

Amy E. Vecchione, MLIS

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Education

University of Washington, Information School, Seattle, WA. MLIS with concentration in Reference Services, December 2007.

University of California Berkeley, Berkeley, CA. BA in Political Postmodern Philosophy and Fiction, Fall 2000.

Experience

Idaho Commission for Libraries, Boise, ID

Digital Librarian (12/2008 – present)

Provides support, training, and resources for state agency liaisons in compliance with submitting digital documents as part of Idaho Code 33-2505

Manages a digital repository of digital born state documents including preservation, metadata creation, software integration, and other issues

Implements and develops marketing plan for state agency liaisons as part of a team

Facilitates Special Projects Library Action Team

Evaluates grant applications for monetary awards

Represents the agency at functions, conferences and other events

Serves on internal committees working towards the progress of the agency

Provides point of need instruction and customer service for state agency liaisons

Boise State University, Boise, ID

Part-Time Temporary Librarian (8/2008 – 5/2009)

Provides reference service to patrons in use of the databases, full text articles, reference materials, and all other collections

Manages and updates the Citing Resources Library Guide creating additional content as needed

Oversees the Frequently Asked Questions page and data migration to a wiki format

Idaho State Historical Society, Boise, ID

Library Assistant II, Librarian (5/2007 – 12/2008)

Accomplished reference tasks for a diverse range of patrons and research queries including virtual customers in a research library

Performed reference interviews and research for customers

Instructed and trains customers based on their information needs

Analyzed and developed services for patrons and technical services

Created outreach program to be implemented in 2008

Performed original and copy cataloging including historical maps and unpublished materials

Completed tasks according to current grant projects

Led meetings on Digital Initiatives Program and Metadata Committees

Evaluated and completes the digital asset management handbook for metadata standards

Developed relationships and partnerships with the greater Idaho community

Maintained collections including processing, conserving and handling of special collections

Designed and implemented programs, manuals, tours and workshops for diverse user groups including historical events and exhibits

Performed authority work on vertical file and subject controlled vocabulary

Engaged user groups with a variety of Web 2.0 tools and virtual reference

Assisted executive director with project management and reception

Performed analysis of programs for agency and implements new practices under

direction of the executive director

Boise Art Museum, Boise, ID

Library Intern (1/2007 – 6/2007)

Project management of the reorganization of the library

Prepared the in house library for public use

Cataloged originals and copies using Past Perfect Museum Software

Prepared grant proposals

Conducted research and wrote reports analyzing the services of other museum libraries, advocacy, grant writing, budgetary constraints, and board relations

Wrote the collection management policy

Maintained authority record to apply consistency to cataloged records

Performed maintenance of the fine arts library collection

State of Idaho, Boise, ID

Human Resources Assistant (2006 – 2007)

Maintained information systems regarding the human resources of the Idaho Industrial Commission

Explained policy and law to staff

Provided customer service to the staff of the Idaho Industrial Commission and mediated parties

Scheduled mediations, interviews, and other high priority issues

Enforced strict rules of confidentiality

Processed all correspondence for the department

Planned conferences, meetings, and campaigns

Boise Public Library, Boise, ID

Department Specialist (2005 – 2006)

Assisted customers with reference questions

Processed incoming titles for check in

Shelved journal and special collections

Performed research tasks using special collection and pamphlet files

Maintained journal collection and storage

Northwest Regional Educational Laboratory, Portland, OR

Library Assistant (2003 – 2005)

Provided professional research services to educators in a corporate library setting in the form of literature reviews, and full text documents

Managed projects and maintained budget in non-profit setting

Fact checking Northwest Education, and other education related publications, bibliographies, and biographies

Maintained, ordered, and cataloged education collection

Evaluated book reviews and suggested books for purchase, consulting many different journals

Answered reference questions for staff, and assisted their understanding of the online catalog

Research on WorldCat, and ERIC

Communicated with many other national and regional institutions effectively

Research, Reference and Collections, Berkeley, CA

Library Assistant (2000 – 2001)

Student Assistant (1998 – 2000)

Managed and performed administrative tasks such as mail, websites, scheduling enabling the grouping of reference librarians to have a smoothly running office for subject liaison specialist librarians

Answered reference questions and assisted patrons in use of online catalogs and databases

Updated web site, reference desk schedule, and managed scheduling of reference desk

Supervised student staff to perform technical processing, and searching for missing items

Research on GLADIS, Lexis Nexis, Medline, and other databases

Maintained CD-ROM databases and ensured reliability of databases

Completed all post-cataloging procedures in databases, both internal and for public view

Edited and ordered how-to leaflets for reference desk, ensuring accuracy

Free Speech Movement, Bancroft Library, Berkeley, CA

Library Assistant (2000)

Organized physical collection of archives from the Free Speech Movement and affiliated groups for online display

Created finding aid

Maintained a large web site, performed mark up on texts, adding new materials regularly as the digitized collection grew

Designed and edited online database of significant text and photographic items

Processed incoming materials for display

Professor Marianne Constable

Research Assistant (1999 – 2000)

Compiled documents in support of Constable's work, a reference on rhetoric within self help law

Searched and organized documents in the form of literature reviews and annotations

Conducted legal research using databases and other research tools

Deep Cut Gardens, Lincroft, NJ

Seasonal Worker (1993-1995)

Provided research and reference services on plants, composting, and all gardening questions

Cataloged and maintained a small library collection

Shrewsbury Library, Shrewsbury, NJ

Library Page (1990-1993)

Shelved and processed incoming books

Maintained microfiche library

Service Positions

Chairperson Elect of Special and Academic Libraries, Idaho Library Association, 2008-2010

Conference Committee Member, Southwest Idaho Library Association, 2007-2009

Member, Special Projects Library Action Team, 2007-2010

Web Editor, The Silverfish, 2006-2007

Member and Organizer, I-DIG : Idaho Digital memories, 2007-2008

Editorial Review Board Member, The Idaho Librarian, 2008-

Member, Diversity Committee, iSchool, University of Washington 2006-2007

Co-Chair Copyright Committee, IDIG : Idaho Digital Memories 2007

Co-Chair Collection Development Committee, IDIG : Idaho Digital Memories 2007-2008

Intern, Boise State University Special Collections, Processed Sawtooth Society Papers, <http://library.boisestate.edu/Special/FindingAids/fa225.htm>

Reader for audio library at Idaho Commission for Libraries, Boise, ID

Reference Assistant at Idaho State Historical Society, Boise, ID

Collection arranging for Special Collections, Boise State University Library, Boise, ID

Conducts empowerment sessions with female students at Hidden Springs Charter School, Boise, ID

Web Editor for The Silverfish, Seattle, WA

Writer for the radio show "There Are Millions"

Answer questions at the Internet Public Library <http://www.ipl.org>

Professional Organizations

Member, Idaho Library Association (ILA)

Member, American Library Association (ALA)

Member, Association of College and Research Libraries (ACRL)

Member and organizer, Southwest Idaho Library Association (SWILA)

Member and organizer, I-DIG, Idaho's digital consortium

Member, Special Projects Library Action Team (SPLAT)

Research and Creative Activity

Publications

SPLAT 101: Web 2.0 in Idaho's Libraries [HTML](#)
Memo Cordova, Ruth Funabiki, Amy Vecchione

SPLAT 101: Web 2.0 in Idaho's Libraries with Memo Cordova and Ruth Funabiki, Idaho Librarian, 2009

Web 2.0 for Special Libraries, Annual Conference Papers, PNLQ Quarterly, Fall 2008

Digital Collections at the Idaho State Historical Society, The Mountain Light, September 2008

Comparison of Music Information Databases, The Silverfish, August 2007

As a former editor of the music section of The Portland Tribune, the poetry journal Berkeley Poetry Review, I have published articles and poems outside of the field of library science. This list is available upon request.

Presentations and Panels

Wrangling Digital Collections with Erin Passehl and Rick Stoddart, Southwest Idaho Library Association, April 2009

Hands On Technology Session, Idaho Library Association, October 2008

SPLAT presents Creative Outreach Ideas, Pacific Northwest Library Association, August 2008

Web 2.0 Use in Special Libraries, Pacific Northwest Library Association, August 2008

Digital Collections at Idaho State Historical Society, Southwest Idaho Library Association, April 2008

History of the IDIG : Idaho Digital Memories, Consortium Directors Meeting, March 2008

Instruction

Instructor, SPLAT 101: Distance learning and instruction for all of Idaho's librarians, library staff, trustees and volunteers, October-November 2008.

Guest Instructor, Instruction and use of the Public Archives and Research Library for Graduate and Undergraduate Courses, various dates June 2007 – present.

Instructor, for classroom grades 4-12, Reading Historical Photographs, various dates May 2007-present.

Instructor, for public instruction sessions, Using Databases and Digital Collections for History and Using the Public Archives and Research Library, various dates, August 2008 – present.

Instructor, Postmodern Philosophy and Infinite Jest, English 99, University of California Berkeley, January 1998 – May 1998.

In House Training

Instructor, Digitization Workshops for staff at Idaho State Historical Society, July 2008.

Instructor, Using ContentDM for staff at Idaho State Historical Society, June-August 2008.

Instructor, Determining Metadata for your Digital Collections, December 2008.

Historical Outreach

Tours of Archives and Library to School Groups, various dates, January 2008 – present.

History of those Interred at Boise's Pioneer Cemetery, June 9, 2007, October 31, 2008.

History of Warm Springs Avenue and the Residents Impact on Idaho, November 19, 2008.

Pertinent Coursework

LIS 500 The Life Cycle of Information

LIS 508 The History of Recorded Information

LIS 510 Information Behavior

LIS 520 Information Resources, Services and Collections

LIS 521 Principles of Information Services

LIS 522 Collection Development

LIS 526 Government Documents

LIS 530 Organization of Information and Resources

LIS 531 Catalogs, Cataloging and Classification

LIS 541 Information Technologies and Applications

LIS 542 Conceptual Database Design

LIS 550 Information in Social Context

LIS 560 Instructional and Training Strategies for Information Professionals

LIS 570 Research Methods

LIS 580 Management of Information Organizations

LIS 590 Directed Fieldwork (Boise Art Museum)

