU.
Jun. 2011	ACRL/OhioLINK Scholarly Communications Roadshow. Columbus.

Apr. 2011	ALAO Instruction Interest Group spring workshop: *Thinking Outside the Library: Creative Collaboration for Library Instruction.* Columbus.
Apr. 2011	*QRCodes* by Joelle Thomas. BGSU.
Apr. 2011	RefWorks vendor training. BGSU.
Apr. 2011	*Textbook Affordability and Open Source Textbooks.* BGSU.
Mar. 2011	Attended panel and presentation as part of the TechTrend Series: Future of Academic Reading: E-books and E-readers. BGSU.
Mar. 2011	Viewed webinar hosted by USO TeachU: *Update on e-Textbooks.* BGSU.
Feb. 2011	Attended LITS sponsored Q&A session of panel of students to determine their use of social media. BGSU.
Feb. 2011	Viewed one session of the Handheld Librarian virtual conference: *Handheld Information Literacy: Mobilising Existing Models* by Andrew Walsh. BGSU.
Feb. 2011	Attended CTL Teaching and Learning Fair. BGSU.
Jan. 2011	Attended workshop by V. Lux and J. Thomas: *Who Is Citing Me?* BGSU.
Nov. 2010	Attended UL Centennial Celebration and campus Centennial presentation by Ron Clark. BGSU.
Oct. 2010	Viewed webinar hosted by USO TeachU: *Shining a Light on Textbook Affordability: Emerging Solutions in Ohio.* BGSU.
Oct. 2010	Viewed an ACRL webcast*: So You Want to Create an Interactive Information Literacy Tutorial?* BGSU.
Aug. 2010	Attended annual Chairs and Directors Retreat. BGSU.
June, 2010	Viewed a LAMA webinar*: Management 101: Designing Outcomes for Your Organization.*BGSU.
May, 2010	Viewed a LAMA webinar: *Strategic Planning for Managers.* BGSU.
May, 2010	Viewed a LAMA webinar: *Leadership vs. Management.* BGSU.
Mar. 2010	*Make Your Dreams Come True-How to Use Project Management Techniques to Write a Strategic Plan.* Webinar by Library Leadership and Management Association.
Feb. 2010	CTL Teaching and Learning Fair.
Oct. 2009	ISI Webinar
Aug. 2009	Attended Provosts Retreat for Chairs and Directors.
Jun. 2008	*UL Scholarly Communication Series: Increasing Access to Publicly Funded Research.* BGSU.

May 2008	*UL Scholarly Communication Series: How to Talk with Faculty II—Developing Strategies.* BGSU.
Jan. 2008	CTLT/UL Publishing in Transition, Jerome Library.
Nov. 2007	Morningstar training session, Jerome Library.
Sept. 2007	Worldcat/Encore vendor demonstration, Jerome Library.
Sept. 2007	CTLT workshop about Audacity, BGSU.
Aug. 2007	Harvard Leadership Academy, Boston.
Jun. 2007	Ohio State University webcast about Web/Library 2.0 Technologies, Jerome Library.
Jun. 2007	CTLT workshop about Blogs and Wikis. BGSU.
Jun. 2007	CMS training, Jerome Library.
May 2007	CISSL/ILILE Research Symposium, Kent.
May 2007	ETS webcast: *The Effects of Intervention on Students' Information and Communication Technology Literacy Skills at the University of Wisconsin-Green Bay.*
Apr. 2007	*New Models of Owning Ideas.* BGSU.
Mar. 2007	*New Models of Publishing.* Information Transformation. BGSU.
Feb. 2007	*Our Challenging Transformation Regarding Copyright and Use.* Information Transformation. BGSU
Aug. 2006	Science Reference Training
Aug. 2006	Chairs and Directors Safari,
Apr. 2006	CTLT workshop training series on SNAP survey software. BGSU.
Jan. 2006	*Capturing the Value of the Gamer Generation.* Presented by author/researcher John C. Beck as part of the President's Lecture Series. BGSU.
Nov. 2005	ACRL teleconference about conducting successful reference interviews. BGSU.
Nov. 2005	CTLT training session to learn how to use assessment clicker software. BGSU.
Aug. 2005	RefWorks training. BGSU.
Apr. 2005	*Information Literacy: Why, What, Where, How and Who* part of a workshop series (New Literacies for the 21st Century Classroom) offered through INFOhio and the Hamilton county Educational Service Center. Columbus, Ohio.
Mar. 2005	Reference Universe Training, BGSU.
Mar. 2005	MeetingMaker Training session, BGSU.
Dec. 2004	OhioLINK training session about E-Books. BGSU.
July 2004	Web Standards Accessibility Workshop presented by UL Web Coordinator, BGSU.

Dec. 2003   Presidents Lecture Series, *Higher Education and the Public Interest: Challenges of Information Policy Issues.* BGSU, Bowling Green, Ohio.

Nov. 2003   OhioLINK Regional Update. Owens Community College, Toledo, Ohio.

May 2003   ALAO Instruction Interest Group spring workshop titled, *What's the Problem? Enriching Library Instruction Through Problem-based Learning.* Wrights State University, Ohio.

May 2003   ALAO Curriculum Materials Center Interest Group spring workshop titled *Connecting with Patrons: Creating the Exemplory CMC Environment.* Ashland University, Ohio.

April 2003   *Connections for History: How to Use INFOhio Electronic Resources and the Web to Teach History* conducted by Dr. Brodie and Dr. Byerly, Sylvania, Ohio.

April 2003   ACRL Pre-conference on *Strategic Marketing for Academic and Research Libraries*, Charlotte, North Carolina.

April 2003   Teleconference on *Critical Challenges in Distance Education: Cheating and Plagiarism Using the Internet.* BGSU.

Dec 2002   Teleconference on *Safeguarding our Patron's Privacy: What Every Librarian Needs to Know About the USA Patriot Act and Related Anti-terrorism Measures.* Sponsored by ALA, AALL, ARL, MLA, SLA. BGSU.

Nov 2002   *Assessing Students' Learning and Development in a Learner-Centered Institution* by Peggy Maki of AAHE. BGSU.

Oct. 2002   Digital Video Streaming Service (DVSS) training, BGSU.

June 2002   EBSCOhost database training, BGSU.

May 2002   Academic Library Association of Ohio Instruction Interest Group Spring Workshop, *Tending the Toolbox: Teaching Tactics and Tips.* Ohio Wesleyan University.

Mar. 2002   *Values as a Stimulus for Thinking Critically About Economics*, Economics Department, BGSU.

Mar. 2002   Live Chat Reference Training, BGSU.

Feb. 2002   Lexis-Nexis database training, BGSU.

Feb. 2002   *Quicktime,* a workshop hosted by Center for Teaching, Learning, and Technology, BGSU.

Feb. 2002   *Digital Video Production*, a workshop hosted by the Center for Teaching, Learning, and Technology, BGSU.

Feb. 2002   *Advanced Microsoft Excel* workshop through continuing education, BGSU.

Jan. 2002   *Beginning Microsoft Excel* workshop through continuing education, BGSU.

Oct. 2001   Technology Fair, BGSU.

July 2001   *OhioLINK Update Videoconference*, BGSU.

May 2001   *OhioLINK Regional Briefing*, BGSU.

Apr. 2001   *OhioLINK Digital Media Center Training Videoconference*, BGSU.

Feb. 2001   *Performance-Based Assessment*, a workshop hosted by the Center for Teaching, Learning and Technology (CTLT), BGSU.

Jan. 2001   *LSSI Virtual Reference training*, BGSU.

Jan. 2001   *Symposium on Evaluation and Assessment* sponsored by The Five Ohio College Mellon Grant Project to integrate information literacy into the Liberal Arts curriculum, Wooster, Ohio.

Dec. 2000   American Library Association Teleconference on *Uniform Computer Information Transactions Act* (UCITA), BGSU.

Dec. 2000   *Technology in Education*, a workshop sponsored by the North West Ohio Computer Association (k-12), Toledo-Lucas County Public Library.

Oct. 2000   *OhioLINK Subject Specialty* training, University of Dayton.

Sept. 2000   Technology Fair, BGSU.

Aug. 2000   *OhioLINK Dataware* training, BGSU.

June 2000   *Association of College and Research Libraries 4.5 day Institute on Information Literacy*, Kent State University.

Apr. 2000   *Strategies for Excellence: A Symposium of Educators Committed to Student Success,* sponsored by Houghton Mifflin Publishing Co., Owens Community College.

Apr. 2000   *SciFinder Database Training*, BGSU.

Mar. 2000   *Symposium on Education: Ideas for Teaching Excellence*, sponsored by Prentice Hall Publishing Co., Cleveland, Ohio.

Mar. 2000   *How Can I Teach Thee?* sponsored by Academic Library Association of Ohio Bibliographic Instruction Interest Group, Marion, Ohio.

Mar. 2000   *Diffusing Difficult People*, BGSU.

Dec. 1999   *Power Point II,* BGSU.

Nov. 1999	NetLibrary database training, BGSU.
Nov. 1999	*What can a faculty member expect from a student who has taken Eng. 112?* BGSU.
Aug. 1999	New Faculty Orientation Teaching Conference, BGSU.
Aug. 1999	Disclosure database training, BGSU.
July 1999	*Power Point I*, BGSU.
May 1999	*OhioLINK's Digital Media Center*, BGSU.
May 1999	*Introduction to Digitization*, BGSU.
May 1999	*OhioLINK Regional Briefing*, BGSU.
Apr. 1999	*Sexual Harassment*, BGSU.
Mar. 1999	Ohio Capitol Connection database training, BGSU.
Apr. 1997	*Enhancing Netscape*, hosted by Ohionet, Columbus, Ohio.
Mar. 1997	*Advanced HTML,* hosted by Ohionet, Columbus, Ohio.
Mar. 1997	*Legal Resources on the Internet*, hosted by Ohionet, Columbus, Ohio.
Aug. 1996	*Web Search Engines*, hosted by Ohionet, Columbus, Ohio.
Apr. 1996	*Prism Interlibrary Loan Training*, hosted by Ohionet, Columbus, Ohio.
Nov. 1995	*How to Create a Web Page using HTML*, hosted by Ohionet, Columbus, Ohio.
Aug. 1995	*Westlaw Database Training*, Detroit, Michigan.

Conferences Attended:

Nov. 2011	ALAO Pre-Conference. Toledo.
Feb. 2011	National Resource Center for the First Year Experience and Students in Transition. Atlanta.
Oct. 2010	ALAO Annual Conference. Columbus.
May 2010	LOEX, Detroit, Mi.
Feb. 2010	FYE Conference, Denver.
Oct. 2009	ALAO Annual Conference.
Oct. 2009	OELMA Annual Conference.
Feb. 2009	FYE National Conference, Florida.
Nov. 2008	ALAO Annual Conference
Mar. 2008	Ohio Digital Commons for Education, Columbus.
Feb. 2008	FYE Conference, San Francisco.
Mar. 2007	ACRL National Conference, Baltimore.
Nov. 2006	ALAO Annual Conference.
Mar. 2006	Ohio Digital Commons for Education Conference, Columbus.
Nov. 2005	Academic Library Association of Ohio Annual Conference. Columbus, Ohio.

Nov. 2005	Council for Exceptional Children International Conference. Portland, Maine.
Nov. 2004	Academic Library Association of Ohio Annual Conference. Dayton, Ohio.
May 2004	32nd National LOEX Library Instruction Conference. Ypsilanti, Michigan.
Dec. 2003	Research Center for Educational Technology 5th Annual Conference. Kent State University. Kent, Ohio.
Nov. 2003	Academic Library Association of Ohio (ALAO) Annual Conference, "Information, Innovation, Inspiration, Making the Connection." Dublin, Ohio.
Oct. 2003	Ohio Educational Library Media Association Annual Conference, "Planning for the Future." Columbus, Ohio.
May 2003	32nd Annual Workshop on Instruction in Library Use (WILU). Windsor, Canada.
May 2003	31st National LOEX Conference, Madison, Wisconsin.
April 2003	11th National Conference of the Association of College and Research Libraries (ACRL), Charlotte, North Carolina.
Nov 2002	28th Annual Conference of the Academic Library Association of Ohio, Independence, Ohio.
May 2002	30th National LOEX Conference, Ypsilanti, Michigan.
Nov. 2001	The Ohio Educational Technology and School Library Conference sponsored by the Ohio Educational Library Media Association, Columbus, Ohio.
Oct. 2001	27th Annual Conference of the Academic Library Association of Ohio, Ashland, Ohio.
Mar. 2001	10th National Conference of the Association of College and Research Libraries, Denver, Colorado.
Feb. 2001	20th Annual National Conference on the First-Year Experience, Houston, Texas.
Nov. 2000	Annual Conference of the Academic Library Association of Ohio, Univerity of Ashland.
Oct. 2000	Ohio Educational Library Media Association Conference, Columbus, Ohio.
May 2000	28th National LOEX Conference, Ypsilanti, Michigan.
Feb. 2000	Annual National Conference on the First-Year Experience, Columbia, South Carolina.
Nov. 1999	Academic Library Association of Ohio, Columbus, Ohio.
Apr. 1999	Association of College & Research Libraries Conference, Detroit, Michigan.
June 1998	National Conference on Computer Assisted Legal Instruction, Chicago.

July 1996	American Association of Law Libraries Annual Conference, Indianapolis, Indiana.
Oct. 1995	Ohio Regional Association of Law Libraries Conference, Oregon, Ohio.
July 1995	American Association of Law Libraries Annual Conference, Pittsburgh, Pennsylvania.

C.   Other

VI.   PUBLICATIONS/MEDIA PRODUCTIONS

    A.   Publications
        1.   Books
            a.   Textbooks - none
            b.   Scholarly books – in press
            c.   Anthologies, collections - none
            d.   Chapters of books

Cardwell, C. and Boff, C. (2010). Creating the Credit IL Course in a University Setting. In C. Hollister (Ed.), *Best Practices for Credit-Bearing Information Literacy Courses.* Chicago: Association of College and Research Libraries.

Boff, C. and Johnson, K. (2007). The Library and First-Year Seminars: In-depth analysis of a 2001 National Study. In L. Hardesty (Ed.), *The Role of the Library in the First College Year* (Monograph No. 45, pp.69-83). Columbia, SC: University of South Carolina, National Resource Center for The First-Year Experience and Students in Transition.

Boff, C., Albrecht, C. and Armstrong, A. (2007). Librarians with a First-Year Focus: Exploring An Emerging Position. In L. Hardesty (Ed.), *The Role of the Library in the First College Year* (Monograph No. 45, pp. 99-107). Columbia, SC: University of South Carolina, National Resource Center for the First-Year Experience and Students in Transition.

Boff, C. and Toth, B. (2005). Better-connected Student Learning: Research and Writing Project Clinics at Bowling Green State University. In J. K. Elmborg and S. Hook (Eds.), *Centers for Learning: Writing Centers and Libraries in Collaboration*. Chicago: Association of College and Research Libraries.

Boff, C. and Singer, C. (2003). Academic Reference Librarians for the 21st Century. In K. Bridges (Ed.). *Expectations of Librarians in the 21st Century*. Westport, CT.: Greenwood Publishing.

Boff, C. and Singer, C. (2000). Navigating the BGSU Libraries. In J. Gardner and A. J. Jewler (Eds.). *Your College Experience*. Belmont, CA: Wadsworth Publishing.

      e.   Indexes and other bibliographic texts – none

    2.   Journal Articles
      a.   Refereed articles
          1. Journals

Bushong, S. & Boff, C. (2008). Information literacy for teaching and learning: A course for teacher practitioners. *Education Libraries.* 31(2), 12-18.

Boff, C., Schroeder, R., Letson, C. & Gambill, J. (2007). Building uncommon community with a common book. *Research Strategies*, 20(1), 271-283.

Hodges, J. Mandelbaum, L. & Boff, C. (2007). Instructional Strategies Online Database (ISOD). *Intervention in School and Clinic*, 42(4), 219-224.

Boff, C., Singer, C. & Stearns, B. (2006). Reaching out to the underserved: More than thirty years of outreach job ads. *Journal of Academic Librarianship, 32*(2),137-147.

Boff, C. & Bushong, S. (2002). Information literacy K-12 & beyond: Working towards a seamless plan. *Ohio Media Spectrum,* 54(1), 5-9.

Boff, C. & Johnson, K. (2002). The library and FYE courses: A nationwide study. *Reference Services Review*, 30(4), 277-287.

          2. Proceedings -

Boff, C. & Hodges, J. (2005). It takes a village: Transforming students into professionals via library research collaboration. In *Library Instruction: Restating the Need, Refocusing the Response.* Ann Arbor, MI: Pierian Press.

Cardwell, C & Boff, C. (2003). Meeting millennials in their medium: Fusing streamed video and library instruction." In *Integrating Information Literacy into the College Experience*, Ann Arbor, MI: Pierian Press.

Boff, C. & Broughton, K. (2001). Making connections with first-year students. In *First Impressions, Lasting Impact: Introducing the First-Year Student to the Academic Library,* Ann Arbor, MI: Pierian Press.

Boff, C., Cardwell, C. & Broughton, K. (2001). First things first: Our first year with a first-year experience librarian." In *First Impressions, Lasting Impact: Introducing the First-Year Student to the Academic Library*, Ann Arbor, MI: Pierian Press.

b.   Non-refereed articles
    1.   Journals - none

    2.   Newsletters

        Boff, C. (2010). Common reading experience at Bowling Green State University. *The News.* Columbus, Ohio: The State Library.

        Boff. C., Singer, C. & Sinn, R. (2005). Engaging honors students with active learning." *LOEX Quarterly, 32(*1/2), 2-3 &10.

        Johnson, K. & Boff, C. (2005). Survey research on little or no budget: Practical tips and advice for using the internet to conduct surveys. *LOEX Quarterly,* 31(4).

        Boff, C. (2004). Students experience the uncommon: The common reading experience. *Library Newslinks.*

Boff, C. & Cardwell, C. (2001). Content libraries and textbooks with accompanying web sites. *LOEX News.* 28(2/3), 6&15.

Boff, C. & Johnson, K. (2001). Stressing the positive: Preventing, not policing plagiarism. *FYE Newsletter of the National Resource Center for the First Year Experience and Students in Transition*, 14(2), 4-5.

Boff. C. (2000). Bowling Green State University encouraging instructor-led library tours. *FYE Newsletter of the National Resource Center for the First-Year Experience and Students in Transition*, 13(1), 3.

Boff, C. (2000). Transforming Library Orientation Tours. *LOEX News,* 27(3), 5&11.

Boff, C. (2000). Ohio librarians immersed in information literacy, *ALAO Newsletter* 18(3), 8.

Boff. C. (2000). Top 10 Tips for using BGSU's libraries." *First Year Insights,* 4(1) 12.

Boff, C. (2000). Boff integrates the library into students' lives and learning. *Monitor: First Year Focus*, 24(34), 3.

"There is always a first time for everything." *BGSU Libraries Newsletter*. 11:1 Spring 2000, p. 7.

      3.   Miscellaneous

   c.   Editorship of journals, newsletters, columns, etc.

      1999-2000   *BGSU Libraries Newsletter*, the newsletter of BGSU's Libraries and Learning Resources. Co-editor. Published twice yearly.

 3.   Book reviews
   a.   Book review essays - none
   b.   Book reviews

Boff, C. (2003). [Review of the book *Encyclopedia of African Literature*]. *Reference User Services Quarterly.* 43(1).

Boff, C. (2003). [Review of the book *Thematic Guide to British Poetry]. Reference User Services Quarterly*, 42(4), 371.

Boff, C. (2002). [Review of the book *Dictionary of Western Literature, Volume One: The Authors*]. *Reference User Services Quarterly*, 41(3), 279-280.

Boff, C. (2001). [Review of the book *Lesbian and Gay Voices: An Annotated Bibliography and Guide to Literature for Children and Young Adults]. Reference User Services Quarterly*, 40(4), 389.

Monthly book reviews of children's literature for *Toledo Area Parent News Publication*. (1993-1994).

4.   Abstracts - none
5.   Reports/Technical papers
    a.   Published - none
    b.   Unpublished

       2011   Assessment Plan for UL

       2011   Annual report for Dept. of LTL

       2010   Annual report for Dept. of LTL

       2009   Annual report for Dept. of LTL

       2007   Annual report for Dept. of LTL

       2004-2005   Assisted with the writing of the UL Marketing Plan

       2004-2005   Assisted with the writing of the UL Information Literacy Plan.

6.   Reference publications – none

7.   In-press items

Signed a contract with the *National Resource Center for the First Year Experience* to publish a book about what Universities are doing across the country to teach information literacy skills in the first year of the college experience. (with Deb Malone, co-author ad in collaboration with ACRL) Data analysis is underway.

B.   Media productions externally distributed

P.A.L.-Pathways to Academic Libraries is a series of streamed digital video modules designed for the high school student who is ready to learn about academic level research and libraries. <http://www.bgsu.edu/colleges/ library/infosrv/lue/pal/>

Dataline BG was selected by ACRL for inclusion in the Internet Education Project, a newly established peer-reviewed clearinghouse that features online instructional materials. (with C. Cardwell)

Responsible for creating and maintaining web site for the Instruction Interest Group of the Academic Library Association of Ohio. (2000-2004)

Maintained the *Instruction Clearinghouse* web site, a collaboration between the Academic Library Association of Ohio and OhioLINK. <http://www.alaoweb.org/comsigs/iig/ clearinghouse.html> (2000-2004)

VII.   PROFESSIONAL PRESENTATIONS

A.   Invited presentations

Feb 2006   *Delivering effective presentations*. CTLT panel presenter (with G. Poor, G., Holden, B., Ellison, M.) BGSU.

Aug. 2005   Invited to present a session on Information Literacy at New Faculty Orientation. BGSU. (with C. Cardwell).

Aug. 2003   Invited to present a session on Information Literacy at New Faculty Orientation. BGSU. (with C. Cardwell).

April 2002   Conducted a workshop about Information Literacy to the Student Chapter of the Society of Technical Communication. BGSU. (with C. Cardwell).

Aug. 2002   Invited to present a session on Information Literacy at New Faculty Orientation. BGSU. (with C. Cardwell).

B.   Refereed presentations

Feb. 2011   Annual Conference of the First Year Experience and Students in Transition. Co-facilitated (with D. Malone) focused dialogue *on Engaging Students: Using Problem Based and Active Learning Techniques in Library Instruction.* Atlanta, Georgia.

Feb. 2010   Annual Conference of the First Year Experience and Students in Transition*. Information Literacy: What it is and why it is a critical 21st century skill.* Denver, Colorado.

Oct. 2009   ALAO Annual Conference. *How suite it is! Assembling a comprehensive collection of library resources for a first-year writing program.* Wilmington, Ohio. (with A. Fyn, K. Najacht, R. Snyder, J. Thomas)

Oct. 2009   OELMA Annual Conference. *High School Librarian + Academic Librarian Collaboration = Student Success.* Columbus, Ohio.

Mar 2009   *Preparing 21st Century Ohio Learners for Success: The 12-13 Initiative.* Learning Libraries and Technology. (prepared materials but R. Snyder presented as panelist on behalf of BGSU.)

Feb. 2009   *A Sampling of Library Instruction Ideas for First Year Students.* Annual Conference of the First Year Experience and Students in Transition. Orlando, Florida.

Nov. 2008   *A Sampling of Library Instruction Ideas for First Year Courses.* ALAO Annual Conference. Wilmington, Ohio.

Mar. 2008   *Hi-Tech, High Touch, Low Cost: Library Instructional Tools Across a First Year Experience Program.* Ohio Digital Commons for Education. Columbus, Ohio. (with G. Evans).

Feb. 2008   *Transforming Library Research in a Web 2.0 World.*
27th Annual Conference on the First-Year Experience.
February, 2008. San Francisco, California.

Mar. 2007   *Blue Skies Ahead: A Practical and Manageable
Approach to Library-Wide Assessment.* ACRL 13th
National Conference. Baltimore (with K. Broughton
and C. Cardwell.)

Mar. 2007   *Venturing into Charted Waters: Using Faculty-
Librarian Collaboration for Creating an Online Library
Subject Tutorial.* ACRL 13th National Conference.
March 30, 2007. Baltimore (poster session with R.
Wisneski).

Nov. 2006   *Gourmet Cooking on a Budget? A Frugal Recipe for
Library-wide Assessment.* 32nd Annual Conference of
the Academic Library Association of Ohio. Akron (with
K. Broughton and C. Cardwell).

Nov. 2006   *Simmering Information Literacy Ingredients for
Learning.* 32nd Annual Conference of the Academic
Library Association of Ohio. Akron (with R. Wisneski).

Oct. 2006   *Ready-to-Go Student Learning Projects Using
Standards and INFOhio Resources.* Annual OELMA
Conference. Columbus (with S. Bushong).

Nov. 2005   *It takes a village: Instructional strategies online
database.* Council for Exceptional Children
International Conference. Portland, Maine. (with D.
Hodges, Professor in EDIS) (International, refereed)

Nov. 2004   *A Model of Collaboration to Enhance University
Curriculum.* BGSU Research Conference: Engaging
Minds Across Disciplines. (Poster session with Dodi
Hodges, Professor in EDIS)

Nov. 2004   *The Library's Role in Recruiting New Students: A New
Approach to High School Outreach.* 30th Annual
Academic Library Association of Ohio Conference,
Dayton, Ohio.

May 2004   *It Takes A Village: Transforming Students into
Professionals via Library Research.* 32nd National

LOEX Conference, Ypsilanti, Michigan. (with D. Hodges, Professor in EDIS)

Jan. 2004   *Instructional Strategies Online Database: A Resource for Educators.* Research Center for Educational Technology's 5th Annual Research Conference, Kent State University, Ohio. (with D. Hodges, Professor of Education at BGSU)

Nov. 2003   *Streamlining Information Literacy Efforts.* 29th Annual Academic Library Association of Ohio Conference, Dublin, Ohio. (Invited as one of three panelists to present)

Oct. 2003   *Bringing College Libraries to High School Students via Videoconferencing.* Ohio Educational Library Media Association Annual Conference. Columbus, Ohio. (with Linda Sakemiller, NWOET Distance Ed Coordinator)

May 2002   *Just How Integrated Are We? Data from a National Survey of First-Year Experience (FYE) Courses.* 30th Annual National LOEX Conference. Ypsilanti, Michigan (Prepared with Kristin Johnson of California State University, Chico. Presented alone).

May 2002   *Meeting Millennials in Their Medium: Fusing Streamed Video and Library Instruction.* 30th Annual National LOEX Conference. Ypsilanti, Michigan. (with Catherine Cardwell).

Nov. 2001   *Information Literacy K-12 and Beyond: Working Towards a Seamless Plan.* Ohio Educational Library Media Association's GOTEC 2001 Conference. Columbus, Ohio. (with S. Bushong).

Oct. 2001   *Reality Check: Students' Self-Assessment of their Internet Searching Skills.* 27th Annual Academic Library Association of Ohio's Conference. Ashland, Ohio. (with K. Broughton and L. Rich).

Oct. 2001   *Model Partnerships: Testimonials on Course Integrated Instruction.* As ALAO Instruction Interest Group co-chair, I assisted with planning this program for the 2001 Annual ALAO Conference. We invited librarians from *Denison* and *University of Ashland* to

        talk about faculty-librarian collaborations at their respective institutions.

Feb. 2001   *Operation Cut and Paste: Academic Plagiarism in a Gen-X World.* 20th Annual National Conference on the First-Year Experience. Houston, Texas. (with Kristin Trefts from CSU, Chico).

May 2000   *Making Connections with First-Year Students.* 28th National LOEX Conference. Ypsilanti, Michigan. (Poster session with K. Broughton).

May 2000   *First Impressions, Lasting Impact: Introducing the First-Year Student to the Academic Library.* 28th National LOEX Conference. Ypsilanti, Michigan. (Presentation with K. Broughton and C. Cardwell).

  C.   Non-refereed presentations

VIII.   RESEARCH PROJECTS AND GRANTS

Jan. 2007   Received a $150 speed grant to attend the Ohio Digital Commons for Education Conference in Columbus.

Jan. 2007   Received a $350 speed grant to attend the FYE Conference in San Francisco.

March 2006   Institute for Library and Information Literacy Education: Information Literacy in Teacher Education Grants. BGSU was one of 12 higher education institutions around the state awarded $3,500 to improve the information literacy competencies of pre-service teachers. (with R. Wisneski)

May 2003   Received a $5,000 Ohio Board of Regents grant as part of a campus initiative to integrate information literacy into a discipline. (With Dodi Hodges, Educational Intervention Services).

April 2002   BGSU Faculty Development Committee Instructional Improvement Grant for development of instructional digital video modules for area high school students. $1,000.

May 2002   BGSU Faculty Development Committee Speed Grant awarded to attend the 30th Annual National LOEX Conference on Library Instruction, May 2002. $225.00.

Dec. 2000   BGSU Faculty Development Committee Speed Grant awarded to attend the First-Year Experience Conference in Houston, Texas, 2/2001. $350.00.

Nov. 1999   BGSU Faculty Development Committee Speed Grant awarded to attend the First-Year Experience Conference in S.C., 2/2000. $350.00.

IX.   SERVICE/COMMITTEE WORK

A.   Intradepartmental

2010	Task force to redesign LibGuide landing page.
2009-2011	GSW revision task force, chair
2007	LIB 225 Online Course committee
2007	Task force to redesign subject categories for Research Databases
2006-2007	LTL Assessment task force
2005	Instruction work load task force
2003-2004	Task force to develop Information Literacy Plan
2003-2004	Grant reader for Information Literacy Ohio Board of Regents project.
2003-2004	Task force for mapping the College of Education curriculum, chair
2002	WebWIZARD enhancement group
2000-present	Task force to create "Database Search Features Chart".
1999-present	Library User Education, English 110/111/112 Revision Committee.
2000	Task force to create WebWIZARD online instructional tool.

B.   Departmental (Library)

2010-2011	Promotion, Tenure and Review Committee
2009-2010	Dean's evaluation committee
2008-2009	UL faculty secretary
2007	Facilities and safety committee
2007	Search committee for Reference and Instruction Librarian, Chair
2004-2007	Promotion, Tenure and Review Committee
2004-2006	Merit Committee
2004-2005	Task force to write the Information Literacy Plan
2004-2005	Grant reader for Information Literacy Ohio Board of Regents project.

2003-2006	Faculty Development Committee
2002-2004	Nominations and Elections Committee
2001	Member of search committee to fill Reserve Reading Room position.
2000-2001	Merit Committee, (chair for one term)

C.   College (University Libraries)

2011-	III Subgroup
2011-2012	Library Statistics Task Forces, Chair
2010-2011	The Learning Commons working group
2009-	Technology Advisory Committee (chair as of Aug.1, 2011)
2009-	Management Advisory Group
2009-	Materials Budget Advisory Committe
2007	Search committee for Firelands Library Director
2006	Search committee for the Executive Assistant to the Dean
2005-2007	Common Reading Experience Committee, chair
2005-2006	Development Committee
2005	Marketing Subcommittee
2005	Search Committee for Instruction and Bibliographer position, Chair
2004-2005	Work Redesign Committee
2004	Search Committee for three split classified staff positions.
2001-2002	Public Relations Subcommittee of the Public Services Group.
2001	New Student Employee Training Task Force.
2000	United Way building representative.
1999-2001	Web Committee.
1999	Task force to examine LLR's position on the University's Responsible Use of Technology Policy.

D.   University

2012	Academic Software Advisory Committee, Chair
2011-2012	First Year Seminar Retention Task Force
2011-2012	Canvas core group (LMS/e-Portfolio pilot)
2011-	Chief Information Officer Advisory Committee
2011-	Graduate Council

2011-	Graduate Student Issues subcommittee of Graduate Council
2011-	Undergraduate Council
2011	Gregory T. DeCrane Applauding Excellence Award (reviewed 30 applications).
2011	Participated in faculty / staff portion of Dance Marathon.
2010-2011	Phase II: CUE implementation

- Also on *Integrated Learning subcommittee*
- Also on *BGSU 1000 subcommittee*

2010-2011	University Council of Chairs and Directors
2010	New Student Orientation Steering Committee

- E-Content Subcommittee
- Move in Weekend and Welcome Week Subcommittee
- Phase 2 Orientation Implementation Team

2009-2010	Graduate Student Orientation Advisory Committee
2009-2010	Undergraduate Advisory Council
2009-2010	Phase I: Connecting Undergraduate Education (a faculty senate committee charged with accomplishing University strategic direction #1)
2007-2008	Flexible Tenure and Leave Committee (a subcommittee of Faculty Senate Welfare Committee with additional representation for subcommittee appointed by the Provost)
2007-	Faculty Research Committee
2005-2007	BGeX/Student Affairs Advisory Committee
2006	Search committee for two GSW instructor positions
2006	Search committee for University Book Store position
2005-2006	CTLT Advisory Board Member
2005-2006	BG Perspectives Committee
2004	Search committee for a Writing Specialist
2003-2004	CTLT Information Literacy Learning Community
2002-2004	Undergraduate Advisory Council
2002	General Studies Writing Advisory Board

2002	Plagiarism and Academic Integrity Task Force.
2002	Provost's University Themes and Speaker Opportunities Committee.
2002	Welcome Week Program planning committee.
2001-2003	Undergraduate Advisory Council.
2001-2011	Common Reading Experience Project, Chair.
2001-2002	Selection committee for the Lap Top Loan Program sponsored by the Student Technology Center.
2001	Screening committee for hiring an instructor for Partners in Community and Context, an education learning community.
2001	Screening committee for hiring Assistant Director of First-Year Experience Program.
2000-2001	Common Experience for First-Year Students Roundtable.
2000	Faculty facilitator for the Orientation and Registration "Faculty and Family Program".
2000	Year One Technical Assistance Committee.
1999-2000	Electronic Portfolio Task Force.
1999-2000	Academic Honesty Committee.
1999-2001	University Success (UNIV-100) Advisory Board, (Chair, 2000-2001).
1999-present	First-Year Summit.
1999-2001	Student Awards Panel. Judge for the "Who's Who Among Students in American Universities and Colleges."
1999	Move-In Crew sponsored by the First-Year Experience Program.
1999	BG-Effect Commuter Mentoring Program sponsored by the First-Year Experience Program. (mentored two commuter students fall semester).
1999	Represented the Library Faculty in fall semester commencement ceremony.

E.   Professional

OhioLINK/INFOhio 12-13 Working Group

Academic Library Association of Ohio

2006-2007	ALAO Secretary
2005-2006	ALAO Scholarly Journal Task Force
2004-2006	Board Member of the Academic Library Association of Ohio (ALAO)
2004-2006	ALAO Professional Development Committee

2005-2006	ALAO Research and Development Committee
2002-2003	Planning Committee for the 29th Academic Library Association of Ohio Annual Conference.
2000-2003	Co-chair of the Instruction Interest Group (IIG) Created and maintain IIG web page. Maintain *Instruction Clearinghouse*, a resource for shared online instructional materials.

American Library Association

1999-2000	Resume reviewer for the Resume Review Service sponsored by New Members Round Table.

X.   CONSULTANTSHIPS

2011	Reviewed tenure and promotion portfolio for colleague from University of Wyoming.
2010	Reviewed tenure and promotion portfolio for colleague from University of Albany, SUNY.
2005	Reviewed tenure and promotion documentation for colleague at Miami University.
2004-present	Institute for Library and Information Literacy Education.
2001-2003	Consultant to Center for Teaching, Learning and Technology with C. Cardwell. Conduct workshops about information literacy as professional development for BGSU faculty members.
2001	Review reader for Student Orientation and Career Development Division of Prentice Hall Publishing Company. The 500 page manuscript I reviewed was for use in a Freshman Seminar (Univ-100) course on college campuses. *College: We Make the Road by Walking* by Margit Misangyi Watts, published 2003. Paid.
1999	Review reader for Student Orientation and Career Development Division of Prentice Hall Publishing Company. The manuscript reviewed was written by a professor at the University of California, Fresno detailing their "Project Literacy Program." Paid.
1998	Consultant to Spitler, Williams-Young Esq. Paid.

XI.   MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

American Library Association   1999-2005, 2011-
Association of College and Research Libraries 1999-2005, 2011-
Academic Library Association of Ohio   1999-present
American Association of Law Libraries   1995-1999
Ohio Regional Association of Law Libraries   1995-1999
Ohio Educational Library Media Association   2000-2005

XII.   AWARDS AND HONORS
A.   Membership in honor societies

Inducted into Omicron Delta Kappa Leadership Society (April, 2011).

B.   Awards

Awarded a Faculty Improvement Leave (FIL) for spring semester, 2012
(postponed for future date).

Authors and Artists recognition   2003, 2005-2009
Friends of the Libraries Staff Award   2005