

AMY M. ELLIOTT

EDUCATION

- M.S. Information Sciences; emphases on academic librarianship and publishing; University of Tennessee, Knoxville; Knoxville, Tennessee (ALA accredited); May 2006.
- M.A. English and American literature; University of Connecticut; Storrs, Connecticut; May 2003.
- B.A. English and American literature; Minor: Music Business; Belmont University; Nashville, Tennessee; (Magna Cum Laude); May 2001.

PROFESSIONAL EXPERIENCE

Library Experience

- 2011-Present *Digital Repository Services Librarian, University Library, Georgia State University*
Manage the Digital Archive @ Georgia State University, Georgia State's institutional repository. Duties include: answering questions from and delivering instruction and training to faculty, staff, and students about the Digital Archive system, institutional repositories, open access, publishing, scholarly communication, copyright, fair use, and authors' rights; maintaining the Digital Commons interface and repository structure; supporting established institutional repository guidelines, including submission rules and the development of new communities and series; analyzing policies, procedures, and workflows to insure consistency and accuracy of metadata; creating new guidelines and policies as necessary; identifying and recruiting new content and editing existing content as needed; coordinating ETD submissions; developing, implementing and evaluating marketing and promotion efforts; providing support for the library's scholarly communication activities; keeping abreast of developments in publishing, scholarly communication, and higher education; liaising with faculty and other librarians to facilitate institutional repository and scholarly communication activities; and other duties as assigned.
- 2007-2010 *Assistant Professor, Librarian, Albertsons Library, Boise State University*
Reference and instruction librarian duties in traditional and electronic arenas. Duties include answering reference questions via traditional and digital means; instructing patrons; subject specific and general bibliographic instruction; bibliographic software (e.g. EndNote, EndNote Web, Zotero, etc.) instruction and support; collection management and liaison duties in math, music, gender studies, and government documents; developing LibGuides for subject areas; providing customer service; maintaining reference resources page; creating graphics for library web pages; web design; federated search support and implementation, Open URL maintenance; and other duties as assigned.

- 2006-2007 *Circulation Library Assistant, Pellissippi State Technical Community College*
Circulation duties including customer service, charging and discharging library and reserve materials, issuing borrower cards, opening and closing the library, shelving books, and shelf-reading.
- 2006 *Student Library Assistant, UT Libraries Training, University of Tennessee, Knoxville*
Design and layout duties for various newsletters, advertisements and instructional handouts newly implemented technologies. Provided research support and served as the assistant to the Library Training Coordinator.
- 2005-2006 *Graduate Assistant, Hodges Library Reference Desk, University of Tennessee, Knoxville*
Reference duties in traditional reference and information commons arenas as well as on-shift supervision of student library assistants. Tasks included answering reference questions, instructing patrons, taking electronic queries, technology support, shelving books, maintaining printers, computers, and copiers, providing customer service.
- 2004-2005 *Student Library Assistant, Hodges Library Reference Desk, University of Tennessee, Knoxville*
Reference duties including answering reference questions, instructing patrons, taking electronic queries, technology support, shelving books, maintaining printers, computers, and copiers, and providing customer service.

Teaching Experience

- 2009-2010 Assistant Professor, Librarian, Albertsons Library, Boise State University
Courses Taught and Designed:
Library Research, UNIV 106 (1 credit hour)
Delivered instruction on basic concepts of library research and information literacy with a focus on critical thinking and analysis. Delivered instruction in person and to distance students via BlackBoard. Redesigned the course to be delivered via BlackBoard in a scalable way. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.
- 2004 Instructor, Ohio Institute of Photography and Technology
Courses Taught and Designed:
College Composition I for Criminal Justice, GEN 103 (3 credit hours)
Focused on grammar and writing basics. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.
College Composition II for Criminal Justice, GEN 104 (3 credit hours)
Focused on different writing styles while revisiting grammar. Designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; offered group and individual instruction.

- 2001- 2003 Instructor, University of Connecticut
Courses Taught and Designed:
Seminar in Academic Writing through Literature, English 111 (3 credit hours)
- Focused on critical reading of works of literature to inform critical thinking and writing skills. Selected and ordered texts; designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; encouraged and mediated classroom discussion and small group peer review; offered individual and whole class instruction; and introduced students to the library and research techniques.
- Seminar in Academic Writing, English 110 (3 credit hours)*
- Focused on critical reading of essays and non-fiction to inform critical thinking and writing skills. Selected and ordered texts; designed and implemented syllabi; prepared and presented lectures; organized exercises, quizzes, and paper topics; encouraged and mediated classroom discussion and small group peer review; offered individual and whole class instruction; and introduced students to the library and research techniques.

Research and Technical Experience

- 2005-2006 *Graduate Assistant, University of Tennessee, Knoxville, School of Information Sciences*
- Technical support for synchronous online distance education courses via Centra software and asynchronous distance education courses via BlackBoard for the Information Sciences program including computer and technology trouble-shooting, customer service, simple user instruction, liaising with instructors, and helping instructors to use technology.
- 2004-2006 *Graduate Assistant, University of Tennessee, Knoxville, School of Information Sciences*
- Research and academic duties including: finding and obtaining research materials from databases, websites, and libraries for professors as well as creating spreadsheets from various information and data.

AWARDS AND HONORS

- 2006 Library Spirit Award, GA Award of Excellence, John C. Hodges Library, University of Tennessee, Knoxville.
- 2006 School of Information Sciences Best paper award, University of Tennessee, Knoxville, "Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults."
- 2006 Best Master's Research Award, 28th Annual University of Tennessee College of Communication and Information Research Symposium, "Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults."
- 2004-2006 Graduate assistantships, University of Tennessee, Knoxville.

- 2001-2003 Graduate assistantship, University of Connecticut.
- 2001 Virginia M. Chaney award, Belmont University.
- 1997-2001 Academic scholarship, Belmont University.
- 2000 Sigma Tau Delta – English Honor Society.
- 1999 Alpha Chi – National Honor Society.
- 1998 Gamma Beta Phi – Honor and Service Society.

PUBLICATIONS

Academic Works

“(R)Evolution in the Information Industry: What the Information Industry Can Learn from the Music Industry?” *Charleston Conference Proceedings 2009*. (Forthcoming).

“Partial Annotation of *The Sound and the Fury*.” *Belmont Undergraduate Research Symposium Journal 2001*.

Creative Works

“The Red-Eyed Demon.” *Belmont Literary Journal 2001*: 60.

“Always.” *The Mocking Bird: the Uncensored Literary Journal of the Belmont Community, 2001*.

“Magical Roses.” *Belmont Literary Journal 2000*: 52-53.

PRESENTATIONS

“Albertsons Library: A Library for the 21st Century” presented as “Sharing the Love” at the 30th Annual Charleston Conference: : Issues in Book and Serial Acquisitions - Anything Goes! Charleston, SC. (November 2010).

“(R)Evolution in the Information Industry: What the Information Industry Can Learn from the Music Industry?” presented at the 29th Annual Charleston Conference: Issues in Book and Serial Acquisitions - Necessity is the Mother of Invention. Charleston, SC. (November 2009).

“Thinking Globally and Reading Diversely: Issues of Gay and Lesbian International Literature for Young Adults,” presented at the 28th Annual College of Communication and Information Research Symposium. Knoxville, TN. (February 2006).

“Hope from Hopelessness: Finding Contemporary Southern Literature through Anne Tyler’s Use of *The Sound and the Fury*,” presented at the Southern Writers, Southern Writing Conference. Oxford, MS. (July 2002).

“What a Character: Zora Neale Hurston’s Autobiographies,” presented at the American Women Writers of Color Conference. Ocean City, MD. (October 2001).

“Partial Annotation of *The Sound and the Fury*” presented at the Belmont Undergraduate Research Symposium. Nashville, TN. (April 2001).

GRANTS

Amy Elliott, Rick Stoddart and Sergio Romero. Ethnic Studies Monographic and Media Library Collection Grant. Albertsons Library. Spring 2008. \$3000.

MEMBERSHIPS

2011-Present USETDA (United States Electronic Thesis and Dissertation Association).
2010-Present Center for Intellectual Property
2009-2011 Idaho Library Association.
2005-2008 American Library Association (including SRRT, NMRT and GLBTRT).
2005-2006 American Society for Information Science and Technology (student member).

CONFERENCE ATTENDENCE

2011 USETDA (May 18-20).
2011 Giving Undergraduate Research a Worldwide Voice: Institutional Repositories as Publishers, Kennesaw, GA (March 15).
2010 The Handheld Librarian Online Conference (February 17-18).
2009 The Charleston Conference (November 4-7).
2009 The Handheld Librarian Online Conference (July 30).
2008 ALA Annual in Anaheim (June 27-July 1).
2008 ALA Mid-Winter in Philadelphia (January 10-15).
2007 ILA Annual in Nampa (October 4-5).

CONTINUING EDUCATION AND PROFESSIONAL DEVELOPMENT

2012 ALCTS Virtual Symposium: Launching Your Star Potential: Leadership for Today's Libraries (Jan 9-13).
2012 American Management Association's Webcast: How Emotional Intelligence Drives Effective Leadership.
2011 Educause Live! Web Seminar: "The Georgia State Copyright Case: Issues and Implications"
2010 ARL/ACRL Institute on Scholarly Communication Webinar Series.
2009 Academic Technologies Camtasia Workshop series.
2009 SPLAT 101: Web 2.0 in Idaho Libraries.
2008 Academic Technologies EndNote Workshop series.
2008 Boise State University Center for Teaching and Learning Workshop: "Why don't they look beyond Wikipedia?????"

- 2008 Boise State University Center for Teaching and Learning Workshop: “Tripping through the Information Quagmire: When Students Stumble through the Academic Research Process,” in conjunction with the first year writing program.
- 2008 Boise State University Libraries True Colors workforce training.

COMMITTEES AND SERVICE

National

- 2008 ALA GLBTRT External Relations committee member.
- 2008 ALA GLBTRT liaison to ALA NMRT.

State and Regional

- 2011-Present Content and metadata committee, GKR (GALILEO [GeorgiA LIbrary LEarning Online] Knowledge Repository).
- 2011-Present Technical committee, GKR (GALILEO [GeorgiA LIbrary LEarning Online] Knowledge Repository).

University

- 2011-Present Digital Measures Activity Insight steering committee, Georgia State University.
- 2010 Library advisory group member for the Associate Vice President of the Office of Information Technology Search, Boise State University.
- 2006 Diversity education workshops committee, University of Tennessee, Knoxville.

Library and Departmental

- 2011-Present Digital Archive Rollout Planning Group, (Chair), University Library, Georgia State University.
- 2011-Present Digital Measures Activity Insight library committee, University Library, Georgia State University.
- 2011-Present Ebsco Discovery Service implementation committee, University Library, Georgia State University.
- 2011-Present Faculty author committee, (Chair), University Library, Georgia State University.
- 2010 Usability testing group, Web committee, Albertsons Library, Boise State University.
- 2010 Reference ordering working group, Albertsons Library, Boise State University.
- 2009-2010 Reference review committee, Albertsons Library, Boise State University.
- 2009-2010 WorldCat Local implementation team, Albertsons Library, Boise State University.

- 2008-2010 Assessment team, Albertsons Library, Boise State University.
- 2008-2010 University Faculty Author recognition committee, Albertsons Library, Boise State University.
- 2008-2010 Reference department liaison to technical services, Albertsons Library, Boise State University.
- 2008 Reference representative to Serials Solutions 360 implementation team, Albertsons Library, Boise State University.
- 2007-2010 Web committee, Albertsons Library, Boise State University.
- 2007-2010 OPAC committee, Albertsons Library, Boise State University.
- 2006 Culture corner resource selection committee, John C. Hodges Library, University of Tennessee, Knoxville.
- 2005 Curriculum committee (student representative), School of Information Sciences, University of Tennessee, Knoxville.

LANGUAGES

Spanish (reading and basic conversation); Old English (very basic reading).

SKILLS AND KNOWLEDGE

Mac OS, Windows OS, MS Word, MS Office, computer and technology troubleshooting, problem solving, Web 2.0 technologies (RSS, blogs, wikis), web design, HTML, Dreamweaver, graphic design, Photoshop, OAI-PMH, OCLC Digital Collection Gateway, Open URL, Dublin Core, iMovie, Windows Movie Maker, Jing, Audacity, Question Point, Meebo, EndNote, EndNote Web, Zotero, Bepress' s Digital Commons, Aleph by Exlibris, Millennium by Innovative, Voyager by Exlibris, Serials Solutions 360, Springshare's LibGuides and LibAnswers, WorldCat, WorldCat Local, Distance Education, BlackBoard, Centra, Adobe Connect, MLA and Chicago styles, open access, scholarly communication and publishing, and various databases.